

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Main Hall, St. Peter's Church, Rosehill, Holywell on Tuesday, 19 December 2017 at 6.00pm.

PRESENT: Councillor J.M. Johnson (Mayor).

Councillors: M. Brooke, K. Davies, R. Dolphin, P.A. Johnson, S. Johnson, E.B. Palmer, M.D. Phelan, K. Roberts B. Scragg, S. Wallbanks and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors L.A. Carter, A. Coleman, P.J. McGarry.

IN ATTENDANCE: J. Baker (Clerk), M. Fearnley (Community Engagement Officer).

117. HOLYWELL TOWN COUNCIL AWARDS 2016

The Mayor welcomed the award nominees to the meeting and explained the background to the awards. Each nominee received a short introduction from the Mayor.

A presentation to the winners was carried out by the Mayor as follows:

- Best Christmas Shop Window (Shield/Framed certificate)
Emma's Country Choice Florists

- Community Endeavour (Christmas hamper/Framed certificate)

Greenfield	Cathryn Lewis
Holywell Central	Jen Youds
Holywell East	Jean Butler
Holywell West	Sarah Ratcliffe

- 18 and under (Store voucher/Framed certificate)

Greenfield	Joshua Williams
Holywell	Nikkita Pickles

118. DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT

No declarations were made.

119. FLINTSHIRE HIGHWAYS / NORTH POLICING UPDATE

Darell Jones, Flintshire County Council, attended for this item and heard members concerns with regard to highways and road safety matters. In addition District Inspector Andy Griffiths, North Wales Police, attended and provided an update on the work of the Police within the community, and responded to members concerns on highways, road safety and any other matters.

Regarding anti-social behaviour, vandalism and break-ins to shops in the town centre DI Griffiths reported two arrests had been made and charges issued linked to eleven reported incidents. Members expressed concern around recent issues at the Holway; DI Griffith requested information is continued to be fed through to the Call Centre. Members also noted the financial cutbacks referred to in the Police and Crime Commissioner's letter and the challenges facing North Wales Police to still show reduced crime figures.

The key highways discussion points were summarised as follows:

- Footpath provision from Pen-y-Maes to Glan-y-Don.
- Bagillt Road speeding issues – reduction in speed limit from 50mph to 30mph requested.
- Average speeds signs were requested for Well Hill, Greenfield, Pen-y-Maes near the High School, Fron Park Road and Glan-y-Don. Members understood other local Councils were not charged for average speed signs in other areas of the County. Pen-y-Maes scored well in the analysis work undertaken by the County Council for average speed camera positions.
- Members expressed concern at planning granted for the High School in relation to highways bus routes, and referred to requested safety measures and speed surveys for which the Council had not received any feedback. Members also requested to be consulted on bus route changes, and to receive national guidelines in relation to 30mph zones.
- Members requested a review of traffic calming measures and systems on a site by site basis, primary concerns were Fron Park Road, Pen-y-Maes and Well Hill, Greenfield.
- Members expressed concern at the planned road works on the A55 between Junction 31 and 32, diverting traffic down onto Fron Park Road and along into Carmel, instead of a contra flow system being used in line with other areas of the County.
- Members requested national guidelines to be provided on what constitutes roads being designated 30mph zones.
- Members expressed concern regarding the hairpin bend to the bottom of Pen-y-Maes.
- Members referred to the whole traffic situation in the town centre.

RESOLVED:

- (1) That DI Griffiths and Darell Jones are thanked for their attendance and the information provided.
- (2) That the Clerk writes to Darell Jones, Flintshire County Council summarising the comments made by members and also provides copies of all recent and relevant correspondence on highways and road safety matters, in order for the County Council to consider these matters further.

120. MAYOR'S REMARKS

The Mayor referred to the successful Christmas lights switch on event on Friday 24th November 2017 which despite the weather was once again very well received and attended this year.

The launch of the Square payment technology in the town centre had taken place Friday 8th December 2017, with David Hanson MP, representatives from Square UK, Councillor E.B. Palmer, Councillor P.A. Johnson and Russ Warburton, Chair of the Business Group.

The iBeacon heritage trail mobile app launch was in the Queen Victoria Hotel on Thursday 7th December 2017. The app highlighted different locations and points of historic interest to walkers and visitors within the Holywell community and eventually will link into a national framework of trails across Wales.

The Mayor referred to the annual arrangements whereby members make a donation to the mayor's charity instead of exchanging Christmas cards. This year's charity was the Holywell Band and any donations should be sent in to the Clerk.

The Mayor concluded his remarks by confirming his forthcoming attendance at Christmas events with the Memory Cafe and Holywell Autumn Club.

