

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the Meeting of Holywell Town Council held in the Main Hall, St. Peter's Church, Rosehill, Holywell on Tuesday, 16 February 2016 at 6pm.

PRESENT: Councillor P.J. McGarry (Mayor).

Councillors: Mrs. M. Auty, Mrs. R. Dolphin, J.M. Johnson (for minutes 164 to 170), E.B. Palmer, Mrs. M.D. Phelan, B. Scragg, L. Thorley, Mrs. S.E. Wallbanks and E. Watkinson.

APOLOGIES FOR ABSENCE were received from Councillors P.J. Curtis, Mrs. K. Davies, J. Griffiths, H.G. Roberts, K. Roberts and P.A. York.

IN ATTENDANCE: D.C. Pierce (Clerk), and M.G. Fearnley (Community Engagement Officer) - for minutes 162 to 170.

155. DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
163	Mrs. M. Auty	√	-	Trustee/Board Member, Greenfield Valley Trust
163	Mrs. R. Dolphin	√	-	Trustee/Board Member, Greenfield Valley Trust

156. MAYOR'S REMARKS

The Mayor referred to his proposed St. Patrick's Charity Ball on Saturday, 19 March at 7.30pm at the Springfield Hotel. Tickets were £25, available at the Council's Bank Place Offices. He hoped that, where possible, Members would be available to support the event and/or to pass details of it to people/organisations on their network.

157. MINUTES

157.1. General

RESOLVED:

That the minutes of the following meetings be approved as a correct record and signed by the Mayor (Council and the Finance Committee - in the absence of the Deputy Mayor) and the Chairman of the appointed Sub-Committee.

Council meeting held on 19 January 2016;

Finance Committee held on 28 January 2016;
#Audit Sub-Committee held on 10 February 2016

#(minutes emailed to Members prior to and also
circulated at the Council meeting).

157.2. Finance Committee (28 January) and Audit Sub-Committee (10 February)

RESOLVED:

That the resolutions at the above meetings be supported
and approved.

158. FLINTSHIRE NORTH POLICING UPDATE

PCSOs Nick Choak and Cara Williams (new appointment) represented
Sergeant Mike Wilson at the meeting.

Reference was made to traffic issues within the community, Fron Park
Road in particular, where the parking of vehicles near access roads to/from the
nearby Home Bargains store, Library and the Leisure Centre was reported.
This practice had apparently been going on in varying degrees since the re-
introduction of car parking charges in the town. Members welcomed any
action that would help eliminate the problem under the County Council's
Parking Strategy proposals for Holywell or its general highway management
powers.

It was also reported that the owners of the former Llesty Hospital had
received a Police warning to secure the site. The building had, in the past,
been targeted by arsonists and vandals.

The officers also replied to Members' questions covering community
matters.

RESOLVED:

- (1) That the PCSOs be thanked for attending the
meeting and for the information shared.
- (2) That the Clerk inform the County Council's Car
Parking Manager of the Police concerns with a view
to seeking an early resolution to the reported road
safety problems on Fron Park Road.

159. COMMUNITY ENGAGEMENT OFFICER'S REPORT 20/1/16 – 16/2/16

Members considered the report of the Community Engagement Officer
(CEO) covering the above period.

The report dealt in some detail with ongoing issues and proposed town centre events and gave an update on the proposed Community Asset Transfer of Holywell Leisure Centre and Library. The established group to safeguard their future proposed to constitute itself as a Charitable Incorporated Organisation with a Foundation structure whereby its only voting members would be its trustees.

Members were reminded of the end of February closing date for submitting potential projects/ideas to the CEO for future consideration by the Council.

RESOLVED:

That the CEO's report be received with thanks.

160. **PLANNING**

160.1. **Application brought forward from the Council Meeting held on 19 January 2016**

The Clerk reported that no additional information had come to hand although it was understood that a report from a Landscape Architect had been commissioned, the outcome of which was awaited.

RESOLVED:

That County Planning Authority be informed as follows:

No.	Proposal
052922	Erection of 1no. wind turbine (78m to tip) and ancillary infrastructure and access – Kingspan Ltd, 2-4 Greenfield Business Park 2, Bagillt Road, Holywell: for Kingspan Ltd

Further deferred to the Council meeting on 15 March 2016.

160.2. **New Planning Applications**

RESOLVED:

That the following responses be submitted to the County Planning Authority.

No. Proposal

054799 Alterations and extensions to existing dwelling – Coed Mawr Farm, Mostyn Road, Greenfield: for Mr. W. Lawler.

No objection.

054810 Erection of 5’ high fence and 1’ high trellis above to front perimeter. Retrospective – 38 Strand Park, Holywell: for Ms Lesley Hughes.

