

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the Meeting of Holywell Town Council held in Holy Trinity Church, Basingwerk Avenue, Greenfield, Holywell on Tuesday, 15 March 2016 at 6.30pm.

PRESENT: Councillor P.J. McGarry (Mayor).

Councillors: Mrs. M. Auty, P.J. Curtis, Mrs. R. Dolphin, J.M. Johnson, E.B. Palmer, B. Scragg, L. Thorley, Mrs. S.E. Wallbanks and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors Mrs. K. Davies, J. Griffiths, Mrs. M.D. Phelan, H.G. Roberts, K. Roberts and E. Watkinson.

IN ATTENDANCE: D.C. Pierce (Clerk), and M.G. Fearnley (Community Engagement Officer) for minutes 174 to 182.

171. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None.

172. WELCOME

The Mayor welcomed back Councillor P.A. York following his absence from meetings due to illness.

173. FLINTSHIRE NORTH POLICING UPDATE

Sergeant Mike Wilson attended for this item. He referred to the new Flintshire live online surgeries (last Friday of each month) whereby any member of the public could log on and ask questions on any issues or concerns they may have. Information leaflets were circulated to Members.

Also, he informed the Council of a Police initiative whereby members of the public, after appropriate briefing, could carry out speed checks subject to conditions. Copies of the application form and explanatory leaflet were circulated to Members to pass on to any person expressing an interest in taking part in this volunteer ‘Community Speed Watch Scheme’.

A question and answer session followed with Sergeant Wilson agreeing to follow up on the local issues reported. The possibility of getting a small supply locally of aluminium Card Minder Pouches (to protect people’s credit/debit card details from being stolen) was discussed. This electronic pick-pocketing prevention scheme was proving popular. Card Minders were available from the OWL Watch Association at £1 each. The Clerk undertook to follow this up.

RESOLVED:

That Sergeant Wilson be thanked for his attendance and for the work of the Police within the community.

174. COMMUNITY ENGAGEMENT OFFICER'S REPORT 17/2/16 – 15/3/16

Members considered the report of the Community Engagement Officer (CEO) covering the above period.

Reference was made to the Greenfield Valley (GV) clean-up day on 18 March – volunteers welcomed. The Council's woodland off Halkyn Road was one of 3 local projects that was in the running for an award of between £8k and £12k to enable work to be done to improve and safeguard the site and help restore the land to its original intended use as a nature reserve/bird sanctuary.

An update was given from the latest meeting of the Holywell Leisure Centre (Community Asset Transfer) Working Group as well as on the Henry V 600th Anniversary Programme (18-25 June).

The CEO circulated details of the Middlewich Town Council Photo Competition and asked whether the Council wished to consider setting up similar arrangements for the community of Holywell.

Members' views were invited on an idea to invite pupils from local schools to do a short presentation to Members prior to a Council meeting, at a Special Meeting or at a community or similar event. Suggestions were also put forward for possible additional events to the annual programme for the Holywell town centre.

RESOLVED:

- (1) That the CEO's report be received with thanks.
- (2) That the Council's thanks be forwarded to Gwladys Harrison for her important and much appreciated contribution to the GV Day.
- (3) That the County Council be asked to clarify a report of clearance work for the GV Day being carried out on a chargeable basis whereas similar work on land in Bagillt was believed to have been carried out free of charge – the reply to be circulated to Members.
- (4) That the CEO report back to a future meeting with a suggested scheme for a Photographic Competition for the community of Holywell.

- (5) That the possibility of presentations from local schoolchildren be referred to the Events Working Group to consider as part of a future “Pride of Holywell” day/evening event in the town.
- (6) That the possible additional events referred to at the meeting, including a Battle of the Somme commemoration, be also considered by the Events Working Group.

175. MAYOR’S REMARKS

The Mayor reported on his proposed afternoon visit to the Greenfield Valley Day on 18 March, his St. Patrick’s Charity event the following evening and the Fund-raising Musical Evening (co-ordinated by Councillor Mrs. M.D. Phelan) on 30 March.

176. MINUTES

RESOLVED:

That the minutes of the following meeting be approved as a correct record and signed by the Mayor.

