

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the Meeting of Holywell Town Council held in the Main Hall, St. Peter's Church, Rosehill, Holywell on Tuesday, 19 April 2016 at 6.00pm.

PRESENT: Councillor P.J. McGarry (Mayor).

Councillors: Mrs. M. Auty (for minutes 193 to 213), P.J. Curtis, Mrs. K. Davies (for minutes 191 to 202), Mrs. R. Dolphin, J.M. Johnson (for minutes 191 to 194), E.B. Palmer, K. Roberts, B. Scragg, and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors J. Griffiths, Mrs. M.D. Phelan, H.G. Roberts, Mrs. S.E. Wallbanks and E. Watkinson.

IN ATTENDANCE: D.C. Pierce (Clerk), and M.G. Fearnley (Community Engagement Officer) for minutes 195 to 213.

191. DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT

None.

192. WELCOME

Councillor Mrs. K. Davies was warmly welcomed to the meeting by the Mayor, following her long-term absence from meetings on health grounds. She thanked Members for their get well wishes and in particular for the long service award presented to her by the Mayor on behalf of the Council.

193. COMMUNITY TRANSPORT – REVIEW OF THE COUNTY COUNCIL'S SUBSIDISED BUS SERVICES

The meeting was attended by Katie Wilby, County Transportation and Logistics Manager. She gave the background to and updated Members on this item. Under approved proposals following a major review of county-wide subsidised bus routes, it was intended that eventually only a core network of routes would be maintained within the County, largely made up of commercial (non-subsidised) bus services with minimal support provided to ensure that essential regular connections were retained at key hubs along the routes. Savings in the region of £650k were estimated arising from the changes, over the next three years.

The following items were circulated with an explanation given of each.

- Core Bus Network
- Subsidised Bus Services – Proposals 2016/17 including impact on routes in the community of Holywell
- Community Transport options.

There was no statutory duty upon the County Council to provide local bus services or any other form of public transport, but the Authority had a statutory duty under the Transport Acts of 1985 and 2000 to keep the bus network under review, and to intervene where it felt appropriate.

The next step was to secure commitment and/or expressions of interest for Town/Community Councils to take forward the development of community based transport schemes. Workshops were planned to consider these matters on 26 April (4pm and 7pm) at Theatr Clwyd. Following the workshops, the next stage would be to work with the communities that expressed an interest to explore the options within their areas to develop community transport arrangements and provide links to the local transport hubs where passengers could change onto a more frequent bus service or tram service to complete their journey or access services directly.

In the question and answer session that followed, Members expressed their concerns at the implications for the community of the County Council's proposals which, once more in their view, was being unreasonably affected by the County's austerity measures.

RESOLVED:

- (1) That Councillors B. Scragg and P.A. York be appointed to attend the 4pm workshop on 26 April at Theatr Clwyd.
- (2) That further consideration of this matter be deferred pending receipt of the representatives' reports.

194. FLINTSHIRE NORTH POLICING UPDATE

Sergeant Mike Wilson attended for this item. He circulated a small supply of cards/posters inviting public feedback on the performance of the Police within the community and asking what the Police could be doing better.

He also referred to the policy across the Force whereby Police officer involvement with road closures would not be continued. Police officer attendance at events/parades etc would continue where possible and practicable and, where required, every assistance would be given with briefing sessions for volunteer marshals.

Members congratulated Sergeant Wilson on his recent promotion and the confirmation of his base in the town. Various concerns were reported about certain activities in and around the town which he undertook to follow up.

RESOLVED:

That Sergeant Wilson be thanked for attending the meeting and for the exchange of information.

195. COMMUNITY ENGAGEMENT OFFICER'S REPORT 16/3/16 – 19/4/16

Members considered the report of the Community Engagement Officer (CEO) covering the above period. Also circulated was a Holywell Leisure Centre Working Group update.

Members were pleased to learn that a positive meeting had been held regarding Holywell High School's possible involvement in promoting the High Street, that is High Street Guides, radio promotion, a teenage market and attendance at events etc. Also, that more attention was being given to Greenfield issues including events and activities. In this connection, the possibility of enhancing activities around Christmas were discussed as well as earlier in the year with, for example, displays of hanging baskets/flowers to supplement the Council's entries in local/national competitions.

It was noted that new flyers for Holywell and Greenfield events and a new Holywell Town Centre Business Guide were to be produced soon.

With reference to development of local groups, a Member referred to the growth and achievements of the local Junior and Adult Netball teams. Members joined her in wishing all involved every success for the future and, in particular, the Under 15 team playing at the tournament in Bangor on the weekend of 23 April and the Under 11 team who played in Cardiff on 7 May.

