

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the Meeting of Holywell Town Council held in the Council Chamber, Bank Place Offices, Holywell on Tuesday 21 July 2015 at 6.30pm.

PRESENT: Councillor P.J. McGarry (Mayor).

Councillors: Mrs. K. Davies, Mrs. R. Dolphin, Mrs. M.D. Phelan, B. Scragg, L. Thorley (for minutes 34 to 40.1), Mrs. S.E. Wallbanks, E. Watkinson and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors Mrs. M. Auty, P.J. Curtis, J. Griffiths, J.M. Johnson, E.B. Palmer and H.G. Roberts.

IN ATTENDANCE: D.C. Pierce (Clerk) and M.G. Fearnley (Community Engagement Officer).

34. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None.

35. FLINTSHIRE NORTH POLICING UPDATE

PCSO Nick Choak attended for this item on behalf of Sergeant Mike Wilson. He gave an update on the work of the Police within the community since the June Council meeting. He referred to the close work carried out with public house landlords in respect of the ‘Pub Watch’ scheme which was now up and running. It was pleasing to report the responsible use of the skate park at Fron Park. There had also been progress with youth engagement at the Youth Club in Greenfield. It was intended to continue police interaction with Beatboxing (a form of vocal percussion) using equipment obtained via the ‘Proceeds of Crime’ scheme.

Members felt that the musical connection could, perhaps, be developed to provide entertainment at a future Well Inn Music Festival for example. Other matters raised by Members included dealing with shoplifting incidents, traffic management and speeding. PCSO Choak noted Members’ suggestions for speed checking locations.

RESOLVED:

That PCSO Nick Choak be thanked for his attendance at the meeting.

36. SUBSIDISED BUS SERVICES

The Clerk reported that Katie Wilby, Transportation and Logistics Manager, Flintshire County Council was unfortunately unable to attend the meeting. He added that arrangements had been made for her attendance at the next meeting of the Council on 15 September.

Representatives from Holywell High School were also scheduled to attend that meeting, together with the Police for their monthly report.

RESOLVED:

That the Council's September meeting be held at St. Peter's Church, Rosehill, Holywell starting at 6pm.

37. ABSENCE OF MEMBER FROM MEETINGS OF THE COUNCIL ETC.

The Mayor referred to the continuing absence from meetings of Councillor J. Griffiths, whose last recorded attendance was in February 2015. Councillor Griffiths was unwell and the matter of excusing him from attending meetings because of his ill-health and ongoing treatment required Members' attention.

The Council considered the situation having regard to the relevant provisions of Section 85 of the Local Government Act 1972 – ceasing to be a Member of a local authority after six consecutive months' absence from meetings, unless the Council had approved the absence beforehand.

RESOLVED:

That Councillor J. Griffiths's absence from meetings on health grounds be approved and that, if required, this decision be reviewed by the Council in January 2016.

38. MAYOR'S REMARKS

The Mayor reported on his very busy schedule since the last meeting. With other Members he had attended at the dedication service for the new banner for the Holywell Air Cadets on 17 June. Three Civic Services, at Middlewich, Connah's Quay and Flint, had followed.

Holywell High School Fete on 27 June had given an opportunity to see developments for the new school on this site. An enjoyable visit took place to Emma's Country Choice Florists who was celebrating the 10th anniversary of setting up the business. He had officially opened Cariad Fashions on the High Street, the Home Bargains Store (on the site of the former Somerfield/Co-op Store), Transition Holywell & District's Craft Fair as well as the Annual Fete of the Good Companions of Holywell Hospital.

The National Wales in Bloom and County Environmental judges had visited the area and it was hoped that outcomes would be known soon.

The Mayor reported that he had judged the Council's Annual Schools in Bloom project competition. This year the winner was St. Winefride's primary school. Merit certificates would also be awarded to Ysgol Perth y Terfyn and Ysgol Gwenffrwd.

39. MINUTES

39.1. General

RESOLVED:

That the minutes of the following meetings be approved as a correct record and signed by the Mayor and the Chairman/Vice-Chairman of the Finance/appointed Sub-Committees as appropriate.

Council meeting held on 16 June 2015;
Audit Sub-Committee held on 23 June 2015;
Finance Committee held on 23 June 2015;
Holywell & Greenfield Development Sub-Committee held on 8 July 2015;
Town Centre Sub-Committee held on 15 July 2015 (minutes emailed to Members prior to and also circulated at the Council meeting).

