

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the Meeting of the Council Offices Sub-Committee held in the Council Chamber, Bank Place Offices, Holywell on Wednesday, 9 September 2015 at 10am.

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PRESENT: Councillor J.M. Johnson (Chairman – see minute No. CO1).  
Councillors: P.J. Curtis, P.J. McGarry (Mayor, who presided for minute No. CO1) and Mrs. S.E. Wallbanks.

Councillor B. Scragg (without voting powers).

APOLOGIES FOR ABSENCE were received from Councillors Mrs. K. Davies, Mrs. R. Dolphin, E.B. Palmer, and K. Roberts (non-voting Member).

IN ATTENDANCE: D.C. Pierce (Clerk).

CO1. ELECTION OF CHAIRMAN 2015/16

RESOLVED:

That Councillor J.M. Johnson be elected Chairman of the Council Offices Sub-Committee for 2015/16.

CO2. APPOINTMENT OF VICE-CHAIRMAN 2015/16

RESOLVED:

That Councillor P.J. Curtis be appointed Vice-Chairman of the Council Offices Sub-Committee for 2015/16.

CO3. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None.

CO4. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute CO5, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted relating to contractual matters.

CO5. OFFICE ACCOMMODATION : 14 BANK PLACE, HOLYWELL  
TENDERS – PUBLIC MEETING FACILITY/ASSOCIATED WORKS

Members had before them a copy of the planning permission and listed building consent from the County Council for the proposed works to facilitate public access to meetings etc., subject to conditions.

The Contract Administrator (CA), G. L. Brown of GBS Design Services of Holywell, reported on the latest position. Tenders had been invited and were due back by 15 September. These would include provision for the 'lean-to' structure at the rear of the property. He added that a breakdown of the tender figures would be provided for Members to consider the options prior to decisions being made.

Disability issues generally had been covered in the specification although the CA undertook to further check on any implications in relation to hearing loops in particular.

RESOLVED:

That a meeting of the Sub-Committee be arranged for Tuesday, 15 September 2015 at 5.15pm to enable consideration to be given to the submitted tenders and for any issue(s) arising to be reported to the Council at its meeting later that evening at St. Peter's Church.

CO6. CLOSE OF MEETING

The Chairman closed the meeting at 10.30am.

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Chairman