

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell on Tuesday, 20 February 2018 at 6.00pm.

PRESENT: Councillor J.M. Johnson (Mayor).

Councillors: M. Brooke, L.A. Carter, R. Dolphin, P.A. Johnson, S. Johnson, P.J. McGarry, E.B. Palmer, M.D. Phelan, B. Scragg, S. Wallbanks and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors A. Coleman, K. Davies and K. Roberts.

IN ATTENDANCE: J. Baker (Clerk).

141. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

No declarations were made.

142. COMMUNITIES FIRST PRESENTATION

Sharon Jones, Communities First Cluster Delivery Manager, attended and provided an update on Communities First matters. The main points reported were:

- Weekly drop in sessions at Llys Emlyn Hostel every Tuesday pm.
- Pathway Introduction to Social Care started in Jade Jones Pavilion.
- Pathway into Hospitality at Broughton Park – starts 8 March.
- New Enterprise and Entrepreneurship programme starting Holywell Leisure Centre, 9 May 1.30pm–3.30pm.
- Drop in sessions at Holywell Connects every Tuesday 10am – 12noon
- Drop in sessions at Holywell Library Tuesday 1pm – 3pm.
- Stepping into Childcare course was well attended with 70% of participants from Holywell area.
- Stepping into Work programme in partnership with BCUHB had work placements at Holywell Community Hospital.
- Holywell Leisure centre supported programmes and allowed work placements, these included Lifeguarding and Administration.
- The new programme was called Communities for work plus (CFW+).
- European fund programme was called Communities for Work (CFW).
- These programmes were employability focused and had mentors who gave participants one to one support.

Members discussed the funding formula for the Holywell wards and the work placement criteria, and the links with recent work on community transport. Members passed on congratulations to Sharon and her staff for their continued work undertaken in uncertain and difficult circumstances.

RESOLVED:

That Sharon Jones is thanked for attending and providing an informative presentation.

143. FLINTSHIRE NORTH POLICING UPDATE

Sergeant Steve Lloyd and PCSO Tiff Davies attended the meeting and provided an update on local policing matters.

The recent dispersal order imposed on Holywell town centre had a positive impact and further monitoring would take place. Sgt Lloyd also referred to mobile CCTV provision and whether funding would be available.

A number matters were raised by members including illegal parking, poverty, action on the Holway estate, substance abuse and incidents in Holywell High School. Sgt Lloyd confirmed the surgery is now operating again at the Flintshire Connects office in the town centre. There was also concern at the level of anti-social behaviour in and around the Tesco store, and the impact this had on shoppers and the store staff.

RESOLVED:

- 1) That Sgt Lloyd and PCSO Davies are thanked for their attendance.
- 2) That the Clerk researches potential funding/grant options for mobile CCTV provision to benefit the Holywell community.

144. MAYOR'S REMARKS

The Mayor reminded members that the Charity Ball would take place on Saturday 3rd March 2018 at the Stamford Gate Holywell, tickets were still available; the Mayor looked forward to all members joining him on the night.

The Mayor referred to the welsh themed Spring into Summer event in the town centre which was taking place on Saturday 10th March 2018.

At the request of Councillor A. Coleman, the Mayor handed out invitations to the 10th anniversary opening of St. Peter's Church, Holywell; a series of events were planned between 23rd and 25th March at the church.

The Mayor was pleased to report that the final work on the town branding “Destination Holywell” had been completed by Daydream Designs. The brand bible was circulated, and it was now the intention to roll the use of the branding out to businesses and other organisations across the Holywell community.

The Clerk had requested the Mayor circulate a list for members to confirm their preferred names for corporate emails as part of the ongoing ICT development work.

145. MINUTES

145.1. General

RESOLVED:

That the minutes of the following meetings be approved and signed as a correct record by the Mayor and Chairmen of the Sub-Committees as appropriate:

Town Centre Sub-Committee held on Wednesday 10 January 2018.

Holywell Town Council held on Tuesday 16 January 2018.

Audit Sub-Committee held on Wednesday 17 January 2018.

Finance Committee held on Tuesday 23 January 2018.

145.2. Meetings of Committees & Sub-Committees

RESOLVED:

That the resolutions of the Finance Committee on 23 January 2018; and the sub-committee meetings held on 10 January 2018 and 17 January 2018 be supported and approved.

146. PLANNING

146.1. Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council’s planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
057967	Erection of a single story wooden shed/workshop adjacent to the main house. Location: 139 Tan Y Felin, Greenfield, Holywell, CH8 7QA. Applicant: Mr S. Shimmin. Members Comments – Members have noted the current situation and will await the result of the ongoing discussions between the applicant and the County Council.