39.2. Audit and Holywell & Greenfield Development Sub-Committees

RESOLVED:

The Chairman of Holywell & Greenfield Development Sub-Committee updated the Council on progress since the Sub-Committee meeting held on 8 July.

- (1) That the resolutions of the Sub-Committees at the above meetings be supported and approved.
- (2) That the Council agrees to meet the cost of the Community Asset Transfer mail-shot (newsletter) to residents (minute HGD8(4)) estimated at £320 + VAT, plus printing costs estimated at £250, such amounts to be met from savings identified in the current year's budget.

39.3. Town Centre Sub-Committee

The Vice-Chairman of the Sub-Committee and the Community Engagement Officer reported on matters requested at the meeting held on 15 July.

RESOLVED:

- (1) That the resolutions of the Sub-Committee at the above meeting be supported and approved, with the addition of the resolutions in (2) to (5) below.

(2) Minute TC6

That the Community Engagement Officer in consultation with the Chairman, Vice-Chairman of the Sub-Committee and Councillor P.J. Curtis as the local County Ward Member, be authorised to agree an appropriate finger-post scheme for Holywell within the reduced resources available to the County Council.

(3) Minute TC7

That the Community Engagement Officer work with County Council officers to seek to regularise and improve directional signage to Holywell and report back to the Town Council if there are cost implications for the Authority to consider.

(4) Minute TC8

That tee-shirt sale price at the Well Inn Music Festival be set at £5.

(5) Minute TC9

- (i) That a Community Asset Transfer Committee, comprising all Members of the Council, be established to deal specifically with matters relating to the transfer of community assets within the community of Holywell not otherwise dealt with by the Council in the normal meetings cycle.
- (ii) That the Chairman and Vice-Chairman of the Community Asset Transfer Committee be appointed at its first meeting of the Committee to be held on Wednesday, 9

September 2015 at 6pm (venue to be confirmed).

- (iii) That, in the meantime, the Chairman of the Holywell and Greenfield Development Sub-Committee continue to act as Chair/Facilitator at the Community Asset Transfer public meetings arranged with the County Council.

40. PLANNING

40.1. New Applications

Consideration was given to the applications forwarded to the Town Council as part of the County Council's planning consultation process.

RESOLVED:

That the following responses be submitted to the Flintshire County Planning Authority.

No. Proposal

053797 Erection of a single storey rear extension – 15 Bala Avenue, Greenfield, Holywell: for Mrs. Sharon Lloyd.

No objection.

053852 To construct and operate a waste handling depot including the erection of a portal framed building for the bulking up and transfer of domestic waste, kerbside recyclable material and food waste, new internal access tracks, a storage area for the bulking up and transfer of gully and sweeper arisings, a storage area for the bulking up and transfer of wood waste, a rock salt storage area, site lighting, boundary treatments and other ancillary development – Greenfield Business Park 2, Bagillt Road, Greenfield: for Flintshire County Council.

Opposed, on grounds of adverse environmental impact on residential amenity and also having regard to the extent of the existing recycling operation at this location.

053867 Fell 3no. trees, Coppice 6no. trees and Prune 3no. trees – Woodland adjacent to Dollar Park, Bagillt Road, Holywell: for Mrs. Kathleen Hamilton.

Opposed, on grounds of adverse impact on character and appearance of the area and the proposal would also appear to be contrary to the purpose behind placing the original Tree Preservation Order(s) on the site.

- 053903) Installation of a new ATM – 17 High Street, Holywell: for
) HSBC Bank plc.
 053904) Listed Building Application for the installation of a new ATM
 – 17 High Street, Holywell for HSBC Bank plc.

No objection.

40.2. Planning Applications no's 053576 and 053577 – Rear Extension (Store) and Internal Alterations (Council Chamber) at 14 Bank Place, Holywell: for Holywell Town Council

The Clerk reported on information received from the Council's appointed Contract Administrator indicating that it was unlikely that planning approval would be granted by the County Council until the end of August. Consequently, this meant that the works timetable would be extended with the estimated completion being around mid to end November 2015 at the earliest.

He added that a meeting(s) of the Council Offices Sub-Committee would be convened at the beginning of September to consider tenders position and related matters.

RESOLVED:

That the report be noted and that the Council Offices Sub-Committee be authorised to appoint a contractor to undertake the work at 14 Bank Place from the submitted tenders, within budget provision.

