

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the Meeting of Holywell Town Council held in the Council Chamber, Bank Place Offices, Holywell on Tuesday, 19 July 2016 at 6.00pm.

PRESENT: Councillor J.M. Johnson (Mayor).
Councillors: Mrs. M. Auty, Mrs. K. Davies, E.B. Palmer, H.G. Roberts, K. Roberts, B. Scragg, L. Thorley, Mrs. S.E. Wallbanks, E. Watkinson and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors P.J. Curtis, Mrs. R. Dolphin, J. Griffiths, P.J. McGarry and Mrs. M.D. Phelan.

IN ATTENDANCE: D.C. Pierce (Clerk) and M.G. Fearnley (Community Engagement Officer).

40. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

The following Declarations of Interest were made and the relevant form completed for the Clerk to action under the statutory requirements.

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
41	J.M. Johnson	√	-	Private hire driver
49 (055008)	E. Watkinson	√	√*	Home is near Lluesty Hospital
49 (055520)	J.M. Johnson	√	√*	Neighbour

*Member left the meeting room for the discussion and voting.
Councillor B. Scragg (Deputy Mayor) presided for the consideration of Planning Application 055520.

41. COMMUNITY TRANSPORT

County Council Transportation Officers Katie Wilby and Mike Jones, attended the meeting for this item to give a short presentation regarding the next step towards service delivery following the Town Council’s expression of interest in the matter, without commitment, at its June meeting.

A local meeting was proposed to further explain the process and gather local intelligence on demand and potential suppliers of the new service.

RESOLVED:

That Councillor B. Scragg and P.A. York be appointed to attend the local meeting on a date to be arranged by

the County Council and report back to the next appropriate meeting,

42. FLINTSHIRE AGAINST BUSINESS CRIME (FABC)

PCSO Kelsey Evans and Charlie Warr, FABC, attended the meeting and updated Members about the proposed new radio link system for Flintshire businesses, including Holywell, similar to the one that was running successfully in Chester.

In short, the system aimed to provide the following:

- Up-to-date digital radios with a network fit for purpose;
- Back office intelligence support for businesses to share intelligence on crime and criminals affecting them;
- A link to the CCTV office in County Hall in Mold who can direct cameras as appropriate where they exist or if necessary use their radio link to the Police Control room;
- Police Officers/PCSOs would also carry radios so they can hear what is going on in their area;
- Aspirationally it was hoped that protective services such as Streetscene and Enforcement officers would carry radios linking them into the system;
- In Chester the scheme had seen a 26% reduction in shop theft and was acknowledged to have improved relationships between businesses themselves and also with Police and Council services.

Taking into account set-up costs etc, an approach was being made to each Town/Community Council for a one-off payment of £1,000. The scheme was designed to be self-sustaining within the first 12 months.

RESOLVED:

- (1) That the principles of the scheme as well as the funding request be generally supported, subject to receipt of more information as to whether the shops off Pen y Maes Road and in Greenfield could be included.
- (2) That information be also requested regarding Holywell businesses and other local Council responses in respect of supporting the scheme.

43. FLINTSHIRE NORTH POLICING UPDATE

Sergeant Mike Wilson was represented at the meeting by PCSO 2600 Phil Rushby. In response to a Member's question, he reported on the opportunities available to the public to be involved in the "Speedwatch" scheme. Also, a recent incident in the Tan y Felin area was under investigation.

With the Summer Playscheme Programme almost underway, Members requested the Police to be vigilant at those locations where groups of young children would be congregating.

RESOLVED:

That PCSO Rushby be thanked for his attendance and requested to arrange for any available statistical information on local crime to be shared with the Council.

44. HOLYWELL TOWN PARTNERSHIP (HTCP) - CHAIRMAN'S UPDATE

Councillor E.B. Palmer, as the HTCP Chairman, reported that the Partnership was in transition and arrangements to formalise the process were being co-ordinated by the County Council.

Members looked forward to continued positive steps towards bringing the revised HTCP into operation in early course in terms of an agreed constitution, membership and action plan.

RESOLVED:

That the position be noted.

45. COMMUNITY ENGAGEMENT OFFICER'S REPORT – 22/6/16 – 19/7/16

Members had before them for consideration the report of the Community Engagement Officer (CEO) covering the above period. Members raised items within the report for clarification and/or additional information.

There was general support for promoting and developing the Thursday market although it was stressed that the management responsibility was with the County Council.

RESOLVED:

- (1) That the CEO's report be received with thanks.
- (2) That the CEO endeavour to explore the viability and opportunities of the i Beacon Network for Holywell and Greenfield.
- (3) That the Clerk and the CEO arrange to attend a Facebook, Twitter and other Social Media Training at an estimated total cost of £100 when a suitable opportunity arises.