RESOLVED:

- (1) That the CEO's report be received with thanks.
- (2) That the CEO liaise accordingly with Greenfield Ward Members about the possibility of adding to the Christmas activities in Greenfield.
- (3) That the CEO look into the demand and support in respect of shop premises in Greenfield for annual floral displays and that, if appropriate, provision be included in a future draft budget for consideration.
- (4) That the Clerk forward the Council's best wishes to the Holywell Netball teams.

196. MAYOR'S REMARKS

The Mayor referred to his St. Patrick's Charity Ball. He thanked those Members who had been able to attend. He hoped to forward between £600 and £700 to 'Help for Heroes'.

The fund-raising musical evening (co-ordinated by Councillor Mrs. M.D. Phelan) at St. Peter's Church on 30 March, had also been entertaining. The allocation of the proceeds raised was being arranged by the Church.

197. MINUTES

197.1. General

RESOLVED:

That the minutes of the following meetings be approved as a correct record and signed by the Mayor/Vice-Chairman, presiding, of the appointed Sub-Committee, respectively.

Council meeting held on 15 March 2016 – save for the Withdrawal of Planning Application Ref. 054434 in minute 177.2 being clarified to show that the application had been withdrawn 'by the County Council' being no longer subject to determination (by the Planning and Development Control Committee); Audit Sub-Committee held on 23 March 2016.

197.2. Audit Sub-Committee

RESOLVED:

That the resolutions of the meeting held on 23 March 2016 be supported and approved.

198 PLANNING

198.1. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County's planning consultation process.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

No.	Proposal
054913	Erection of non-sales extension and works to building elevations – Lidl, Coleshill Street, Holywell: for Lidl UK GmbH (Amendments and/or Additional Information)

No objection.

054955 Application for the removal of an agricultural occupancy condition attached to planning permission Ref: 568/74 – Bryn Glas, Bryn Celyn, Holywell: for Mrs. Marion Eden.

The Clerk's report regarding the prior determination (refusal) of this application was received and noted.

055006 Amendment to planning application no. 051727 Listed Building Consent 051728 to include additional 1no. apartment to Block B, 12no. apartments to Block C, 5no. apartments Block A (Chapel) and a new build residential block to include 27no. apartments, to give a total of 89 residential units – former Lluesty Hospital, Old Chester Road, Holywell: for Kehar Builders Limited.

Deferred pending receipt of more information from the Planning Case Officer.

055055 Outline application for the erection of 2no. semi-detached dwellings – land rear of 2 Bryn Awel, Whitford Street, Holywell: for Ms. Julie Nixon.

No objection, subject to planning criteria being satisfied in particular in relation to access and there being no detriment to the visual amenities of neighbouring properties.

055058 Outline application for the erection of 8no. semi-detached dwellings – land off Fron Park Road, Holywell: for Mr. J. Davies.

Deferred pending receipt of more information from the Planning Case Officer.

055087 Application to vary the requirements of condition no. 8 (BREEAM 2011) attached to planning permission ref: 051719 to allow a longer period within which to satisfy the condition – Holywell High School, Strand Walk, Holywell: for Flintshire County Council.

No objection.

055173 Erection of extension to side of dwelling – 23 Wedgewood Heights, Holywell: for Mr. Edward Williams.

No objection, subject to there being no detrimental impact on the visual amenities of neighbouring properties.

055196 Alterations to front elevation to form folding doors and walkway link to existing balcony – 4 The Ridgeway, Holywell: for Mr. & Mrs. G. Thomas.

No objection, subject to there being no detrimental impact on the visual amenities of neighbouring properties.

198.2. Flintshire Local Development Plan (LDP) – Setting the future direction of the Plan

Consideration was given to a letter from the County Council’s Chief Officer – Planning and Environment, together with feedback from Members who had the opportunity to inspect the consultation documents referred to in the letter.

Reference was made to the importance of the LDP for the community of Holywell and to the need to ensure that the Town Council’s views were duly taken into account.

RESOLVED:

- (1) That the Clerk respond to the consultation along the lines discussed at the meeting and to reflect the comments submitted by Councillors Mrs. M. Auty and B. Scragg.
- (2) That the Senior Manager(s) dealing with the LDP be invited to attend a future special meeting of the Council to discuss the LDP in relation to the community of Holywell.