41. ACCOUNTS

41.1. Payment of Accounts

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

<u>Voucher</u>	£
5823 Wastewater – Trade refuse bags collection to 31/5/15	3.60****
5824 BPH – Bowser (Water Sprayer) service/new battery (Wales in Bloom)	86.40^^
5825 M.G. Fearnley – travelling to 17/6/15 (inc 17+18/3/15)	76.95***
5826D/D BNP Paribas – Lease payment (9) P/copier	210.00****

5827	St. John Ambulance: Ambulance/First Aid Post cover for Line Dance/Country Festival	100.00 ^{^^}
5828	Bernard Dykes & Son – Updating Town Mayor’s Board	40.00 [^]
5829	Flintshire Fabrications Ltd: Fabricate 4no. brackets to carry planters in Holywell High Street (Wales in Bloom)	240.00 ^{^^}
5830	Pottles Premier Plants Ltd – floral displays/new plastic hanging baskets	6124.44 ^{^^}
5831	Annual hanging basket bracket checks to 30 kilos vertical hanging weight + materials 3 new brackets	270.44 ^{^^}
5832	D. Owen – erection of floral displays (50%) (Wales in Bloom)	250.00 ^{^^}
5833	T. Butler – watering floral displays Jun/Jul pt (Wales in Bloom)	500.00 ^{^^}
5834 _{D/D}	British Telecom – Business Bill to June	107.66 ^{****}
5835	Flintshire CC – Building Cleaning Charges – April-June 2015	174.89 ^{****}
5836	Wasteater – Trade refuse bags collection to 30/6/15	12.60 ^{****}
5837	North & Mid Wales Association of Local Councils x 3 Lunches for Council’s Representatives @ July meetings (Connah’s Quay)	45.00 [*]
5838	Holywell Autumn Club – Donation	300.00 ^{^^}
5839	Carmel & District Club – Donation	300.00 ^{^^}
5840	Holywell Debonairs Morris Dancers – Donation	300.00 ^{^^}
5841	Eisteddfod Genedlaethol yr Urdd – Sir y Fflint 2016 (Pwyllgor Apêl Treffynnon a’r 5 Pentref/Holywell 5 Villages Appeal Committee) – Donation	500.00 ^{^^}
5842	Greenfield Football Club – Donation	500.00 ^{^^}
5843	Holywell Walkers are Welcome Committee – Contribution to Holywell Walking Festival 2015 etc	1000.00 ^{^^}
5844	The Holywell & District Society – Event Donation	300.00 ^{^^}
5845	Gŵyl Cadi Ha – Event Donation	500.00 ^{^^}
5846	Holywell & District Twinning Association – contribution towards Twinning visit to St. Gregoire	500.00 ^{^^}
5847	Transition Holywell & District – Event Donation	300.00 ^{^^}
5848	D.C. Pierce – Salary – July	1436.11 ^{***}

5849	M.G. Fearnley – Salary – July	1151.43***
5850	Mrs. M. Reed – Secretarial Expenses – July	48.00***
5851	HMRC (Inland Revenue) – PAYE/ Nat Ins – July	1080.77***
5852	Chubb Fire & Security Ltd: Annual Alarm Contract 1/9/15-31/8/16 – Bank Place Offices	827.69****
5853 ^{D/D}	British Telecom – Business Bill 07436273793 June	24.00****
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		17,309.98
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Powers to make payments:-

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils)
- // Local Government Act 1948 S.33
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^* Local Government Act 1972 S.34
- **^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34

41.2. Income Received

Members received the schedule of income, circulated with the agenda, regarding income between 1 and 30 June 2015.

42. COMMUNITY ENGAGEMENT OFFICER'S REPORT 17/06/15 – 21/07/15

The Community Engagement Officer (CEO) presented his report covering the above period.

The CEO reported further in respect of the lease obligations/costs relating to the Englefield Road, Greenfield, play area where a wheeled sports facility was proposed.

RESOLVED:

- (1) That the CEO's report be received with thanks.
- (2) That the matter of the Englefield Road play area, Greenfield be considered in conjunction with the County's Community Asset Transfer discussion.

43. FLINTSHIRE COUNTY COUNCIL CAR PARKING STRATEGY 2015 IMPLEMENTATION – HOLYWELL

Copies of the County Council's proposals with regard to off-street parking in Holywell, that had been copied to Members by email, were also circulated at the meeting.