Deferred, and that the Clerk be authorised to formulate a response on behalf of the Council, in consultation with the Mayor, after obtaining the informal views of the County Council Member.

054851 Outline application for the erection of 3no. dwellings – land adjacent to Italia Residence, New Quay, Greenfield Road, Holywell: for Mr. Anthony Feliciello.

The Council is concerned at the apparent over-development aspects of the proposal and also stresses the importance of Highway Department comments on its operational implications.

054857 Erection of side and rear extension to dwelling – 82 Pen y Maes Road, Holywell: for Mr. & Mrs. Dylan Williams

No objection, provided the proposal meets planning criteria including no detriment to the visual amenities of neighbouring properties.

161 ACCOUNTS

161.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

<u>Voucher</u>	£
5990 Delyn Press – Civic Service sheets + Parking Notices for refreshments venue	195.00^^
5991 Tarvin Sands Fishery: Provision of Reindeers for the Holywell Christmas Lights switch-on 27/11/15 Balance Payable 75%	600.00^^
5992 Shaw & Sons Ltd – Receipts and Payments Book	76.74****

5993	J.W.M. Roberts, Building and Joinery Contractor Ltd Payment no. 2 for Contract work at 14 Bank Place	12,000.00****
5994	GBS Design Services – Site visit, Inspection and issue of Payment Certificate No. 2 for contract work at 14 Bank Place	150.00****
5995	North & Mid Wales Association of Local Councils – x 1 lunch for Council’s representative at quarterly Meeting (Llandudno) on 22/1/16	15.00*
5996	Councillor P.J. Curtis – Travelling Expenses in attending the above Meeting	19.45*
5997	Flintshire CC: Building Cleaning Charges 12/13 Bank Place Offices – October to December 2015	174.89****
5998	CAHA Women’s Aid (Holywell) – Donation	500.00^^
5999	Carmel Bowling Club – Donation	200.00^^
6000	Holywell Band – Donation	500.00^^
6001	Tenovus Cancer Care - Donation	200.00^^
6002	Eisteddfod Genedlaethol yr Urdd – Sir y Fflint, 2016 Pwyllgor Apêl Treffynnon a’r 5 Pentref/Holywell + 5 Villages Appeal Committee – Donation (Final)	500.00^^
6003	Flintshire Citizens Advice Bureaux Donation	1,000.00^^
6004	Fron Park Bowling Club (Waterhouse Cup Comp 2015)	250.00^^
6005	Chubb Fire & Security – Cabling at 14 Bank Place to facilitate building work	156.00****
6006	ICR Group: Christmas Lights – Take down/store	1,348.80^^
6007	Holywell PCC: Hire of St. Peter’s Church Hall for Council meeting on 19/1/16	89.00****
6008	Holywell PCC: Hire of St. Peter’s Church Hall for Finance Committee Meeting on 28/1/16	60.00****
6009	Viking – Stationery/Office Sundries	140.23****
6010	D.C. Pierce – Salary – February	1594.46***
6011	M.G. Fearnley – Salary – February	1179.27***

6012	Mrs. M. Reed – Secretarial Expenses – February	48.00***
6013	HMRC (Inland Revenue) – PAYE/ Nat Ins – February	940.93***
6014 _{D/D}	British Telecom – Business Bill 07436273793 January	18.00****
6015 _{D/D}	British Telecom – Business Bill to January	121.34****
		22,077.11

Powers to make payments:-

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils)
- // Local Government Act 1948 S.33
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- **^^* Local Government Act 1972 S.34
- **^^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.174
- ^^** Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983

161.2 Income Received

Members received the schedule of income, circulated with the agenda, regarding income between 1 and 31 January 2016.

162. COMMUNITY ASSET TRANSFER SCHEME – COMMUNITY OF HOLYWELL – UPDATE

The Clerk reported that some financial information had been received from the County Council since the last meeting regarding the two public conveniences in Holywell.

As requested by the Council, ‘Expressions of Interest’ had been submitted in respect of the Community Garden, School Lane, Greenfield and the Playing Field, Park Hall Road, Greenfield.

The Clerk also read out from a Schedule received from the County Council regarding the current position within the community of Holywell in respect of interest in the County’s other assets.

RESOLVED:

That the position be noted and that the County Council’s attention be drawn to the absence from the circulated record of any expressed interest by Holywell/Greenfield Bowling Clubs.

163. FINANCIAL SUPPORT FOR GREENFIELD VALLEY DAY

Consideration was given to this item which had been submitted for consideration by Councillor Mr. M. Auty. It sought the Council’s financial support in the sum of £290 towards the Greenfield Valley Day (a community clean-up event with supporting organised activities and entertainment).