121. MINUTES

121.1. General

RESOLVED:

That the minutes of the following meetings be approved and signed as a correct record by the Mayor and Chairmen of the Sub-Committee as appropriate:

Town Centre Sub-Committee Meeting held on 15 November 2017;
Holywell Town Council Meeting held on 21 November 2017.

121.2 Meetings of Sub-Committees

RESOLVED:

That the resolutions of the sub-committee meeting held on 15 November 2017 be supported and approved.

122. PLANNING

122.1 New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
57418	Erection of stables and ménage area and change of use of land for grazing of horses - Land to the north of Pen Y Ball Hill, Holywell, Flintshire, CH8 8SZ – Mrs Heather Dickens, 31 Little Acton Drive, Wrexham. Members are aware of a number of concerns and strong objections from local residents, and wish to object to this application. Members also note that there is further information to be acquired at this stage. The primary concerns at this stage are traffic and environmental related including access up coed-y-fron for emergency services, drainage, soakaways and no indication of scale and height on the plan.

122.2. Pre-Deposit Proposals Public Consultation – Flintshire LDP 2015-2030

The appointed working party had summarised comments on a number of issues outlined in the Flintshire LDP.

RESOLVED:

That the Clerk informs the County Council of the comments made by the appointed working party.

123. ACCOUNTS

123.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

Voucher Number	Creditor Name	Payment Details	Amount £	Power Key
6712	Moore & Son	Re-set over heat stat on boiler - Bank Place Offices	60.00	****
6713	Ideal ICR Group	Check & install catenary cables, install cables and install lights, etc	8,681.60	^^
6714	Moore & Son	Fit new gas meter box - Bank Place Offices	162.00	****
6715	APES	Mobile stage hire - Christmas switch on 24/11/17	500.00	^^
6716	North West Land Trains	Land Train Hire Greenfield Valley 9/12/17 *	675.00	^^
6717	West Flintshire Community Enterprises	Room Hire Oct and Nov 2017	100.00	****
6718	Flintshire County Council	Charity market licence	8.50	^^
6719	Ideal ICR Group	PAT testing of 39 items, Bank Place Offices	46.80	****
6720	Delyn Press	Printing 5000 Christmas Events/Lights leaflets and 50 A4 posters	300.00	^^
6721	Viking	2 bottles mineral water, Bank Place Offices	23.84	****
6722	Cookie's Events	Bouncy Castle hire and supervision - Halloween Event 2/11/17	200.00	^^
6723	A Little Magic	Face painting - Halloween Event 2/11/17	140.00	^^

6724	A Little Magic	Entertainment - Christmas Lights Switch On 24/11/17	250.00	^^
6725	A Little Magic	Entertainment - Christmas Event 9/12/17 *	230.00	^^
6726	M.G. Fearnley	Reimbursement - Stationery	7.00	****
6727-6729	Council Staff	Salaries - November 2017	3,514.83	***
6730	HMRC	Paye/NI - November 2017	896.14	***
6731	Holywell St John's Ambulance	Services at Halloween Event 2/11/17	120.00	^^
6732	Event Sound Ltd	Sound and Lighting - Christmas Switch On 24/11/17	300.00	^^
6733	Mr Owen	Donation re: use of land for fireworks display 24/11/17	50.00	^^
6734	Trelawnyd Male Voice Choir	Choir attendance Christmas Lights 24/11/17	250.00	^^
6735	Festival Fireworks	Fireworks Christmas Lights Switch On Finale 24/11/17	1,000.00	^^
6736	Bernard Dykes & Son	Adding New Town Clerk Inscription to Honours Board	42.00	****
6737	Holywell St John's Ambulance	Services at Christmas Lights Switch On 24/11/17	120.00	^^
6738	C.S. Lowry	Reimbursement - Postage and Gifts/Prizes	15.92	****
6739	Holywell Autumn Club	Donation - Christmas Activities	300.00	^^
6740	Delyn Press	Printing of 1000 Town Council Newsletters	205.00	****
6741	Ideal ICR Group	Assist with Christmas Switch On Ceremony 24/11/17	1,680.00	^^
6742	Copyrite Systems	Toner delivery charge	24.00	****
6743	Copyrite Systems	Photocopying charges Aug - Nov 2017	253.32	****
6744	Viking	Stationery/Equipment/Stamps	178.22	****
6745 DD	Nest	Staff Pension Conts. - Nov 2017	29.90	***
6746 DD	Welsh Water	Water Rates 14 Bank Place Apr-Oct 2017	56.47	****
6747 DD	British Telecom	Mobile Services - Nov 2017	24.00	****
6748 DD	Opus Energy	Gas supply - Oct 2017	85.60	****
6749 DD	BNP Parabas Leasing	Copier Lease Charge - 25/11/17 to 24/2/18	154.80	****
6750 DD	British Telecom	Telephone Charges - Nov 2017	140.13	****
		TOTAL	20,825.07	

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^* Local Government Act 1972 S.34
- **^^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173,174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34

123.2. Income Received (1/11/17 - 30/11/17)

Members received the schedule of income, circulated with the agenda, regarding income between 1 November and 30 November 2017.