147. ACCOUNTS

147.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

Voucher Number	Payment Type	Creditor Name	Payment Details	Amount £	Power Key
6784	CHQ	P. Crossley	DJ Services - Holywell High Street 16/12/17	50.00	^^
6785	CHQ	Trinity Church	Room Hire for Public Engagement Event 10/01/18	50.00	***
6786	CHQ	St. Peter's Church	Room Hire for Council Meeting 19/12/18	95.00	***
6787	CHQ	JDH Business Services	Interim Internal Audit 2017/18	180.00	^^
6788	CHQ	NW Association of Local Councils	3 x delegate lunches for meeting 19/01/18	48.00	****
6789	ONLINE	C.S. Lowry	Sundry expenses	8.43	***
6790	ONLINE	Express Couriers NW Ltd	Same day delivery of flyer to schools - Christmas Lights	90.00	^^
6791	ONLINE	SLCC	Annual membership subscription - J. Baker	185.00	***
6792	ONLINE	Event Sound Ltd	Christmas lighting projection services - 24/11 - 28/12	672.00	^^
6793/5/6	ONLINE	Council Staff	Salaries - January 2018	3,721.87	***
6794	ONLINE	HMRC	Paye/NI - January 2018	1,011.05	***
6797	ONLINE	West Flintshire Community Enterprises	Room Hire for storage - Dec 2017 & Jan 2018	100.00	****

6798	ONLINE	Viking	Stationery and stamps	66.61	****
6799	ONLINE	KWDB Electrical	Supply and fit new Yale lock - Bank Place Offices	138.00	****
6800	ONLINE	KWDB Electrical	Take down all Christmas Lighting	1,348.80	^^
6801	ONLINE	KWDB Electrical	Installation of intercom and 2x external lights - Bank Place Offices	798.01	****
6802	CHQ	Kassidys Tea Rooms	Supply buffet 19/12/17	80.00	****
6803	DD	Nest	Staff Pension Contributions - Jan 2018	35.03	***
6804	DD	Opus Energy	Gas supply - Dec 2017	166.76	****
6805	DD	British Telecom	Telephone Charges - Jan 2018	144.73	****
6806	DC	Royal Mail	Postages	3.48	***
6807	DC	Royal Mail	Postages	2.60	***
6808	DC	Royal Mail	Postages	2.60	***
6809	DC	Royal Mail	Postages	1.30	***
6810	DC	Tom Locksmiths	5x keys cut Bank Place Offices	15.00	****
			TOTAL	9,014.27	

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^* Local Government Act 1972 S.34
- **^^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173,174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34

147.2. Income Received (1/1/18 - 31/1/18)

Members received the schedule of income, circulated with the agenda, regarding income received during January 2018.

148. COMMUNITY ENGAGEMENT

148.1. Monthly Report

Members noted the Community Engagement Officer's monthly report, there were some further developments with community transport arrangements and discussions ongoing with the County Council to agree the final scheme detail.

RESOLVED:

That the Community Engagement Officer's report be received with thanks.

148.2. Public Engagement Event Feedback

Members noted the feedback and graphs which summarised the survey results from the engagement event held on 10 January 2018.

RESOLVED:

That the Support Officer be thanked for providing the report.

149. CORRESPONDENCE AND OTHER MATTERS

149.1. Twinning Gift

Members considered the provision of a gift to the St. Gregoire delegation due to visit Holywell in May later this year.

The Mayor stated that, regretfully, there was some doubt whether the Association would be able to continue due to a lack of support and volunteers. It was suggested the Twinning arrangement could continue without the visits taking place.

RESOLVED:

That the Clerk commission Carmel and Holywell Woodcraft Association to fabricate a mini replica of the sculpture in the High Street. This will then be presented to the St Gregoire delegation.

149.2. Pen-y-Maes Playing Fields 'Fields in Trust' Application

RESOLVED:

That the Clerk formally requests the County Council to submit the required application.

149.3. School Lane Garden, Greenfield

Members discussed the above site in the context of the County Council's intention to provide a small development of affordable homes at this location. Members confirmed their support generally for the County Council's policy on the provision of affordable homes.

Members referred to an historic agreement with the County Council for this site to remain as an open space for the benefit of the local community and were mindful of local community views on this matter.

RESOLVED:

That the Clerk writes to the County Council and refers to the original agreement.