Members also had regard to the Town Council's earlier representations to the County Council regarding car parking charges.

RESOLVED:

- (1) That the following submission be submitted to the County Council for consideration in respect of column 8 of the latest proposals, having regard in particular to the purpose of the proposed statutory Amendment Order as detailed in part (2) on the front sheet of the Draft Order i.e. enabling the management of off-street parking and encourage effective turnover of parking and make available more spaces for visitors to the town centre.

Bevans Yard – delete £1.00 all day

Halkyn Street - change to read Free for up to 4hrs;
£4.00 all day

(It is appreciated that special equipment may be necessary to assist with monitoring/enforcing the 4 hr limit).

Plas yn Dre – change £1.00 all day to read £4.00 all day.

- (2) That the County Council's attention be drawn to the Town Council's earlier:

- (i) request that free parking be permitted in all Pay & Display Car Parks in Holywell on appointed days in the Authority's Annual Free Town Centre Events Programme;
- (ii) support for the provision of an appropriate number of 'Parent and Child' parking space(s).

44. REPORT(S) ETC RECEIVED

Members were informed that the following items had been received and unless otherwise circulated*, were available for perusal from the Clerk.

- (a) National Assembly for Wales: Publicising and promoting the Wales Retail Relief Scheme – Information from the AM for Delyn*;
- (b) National Assembly for Wales: Future priorities for transport in North Wales, including improvements to rail services and road improvements – Information from the AM for Delyn*;
- (c) Public Services Ombudsman for Wales: Annual Report 2014/15;
- (d) Flintshire County Council: Welsh Government Free Swimming Initiative 2016 – email and report from the Principal Leisure Services Officer*;
- (e) Flintshire County Council: Summer Playscheme Programme 2015*;
- (f) North Wales Community Health Council: Concerns about the quality of care provided by the health services in North Wales – invitation to share experiences*;
- (g) North & Mid Wales Association of Local Councils: Agendas for the Annual and Quarterly meetings on 17 July 2015 and minutes of the Annual Meeting held on 18 July 2014 and the Quarterly Meeting held on 17 April 2015;
- (h) Halkyn Mountain Common JCB: Agenda for meeting/guided walk on 7 July, and minutes of previous meeting held on 24 February 2015;
- (i) Clwyd Community Chest: Notice of Annual General Meeting 24 July 2015;
- (j) Eisteddfod Genedlaethol Urdd Gobaith Cymru: 2016 Proclamation Ceremony – Flint, 3 October 2015*;
- (k) Holywell High School: New Presentation Folder.

At the request of Members the Community Engagement Officer undertook to remind local business proprietors of the Retail Relief Scheme. Also, the Clerk undertook to raise with the County Council the possibility of 'ring-fencing' financial support for bus services, for reply during the proposed presentation at the next Town Council meeting.

45. HOLYWELL HIGH SCHOOL – TROPHIES FOR JOHN MCBRIEN MEMORIAL FOOTBALL TOURNAMENT 2015/HIGH SCHOOL PRIZE GIVING 2015 (PURCHASING/ENGRAVING TROPHIES)

Although not a specific agenda item and in order to avoid delay in dealing with the matter, the Mayor accepted correspondence from the Acting

Headteacher of the High School for consideration, prior public notice having been given to that effect.

RESOLVED:

That the requests be supported and approved and that the Council meets the cost of the trophies in the sum of £120.63

46. ACTION DURING THE RECESS PERIOD

Consideration was given to the annual arrangements in the above respect.

RESOLVED:

That the Clerk, or in his absence the Community Engagement Officer, in consultation with the Mayor and/or Deputy Mayor, be authorised to deal with urgent matters during the recess period.

47. REPRESENTATIVES' REPORTS

Councillor P.A. York reported on his attendance at the recent Annual and Quarterly meetings of the North & Mid Wales Association of Local Councils; and on the proposal to dissolve the Clwyd Community Chest to be considered at its forthcoming AGM.

48. COUNTY COUNCILLOR REPORTS

Councillor Mrs. R. Dolphin reported on the significant costs of going to court for the removal of 'travellers' and to representations made by the County Council to Welsh Government on the matter. She also gave an update on the County's Asset Transfer discussions with the various Community/Town Councils.

49. BEST WISHES

On behalf of the Council the Mayor wished Councillor Mrs. K. Davies well for her forthcoming operation.

50. CLOSE OF MEETING

The Mayor closed the meeting at 8.55pm.

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Mayor