199 ACCOUNTS

199.1. Accounts for Payment

RESOLVED:

- (1) That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

<u>Voucher</u>	£
2015/16	
6036 Flintshire CC – Play Area Match Funding 2015/16	12,681.36^^
6037 Copyrite Systems – Copier Charges 16/2/16-14/3/16	92.27****
6038 Holywell Town Juniors FC – Donation	500.00^^
6039 Estuary Voluntary Car Scheme – Donation	600.00^^
6040 Holywell Town FC – Donation	500.00^^
6041 CCTV Charges – April 2015 – March 2016	18,037.79^

6042	Red Bill – Clean, repair and restore Black/white photograph of former UDC Chairman James Williams Esq	75.00****
6043	Holywell Parochial Church Fund – Hire of Holy Trinity Church, Greenfield for Council meeting 15/3/16	65.00****
6044	J.W.M. Roberts, Building and Joinery Contractor Ltd – Payment no.4 for contract work at 14 Bank Place	9,000.00****
6045	GBS Design Services – site visit, Inspection and issue of Payment Certificate no.4 for contract work at 14 Bank Place	150.00****
6046	Flintshire CC – Christmas tree work	250.00^^
6047	Flintshire & Wrexham Online Watch Link Association – Supply of Card Minder Pouches	20.00###
6048 _{D/D}	British Telecom – Business Bill 07436273793	18.00****
6049 _{D/D}	BNP Paribas – Leas payment (X) P/Copier	162.00****
6050 _{D/D}	British Telecom – Business Bill to March	121.06****
6051 _{D/D}	Public Works Loan Board : Loan Payment – Council Offices	2,607.68****
2016/17		
6052	Flintshire CC – Additional rates on Council offices at 12-13 Bank Place (23/2/16-31/3/16) to take account of rateable value increase	22.52****
6053	Flintshire CC – 1 st inst. Rates on Council Offices at Bank Place Offices (2016/17)	2,673.00****
6054	Zurich Municipal – Annual Insurance (2016/17)	2,657.05****
6055	Flintshire CC – Annual rent for Council garage	350.00****
6056	Bernard Dykes & Son – Restoring Honours Boards for Bank Place Offices	912.00****
6057	Jolara – Standard Website Hosting Package (2016/17)	150.00****
6058	Chubb Fire & Security – Contract to 31/3/17 for fire extinguishing equipment	249.98****
6059	Funding Solutions for Education – 2 nd inst. Advertising Holywell High School Folder	180.00**

6060	D.C. Pierce – Salary – April	1594.66***
6061	M.G. Fearnley – Salary – April	1206.68***
6062	Mrs. M. Reed – Secretarial Expenses – April	48.00***
6063	HMRC (Inland Revenue) – PAYE/ Nat Ins – April	959.11***
		55,883.16

Powers to make payments:-

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils)
- // Local Government Act 1948 S.33
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- ***^ Local Government Act 1972 S.13
- ****^ Local Government Act 1972 S.34
- ****^ Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983

(2) That the additional invoice reported by the Clerk in the sum of £18,037.79 in respect of CCTV charges for the current financial year be also approved for payment.

199.2 Income Received

Members received the schedule of income, circulated with the agenda, regarding income between 1 and 31 March 2016.

199.3 Notice of Annual Audit – Year Ending 31 March 2016

The Clerk reported that official notice of the Annual Audit had been

received from BDO LLP (External Auditor). Members also noted that, as in previous years, any personal conflicts of interest involving the External Auditor (or the Approved Internal Auditor – JDH Business Services Ltd of Pantymwyn) should be recorded accordingly under the Declaration of Interests item on the agenda.

200. VALUATION OFFICE AGENCY : NOTICE OF ALTERATION TO THE 2010 RATING LIST: 12-14 BANK PLACE OFFICES, HOLYWELL

The Clerk reported a letter and supporting papers from the Valuation Officer regarding an alteration he had made because the property or its occupation, had been re-arranged to focus over more different rateable units (following the recent building work).

The alteration which took effect from 23 February 2016, meant an increase from £10,550 to £11,000. Additional rates payable were £22.52 in 2015/16 and £218.70 in 2016/17.

RESOLVED:

That the information be received and noted.

201. FLINTSHIRE COUNTY COUNCIL : CONSULTATION ON WASTE COLLECTION – HOUSEHOLD RECYCLING CENTRE AND BRING SITE POLICY

Consideration was given to an email from the County Council's Communications Manager together with the Household Recycling Centre Survey referred to therein, to which the Town Council's collective response was invited.

RESOLVED:

- (1) That the Town Council supports the principle of recycling and that the public be encouraged to do so through education initiatives.
- (2) That the Recycling Centre Survey be returned referring to the high standards already operated at the Recycling Centre in Greenfield.

202. TOWN AND COMMUNITY COUNCILS SUMMER PLAYScheme PROGRAMME, 2016

Members had before them a letter from the Chief Officer (Organisational Change) regarding the programme's current and future funding. The 2016 funding was to be reduced by 7% as a result of funding scheme reductions. However, the programme was still being supported by the County Council for this year. The position was less clear for 2017 with a possibility of no match funding being available.