149.4. Flintshire County Council Standards Committee Visits to Local Councils

Members noted the planned programme of visits by the Standards Committee to take place during 2018.

149.5. Welsh Government Bee Friendly Scheme

Members considered the Council's participation in the bee friendly project.

RESOLVED:

That the matter be referred to the next meeting of the Wales in Bloom sub-committee for progressing as appropriate.

149.6. General Data Protection Regulations

Members considered a report by the Clerk which outlined the necessary steps for the Council to comply with this new legislation by 25 May 2018.

RESOLVED:

That the Clerk, in the first instance, contact the Secretary of the North and Mid Wales Association of Local Councils, to enquire whether any support is available. That the Clerk, depending on the outcome of the above enquiry and if deemed necessary, commissions external support to provide advice and guidance on managing the Council's responsibilities under the new legislation.

149.7. Item from Councillor B. Scragg

Councillor B. Scragg outlined his concerns over the lack of an out of hours GP Doctor's service at Holywell Community Hospital. This would be for the benefit of Holywell and the wider Delyn community, falling between the existing facilities offered at both Deeside and Glan Clwyd Hospitals.

Members expressed concern over the reducing services offered locally for out of hours appointments and delays experienced by patients in receiving medical attention. Members requested the same level of service at Holywell Hospital as is in operation at Deeside and Glan Clwyd Hospitals.

RESOLVED:

That the Clerk writes to NHS Wales, care of Holywell Community Hospital, to make initial enquiries and raise members' concerns.

149.8. Item from Councillor M.D. Phelan

Councillor M.D. Phelan outlined a proposal that the Council devoted some time at all or most Council meetings to political debate. Members discussed this matter generally.

RESOLVED:

That the proposal be not supported at the present time.

149.9. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	One Voice Wales – Public Toilet Strategies	**	12 Jan 2018
B	Welsh Government Consultation	**	12 Jan 2018
C	Welsh Government News Update	**	12 Jan 2018
D	Rob Owen – Plastic Alternatives	**	12 Jan 2018
E	Rob Owen – Wassailing Event	**	18 Jan 2018
F	Rob Owen – Supermarkets/Plastic Update	**	28 Jan 2018
G	Tenovus Information Letter	**	29 Jan 2018
H	FCC Planning Meeting – Halkyn Road Development	**	29 Jan 2018
I	CAB Open Morning	**	29 Jan 2018
J	Hannah Blythyn AM – A55 Signage Update	**	30 Jan 2018
K	FDF Centre – Introduction	**	31 Jan 2018
L	Flintshire in Business e-newsletter	**	1 Feb 2018
M	Valuation Office – Artisans Store Room	**	6 Feb 2018
N	Welsh Government – End to Child Burial Fees	**	7 Feb 2018
O	Holway Community Centre - Coffee Afternoon	**	14 Feb 2018

150. REPRESENTATIVES' REPORTS

Councillor B. Scragg provided an update on the community transport scheme, including the mini bus provision and proposed routes.

Councillor P.A. York referred to the recent meeting of the North & Mid Wales Association of Local Councils he attended with Councillor P.A. Johnson and the Clerk held at the Springfield Hotel, Pentre Halkyn. The attendees were split into groups and discussed different aspects of the proposed local government reforms.

151. COUNTY COUNCILLOR REPORTS

Councillor P.A. Johnson – updated on progress on the Greenfield railway station project including the production of a report outlining the latest position and proposals.

Mayor/Councillor E.B. Palmer – updated members on the County Council budget meeting for 2018/19 held that afternoon. A 6.7% increase will be applied to Council Tax charges, £2m of the County Council's reserves would be allocated to balance the budget. This would then enable a balanced

budget reflecting a 5% increase, with a further 1.7% allocated to schools funding. Members expressed concern at the financial settlement figure for Flintshire and the funding formula used by Welsh Government to make the budget determinations.

Councillor E.B. Palmer referred to the planned upgrade to play equipment at Bryn Mawr Road, Strand. Details of the proposed scheme would be available to members shortly.

Councillor E.B. Palmer also gave members a position statement of work undertaken so far in opening the High Street to traffic on a trial basis. A further meeting of the working group is planned next month.

RESOLVED:

- 1) That the Clerk circulate the Greenfield station report prepared by Councillor P.A. Johnson to all members.
- 2) That the Clerk writes to the First Minister, Welsh Government expressing members' concern over the financial settlement formula and amount allocated to Flintshire.

152. CLOSE OF MEETING

The Mayor closed the meeting at 20.35pm.

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Mayor