Whilst supporting the principle of the request, some Members felt it important not to compromise the Council’s established procedure for dealing with general applications for financial assistance.

To resolve the matter, the Mayor offered to meet the contribution sum from his annual allowance.

RESOLVED:

- (1) That the request be supported and the Mayor thanked for his kind offer of £290 towards the Greenfield Valley Day.
- (2) That the Finance Committee, at its next precept-setting meeting, consider adding a small sum to the Mayor’s annual allowance to assist with his charitable donations for community events held during the annual term of office.

164. HOLYWELL HIGH SCHOOL – TRAFFIC IMPACT ASSESSMENT (TIA) AND RELATED MATTERS

Damian Hughes, Senior Manager – School Planning and Provision – Flintshire County Council, attended for this item to address Members’ concerns in respect of the TIA and related matters. All present at the meeting had received a copy of an Issues Paper prepared by Councillor Mrs. M. Auty.

Mr. Hughes gave an overview of the new school project to date and went on to explain the purpose of the TIA, matters taken into account as well as in relation to its conclusions. Reference was made to the requirement for adequate site parking and school crossing patrol(s), although the results circulated of a recent local survey did not meet the criteria to justify a street crossing patrol site. He stressed the importance of keeping in mind that there was an ongoing review process which would take into account operational matters once the school had opened. In reply to an enquiry about the existence of a footpath between two long established gates at the top end of the school site, it was reported that the planning permission did not include for any public footpath either within or outside the school boundary in order to preserve security and management arrangements within the site.

Members remained concerned about the apparent inadequate level of preparatory work undertaken on the transport planning side in particular. It was felt that the absence of full engagement with the public/parents could have safety implications and may affect a smooth transition in September 2016. It was considered important for schools to be developing their travel plans well in advance of school opening.

It was also important to keep the Town Council informed of progress, and particularly when community views were required. Mr. Hughes undertook to take this on board.

RESOLVED:

- (1) That Mr. Hughes be thanked for attending the meeting and responding to the matters raised in the Issues Paper.
- (2) That it be recommended to schools that they start developing their travel plans as soon as possible, with the assistance of the Regional Active Travel Co-ordinator.
- (3) That information be requested of the County Council showing the location of primary pupils in relation to the new High School development and that, on receipt, this information be circulated to Members.

165. FLINT RNLI 50TH ANNIVERSARY YEAR/NEW LIFEBOAT APPEAL – ANNUAL OPEN MEETING

Consideration was given to an invitation from Flint RNLI for the Council to be represented by two of its Members at the Annual Open Meeting of the local RNLI on Tuesday, 5 April 2016 at 7pm to learn more about the work of the RNLI, what was happening in Flint and to take the opportunity to look around the lifeboat station.

RESOLVED:

That Councillors J.M. Johnson and E.B. Palmer be authorised to represent the Council at the event with Councillor L.S. Thorley appointed to deputise for either Member, if required.

166. WALES IN BLOOM 2016 – APPROVAL OF ENTRY

RESOLVED:

That the Council agree to enter this year's Wales in Bloom Campaign in the Town Category and to payment of the prescribed entry fee.

167. REPORT(S) ETC RECEIVED

Members were informed that the following items had been received and unless otherwise circulated*, were available for perusal from the Clerk.

- (a) Welsh Government: Resource Efficient Wales – Advice and information on energy, waste and water*;
- (b) Welsh Government: Natural Resources Bulletin – Issue 3 – January 2016*;
- (c) Flintshire County Council: Register of Electors 1/12/15-30/11/16;
- (d) Flintshire & Wrexham Online Watch Link Association – Community Safety Bulletin*;
- (e) Penderels Trust, in Partnership with Flintshire County Council – Flintshire Personal Assistant Finder*;
- (f) Halkyn Mountain JCB: Notification/Agenda for meeting on 16 February 2016 and minutes of last meeting.

168. REPRESENTATIVES' REPORTS

Councillor E.B. Palmer reported on his attendance at the Judges' evening for the County Council's Best Kept Communities Competition and on the matters discussed and good practice suggestions shared.

169. COUNTY COUNCILLOR REPORTS

Councillor J.M. Johnson reported on the outcome of the County's budget review for the next financial year (2016/17). Although better than

expected he explained that the Authority would continue to be faced with difficult choices during the year and in its preparations for 2017/18.

It was encouraging to note the programme that would see 500 new Council houses and affordable homes built across Flintshire over the next five years.

170. CLOSE OF MEETING

The Mayor closed the meeting at 7.55pm.

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Mayor