124. COMMUNITY ENGAGEMENT

Members noted the Community Engagement Officer's monthly report, which contained updates on the iBeacon project, Greenfield railway station project, the museum project, community transport and the proposed Tower Gardens events shelter.

RESOLVED:

That the Community Engagement Officer's report be received with thanks.

125. CORRESPONDENCE AND OTHER MATTERS

125.1 Email from GBS Design Services: Princes Trust Projects

Members considered the request from the Princes Trust for suitable project work within the Holywell community. Ideas put forward included the bird sanctuary woodland area adjacent to the old Llesty Hospital, Crossroads garden and the Englefield Avenue play area in Greenfield.

RESOLVED:

That the Clerk informs the Princes Trust that the preferred option for initial project work is the bird sanctuary woodland area, subject to any works being in line with the existing land covenants.

125.2. North Wales Community Health Council Questionnaire

Members considered the Health Council's request to complete their questionnaire.

RESOLVED:

That the Clerk informs the Health Council that, due to the Council having no current involvement with Health Council operations, it would be inappropriate to comment and complete the questionnaire.

125.3. Flintshire Armed Forces Partnership Steering Group Representative

Members considered nominations for the above role, outlined in the attached annual report and terms of reference.

RESOLVED:

That Councillor M. Brooke be nominated for this role. Clerk to inform the County Council accordingly.

125.4. Email/Letter from Janet Roberts, Flintshire County Council – Play Sufficiency Development Programme

Members considered nominations to take part in the above programme.

RESOLVED:

That no nomination be put forward at this time.

125.5. High Sheriff of Clwyd Community Award Nominations 2018

Members considered nominations for the above award and voted for their preferred candidates. Two nominations were made and members acknowledged the significant contributions made by both candidates to community work over many years.

Derryn Blanchard BEM – Holywell Autumn Club
Ann Hughes – Women’s Royal Voluntary Service (WRVS)

RESOLVED:

That Ann Hughes, of Holywell be nominated for the award. Clerk to prepare and submit the necessary paperwork.

125.6. Flintshire Public Services Board Draft Well Being Plan

Members referred to the draft Well Bring Plan prepared by the County Council. Comments are required during the consultation period, which closes on 2nd February 2018.

RESOLVED:

That further time be allowed for members to study the draft plan. Any comments should be forwarded to the Clerk ahead of the stated deadline for collation and forwarding on to the County Council.

125.7. Letter from Welsh Government – North Wales Community Health Council Appointment of Members

Members considered the application process and scope of the above role.

RESOLVED:

That no nomination be put forward at this time

125.8. Item from Councillor M.D. Phelan

Members considered Councillor M.D. Phelan's request to be nominated as the Council's representative on the Holywell World War One Commemoration Project group involving the Rotary Club and other parties.

RESOLVED:

That Councillor M.D. Phelan be nominated for the above role.

125.9. Greenfield Valley Trust

The Clerk provided an update on Greenfield Valley Trust board member appointments, and future collaborative working with the Town Council. This followed a meeting held with the Clerk, representatives from Greenfield Valley Trust and Ian Bancroft, Flintshire County Council. The main points were as follows:

- Four GVT board appointments had now been made bringing experience in marketing, property and estates, heritage and training and development.
- Agreement reached in principle for regular meetings with two Town Council representatives, the GVT board and the County Council to be established February 2018. Terms of reference for this meeting to be agreed in the New Year.
- Copies of agenda and minutes to GVT board meetings to be sent through to the Clerk for circulation to members.

125.10. Report(s) Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	PSE Online - Budget 2017 – What it means	**	23 Nov 2017
B	Rob Owen – Petition for plastic pollution	**	27 Nov 2017
C	Owl Cymru – 50+ action group newsletter	**	29 Nov 2017
D	Rob Owen – Festive entertainment	**	30 Nov 2017
E	FCC Streetscene – Programme of work	**	30 Nov 2017
F	FCC Chairman – Christmas greetings	**	5 Dec 2017
G	Rob Owen – Plastics Petition	**	6 Dec 2017
H	FCC Chief Executive – Merry Christmas	**	8 Dec 2017

126. REPRESENTATIVES' REPORTS

Councillor B. Scragg referred to recent meetings held on Community Transport matters. Progress was being made in the Holywell area with the aim of delivering a first class community transport service.

127. COUNTY COUNCILLOR REPORTS

Members referred to the forthcoming targeted regeneration investment programme and the requirement for Holywell to be featured when this is finalised.

128. CLOSE OF MEETING

The Mayor closed the meeting at 8.15pm.

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Mayor