- (4) That all those associated with the Henry V event leading up to and on 25 June be congratulated on a successful initiative, with excellent media coverage.
- (5) That the provision by the County Council of 50no. leaflet dispensers, holding A5 and DL size leaflets, as well as the ongoing discussion with County Council officers to agree arrangements for their distribution and topping up be noted.
- (6) That the Annual Holywell Walkers are Welcome Festival (11-17 July) be noted.
- (7) That the well attended Act of Remembrance (Battle of the Somme) at the Panton Place War Memorial, Holywell on 1 July be noted.

46. APPROVED ABSENCE OF MEMBER FROM MEETINGS OF THE COUNCIL ETC – COUNCILLOR J. GRIFFITHS – REVIEW

Following receipt of the Clerk's further report on the above matter, Members reviewed their earlier decision to approve the absence from meetings of Councillor J. Griffiths because of ill-health.

RESOLVED:

That the continuing absence of Councillor J. Griffiths from meetings on health grounds be approved under the provisions of Section 85 of the Local Government Act 1972.

47. MAYOR'S REMARKS

The Mayor outlined his civic schedule since the last meeting, including the judging of the Council's Wales in Bloom Schools Project Competition. He had been impressed with the improvement achieved at Ysgol Maesglas and had awarded first prize to the school. The presentation of the winner's shield would follow at the start of the new term.

48. MINUTES

48.1. General

RESOLVED:

That the minutes of the following meetings be approved and signed as a correct record by the Mayor/Chairman of the relevant Committee/Sub-Committee.

Council meeting held on 21 June 2016;

Audit Sub-Committee held on 28 June 2016; and
Finance Committee held on 28 June 2016.

48.2. Audit Sub-Committee

RESOLVED:

That the resolutions of the meeting held on 28 June 2016 be supported and approved.

49. PLANNING

49.1. New Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

No. Proposal

055008 Listed Building Application for amendment to planning application No. 051727 Listed Building Consent 051728 to include additional 1no. apartment to Block B, 12no. apartments to Block C, 5no. apartments to Block A (Chapel) and a new build residential block to include 27no. apartments to give a total of 89 residential units – former Llesty Hospital, Old Chester Road, Holywell: for Kehar Builders Ltd.

The Town Council's comments on the similar general application Ref. 055006 are restated for the Listed Building Application.

055520 Increasing the height of the front boundary wall – The Coach House, Bagillt Road, Holywell: for Mr. A. Thomas.

No objection, subject to planning criteria being satisfied given the listed status of the building.

055591 Outline application for the erection of 2no. semi-detached two-storey starter homes – St. James's Place, Holway Road, Holywell: for Mr. A. Moore and I. Williams.

Objection on grounds of the limited space that appears to be available for the proposal to fully satisfy planning requirements.

49.2. Planning Application Ref 055242 – Display of new totem sign to car park entrance – Lidl, Coleshill Street, Holywell for Lidl UK

RESOLVED:

That the withdrawal of this application be noted.

50. ACCOUNTS

50.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

<u>Voucher</u>	<u>£</u>
6114 Mrs. P. White: Stages 2 U – Line Dance Event 4/6/16	500.00^^
6115 Pottles Premier Plants – Floral Displays (Wales in Bloom)	2,414.52^^
6116 GBS Design Services – co-ordinating tenders etc for chimney stack work @ 12/13 Bank Place	150.00****
6117 St. Kentigern Hospice - Donation	200.00^^
6118 Flintshire Optec Japanese Youth Exchange Trust - Donation	200.00^^
6119 The Holywell & District Society – Donation	200.00^^
6120 Clwyd Alyn Housing Association – 999 Day (Holywell)Event - Donation	100.00^^
6121 Greenfield Football Club - Donation	500.00^^
6122 The Samhain Group – Medieval Day (Holywell) Event – Donation	1,000.00^^
6123 Gwyl Cadi Ha (Holywell) 2016 Event - Donation	500.00^^
6124 Luntstone – Annual safety bracket checks and fixing of new brackets (Wales in Bloom)	290.98^^
6125 Pottles Premier Plants – Liquid Plant Feed (Wales in Bloom)	48.00^^
6126 Computer Technical Solutions – 20Gb Backup solution – Annual Subscription	168.00****
6127 North & Mid Wales Association of Local Councils x 2 lunches for Council’s representatives @ July meetings (Connah’s Quay)	30.00*

6128	Tom Butler: Watering floral displays Jun/July (part) (Wales in Bloom)	500.00^^
6129	D.C. Pierce – Salary – July	1594.46***
6130	M.G. Fearnley – Salary – July	1206.68***
6131	Mrs. M. Reed – Secretarial Expenses – July	48.00***
6132	HMRC (Inland Revenue) – PAYE/ Nat Ins – July	959.31***
6133 ^{D/D}	BNP Paribas – Lease payment Replacement P/copier	154.80****
6134 ^{D/D}	Power – Electricity 12/13 Bank Place to 24/5/16	62.67****
6135 ^{D/D}	Power – Electricity 14 Bank Place To 24/5/16	20.60****
6136 ^{D/D}	Opus energy – Gas – Bank Place Offices to 9/6/16	22.42****
6137 ^{D/D}	British Telecom – Business Bill 07436273793 – June	18.10****
6138 ^{D/D}	British Telecom – Business Bill to June	124.48****
		11,013.02

Powers to make payments:-

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils)
- // Local Government Act 1948 S.33
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^* Local Government Act 1972 S.34
- **^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983

50.2 Income Received

Members received the schedule of income, circulated with the agenda, regarding income between 1 and 30 June 2016.