RESOLVED:

That the position be noted.

203. NOTICE OF VARIATION OF GARAGE RENT – TOWN COUNCIL
GARAGE, 3 WELL STREET, HOLYWELL

The Clerk reported a letter from the County Council's Chief Officer (Community and Enterprise) regarding an increase in the Town Council's weekly garage tenancy charges for 2016/17 as follows:

From £5.75 (+VAT) to £5.83 (+VAT)

RESOLVED:

That the increase be noted.

204. TRAFFIC MANAGEMENT ON THE ACCESS/EXIT ROADS TO/FROM
THE BUS STATION, HOLYWELL

This item had been placed on the agenda at the request of Councillor E.B. Palmer. He referred to the recent vehicle damage to the traffic lights between Lidl and the Holywell Bus Station.

Given the recurring and probably costly problems involving the lights and/or the nearby safety barriers and also traffic management difficulties with vehicles coming to this area from the Pen y Maes Road direction, he suggested Member involvement may be helpful with the ongoing and overdue review of the traffic arrangements in and around this area.

RESOLVED:

That the County Council be requested to consult with Councillors P.J. Curtis (County Council Ward Member) and E.B. Palmer regarding the review including attendance at a site meeting with the relevant officer(s).

205. NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS
(NMWALC) – QUARTERLY MEETING ON FRIDAY, 22 APRIL 2016 AT
WELSHPOOL

The circulated agenda for the above meeting was noted. Consideration was given to raising any specific matter(s) at the meeting and to appointing a temporary replacement(s) for the Council's three appointed representatives who were unable to attend.

RESOLVED:

That no issue be raised by the Council on this occasion and that Councillor Mrs. M.D. Phelan be invited to represent the Authority at the Welshpool meeting.

206. GIFT FOR THE ST. GREGOIRE TWINNING DELEGATION 2016

The Clerk reported that the St. Gregoire twinning delegation would be visiting Holywell on 13 to 15 May. He reminded Members of their wish to obtain a suitable gift for the Mayor to present to the visitors on this occasion.

RESOLVED:

That the Clerk, in consultation with the Mayor, purchase within the budget provision a crystalware / holy water souvenir relating to St. Winefride's Well.

207. ANNUAL MEETING OF THE COUNCIL

Members noted arrangements for this year's Annual Meeting of the Council as follows:

The Stamford Gate, Holywell – Tuesday, 17 May 2016 at 6.30pm.

208. REPORT(S) ETC RECEIVED

Members were informed that the following items had been received and unless otherwise circulated*, were available for perusal from the Clerk.

- (a) National Assembly for Wales: Letter of thanks and best wishes from Sandy Mewies, the retiring Assembly Member for Delyn*;
- (b) Welsh Government: Natural Resources Bulletin Issue 5 – March 2016*;
- (c) Flintshire County Council – Public information material for the 5 May elections*;
- (d) North & Mid Wales Association of Local Councils: Agenda for quarterly meeting on 22 April 2016 (Welshpool)/minutes of quarterly meeting on 22 January 2016 (Llandudno);
- (e) North Wales Community Health Council – Appointments of Chair and Vice-Chair 2016-17; Individual views also sought about experiences of the District Nursing service across North Wales*;
- (f) Play for Wales: Play news and briefing from the national charity for play – Issue 46, Spring 2016;
- (g) Holywell Autumn Club – Chairman's Report Year ending 31 August 2015*;

Reference was made to item (a) and the Clerk was requested to send a message of thanks and appreciation to Sandy Mewies who was stepping down at the forthcoming Welsh Assembly elections.

209. NORTH WALES POLICE – 2ND NORTH FLINTSHIRE CONSULTATION MEETING

This item was not on the agenda but was accepted for consideration by the Mayor as the meeting date preceded the next Council meeting.

RESOLVED:

That Councillor L. Thorley be appointed to represent the Council at the meeting to be held at Deeside Police Station on Monday, 16 May at 5.30pm-7pm.

210. REPRESENTATIVES' REPORTS

None

211. COUNTY COUNCILLOR REPORTS

Councillors P.J. Curtis and Mrs. R. Dolphin gave an update on the Communities First restructure and the County Council's professional service for Landlords and Tenants respectively under North East Wales Homes and Property Management.

212. APPLICATION FOR FINANCIAL ASSISTANCE

The Clerk reported on an earlier application submitted in respect of the North East Wales Diversity Festival Weekend 30 April/1 May.

As the applicant had since secured sponsorship for insurance cover for the Festival it was no longer necessary for this application to be considered.

RESOLVED:

That the position be noted.

213. CLOSE OF MEETING

The Mayor closed the meeting at 9.05pm.

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Mayor