

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the Meeting of the Council Offices Sub-Committee held in the Committee Room, St. Peter's Church, Rosehill, Holywell on Tuesday 15 September 2015 at 5.15pm.

PRESENT: Councillor J.M. Johnson (Chairman)
Councillors: P.J. McGarry, (Mayor) and E.B. Palmer.

APOLOGIES FOR ABSENCE were received from Councillors P.J. Curtis, Mrs. K. Davies, Mrs. R. Dolphin, L. Thorley and Mrs. S.E. Wallbanks.

Councillors K. Roberts and B. Scragg (non-voting Members).

IN ATTENDANCE: D.C. Pierce (Clerk).

CO7. DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT

None.

CO8. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute, CO9, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted relating to contractual matters.

CO9. OFFICE ACCOMMODATION : 14 BANK PLACE, HOLYWELL TENDERS – PUBLIC MEETING FACILITY/ASSOCIATED WORKS

The Contract Administrator (CA), G.L. Brown of GBS Design Services of Holywell joined the meeting for this item.

The CA reported receipt of three tenders to date. The submission from the fourth tenderer had been unavoidably delayed. The Clerk advised that it was therefore inappropriate to disclose any information from those tenders received to-date.

Members felt that:

- there was an opportunity, under the circumstances, to invite additional tenders for the work; and

- given the Listed status of the building it would be helpful, if possible, if the County's THI/Conservation Officer could be present when the tenders were considered. Also, for any additional requirements there may be under the legislation relating to people with disabilities to be clarified by the CA.

RESOLVED:

- (1) That the position be noted.
- (2) That the CA invite two more tenderers to submit costs for the scheme, making a total of six, for consideration at the next meeting of the Sub-Committee.
- (3) That the County's THI/Conservation Officer be invited to the next meeting of the Sub-Committee.
- (4) That the next meeting of the Sub-Committee be held at the Council's Bank Place Offices on 12 October 2015 at 5.15pm.
- (5) That the Council be informed of (1) to (4) above.

CO10. CLOSE OF MEETING

The Chairman closed the meeting at 5.40pm.

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Chairman