51. HOLYWELL EXTRA CARE ACCOMMODATION

The Clerk reported on the decision taken that morning by the County Council's Cabinet that started the processes for Holywell Extra Care accommodation on the site of the present Ysgol Perth y Terfyn primary school due to be vacated in July 2016 to move into the new Holywell school complex by the start of the new term in September.

RESOLVED:

That the information be noted and welcomed.

52. HOLYWELL COMMUNITY ASSET TRANSFER (CAT) : HOLYWELL LEISURE CENTRE – INVITATION TO A BRIEFING CONCERNING DEVELOPMENTS AIMED AT SECURING THE FUTURE OF THE CENTRE AND ITS SWIMMING POOL

RESOLVED:

That Councillor E.B. Palmer, or his nominee, be appointed to represent the Council at the meeting to be held at the Leisure Centre on Tuesday, 26 July 2016 at 6pm.

53. SOCIETY OF LOCAL COUNCIL CLERKS (SLCC) : 2016 CONFERENCE FOR WALES – LLANDUDNO ON 14 SEPTEMBER

RESOLVED:

That the Clerk be authorised to attend the above forthcoming event in Llandudno at a delegate fee of £69 + VAT.

54. FORTHCOMING MEETINGS – REMINDERS

RESOLVED:

(1) That the following meetings at Bank Place Offices, unless otherwise stated, be noted/agreed.

- Town Centre Sub-Committee – Wednesday, 20 July at 10.30am;

- Meeting with the public – Wednesday 27 July at 6pm (St. Peter’s Church, co-ordinated by the Town Council with the Reverend A. Coleman as Chair);
- Council Meeting– Tuesday, 20 September to start at 6p.m. for LDP presentation.

(2) That the format of the meeting on 27 July follows that of the previous meeting with the general public with the following representatives:

Panel

Mayor (East); Deputy Mayor (Greenfield); Councillors E.B. Palmer (Central) and P.A. York, formerly E.Watkinson (West), together with the Town Clerk, Community Engagement Officer and the Reverend A. Coleman as Chair.

(3) That the County Councillors for the Holywell community area be invited to sit on the Panel in (2) above and that all other Town Councillors be invited to join the audience at the meeting.

55. REPORT(S) ETC RECEIVED

Members were informed that the following items had been received and unless otherwise circulated*, were available for perusal from the Clerk.

- (a) Public Services Ombudsman for Wales: Annual Report 2015/16;
- (b) Flintshire County Council: Environmental Crime Enforcement – Operational update*;
- (c) Flintshire County Council: Community of Holywell – Summer Playscheme Programme 2016*;
- (d) Flintshire County Council: Dementia Activities Calendar – Flintshire*;
- (e) Flintshire County Council: Agenda/Minutes for the County Forum meeting on 30 June;
- (f) North & Mid Wales Association of Local Councils: Agendas for the Annual and Quarterly meetings on 15 July (Connah’s Quay), and minutes of previous meetings;
- (g) Greenfield Valley Trust: Recruitment of Trustees;
- (h) The Five Villages Chronicle: Issue No. 118 – Summer (June) 2016.

56. ACTION DURING THE RECESS PERIOD

RESOLVED:

That the Clerk or in his absence the Community Engagement Officer, in consultation with the Mayor and/or Deputy Mayor, be authorised to deal with urgent matters during the recess period.

57. REPRESENTATIVES' REPORTS

Councillor P.A. York reported on the main issues discussed at the recent Annual and Quarterly meetings of the North and Mid Wales Association of Local Councils held at Connah's Quay.

58. COUNTY COUNCILLOR REPORTS

Councillor Mrs. M. Auty referred to the items/feedback from the County's Scrutiny Committee in relation to setting aside car parking spaces for mother and child; and the cutting of grass at the Community Garden, Greenfield. In the absence of the local (Greenfield) Member, she intended to discuss these issues direct with the Member concerned.

59. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for minute 59.1 on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from contractual matters.

59.1. Council Offices 14 Bank Place, Holywell: Contract for public meeting facility/associated works – extra work requested by the Building Inspector

The Clerk reported on action taken in consultation with the Mayor and Deputy Mayor to enable extra work to the above contract, in the sum of £815.00 + VAT, to be carried out as requested by the County Council's Building Inspector.

The Statutory Completion Certificates in respect of the contract had since been received.

RESOLVED:

That the information be noted and the action taken and additional expenditure incurred approved.

60. CLOSE OF MEETING

The Mayor closed the meeting at 9.05pm.

Mayor.....