Council meeting held on 16 February 2016;

177. PLANNING

177.1. New Planning Applications

- (i) Action taken by the Clerk, in consultation with the Mayor, after obtaining the informal views of the local County Council Member for the electoral division.

No. Brief Description and Determination

054810 Erection of 5’ high fence and 1’ high trellis above to front perimeter. Retrospective – 38 Strand Park, Holywell: for Ms. Lesley Hughes.

Whilst the Council expresses concern at the retrospective nature of this application, it is inclined to support the proposal provided that the relevant planning criteria are satisfied.

RESOLVED:

That the action taken be supported and approved.

(ii) General

RESOLVED: That the following responses be submitted to the County Planning Authority.

No.	Proposal
052922	Erection of 1no. wind turbine (78m to tip) and ancillary infrastructure and access – Kingspan Ltd, 2-4 Greenfield Business Park, 2 Bagillt Road, Holywell: for Kingspan Ltd.

The Town Council does not consider that the community benefits of the proposal, even in its reduced form, is proven and maintains its objection on the following grounds:

- **impact on residential amenity by over dominance and operational noise;**
- **impact on the character and appearance of the area through the adverse visual intensity of the proposal;**
- **impact of construction on highway and general public health and safety, especially linked to flashes/flickers from the large turbine blades and also any damage that may occur to the blades through wear and tear and bad weather. Additionally, in relation to the adverse implications for the use of medical equipment over wi-fi;**
- **impact to the detriment of existing community facilities including users of the nearby coastal path;**
- **impact on air traffic using John Lennon airport and on the effective search and rescue and communication functions of emergency services air support units (Police and Air Ambulance) and the RNLi operating in the Dee Estuary.**

054913	Erection of non-sales extension and works to building elevations – Lidl, Coleshill Street, Holywell: for Lidl UK GmbH.
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No objection.

054945	Continuation of existing container storage and extension to north of site – Abbey View Trading Estate, Coast Road, Greenfield: for Mr. Brian Hepworth.
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No objection.

(Note: Councillor J.M. Johnson did not vote on the above four applications, and Councillor P.J. Curtis did not vote on Application No. 054810.)

177.2. Withdrawal of Applications

Planning Applications Ref:

- 054434 Demolition of an existing building and replacement with a 3 storey apartment building comprising 8no. apartments – The Church in the Park, Post Office Lane, Holywell: for Mr. Paul Trickett.
- 054735 Display of 5no. information signs – Holywell Town Centre: for Flintshire County Council.

RESOLVED:

That the position be noted.

177.3. The Planning Wales Act 2015 : Developments of National Significance (DNS) – Registration (Request to be notified of DNS Applications)

Consideration was given to the letter from the Planning Inspectorate. As decisions on planning applications for DNS would be made by the Welsh Government, not the local planning authority, the Town Council was invited to register its interest in being notified/consulted on any future applications.

RESOLVED:

That the Planning Inspectorate be requested to register the Town Council's interest in being notified/consulted of DNS applications in the Authority's area.

178. ACCOUNTS

178.1. Accounts for Payment

RESOLVED:

- (1) That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

<u>Voucher</u>	<u>£</u>
6016 Viking-High viz workwear (MF)	20.84****
6017 British Gas – Electricity at 12/13 Bank Place Offices	118.66****
6018 British Gas – Electricity at 14 Bank Place Offices	43.26****

6019	British Gas – Supplies at Bank Place Offices	605.14****
6020	Flintshire CC: Building Regulations Inspection Fee – Contract at 14 Bank Place Offices	242.60****
6021	J.W.M. Roberts, Building and Joinery Contractor Ltd – Payment no. 3 for Contract work at 14 Bank Place	18,000.00****
6022	GBS Design Services – site visit, Inspection and issue of Payment Certificate no. 3 for contract work at 14 Bank Place	150.00****
6023	Rotary Club of Flint and Holywell – Advertisement in Rotary Club’s Christmas Float Programme 2015	100.00^^
6024	Wasteater: Black Refuse Bags – 12/13 Bank Place	90.00****
6025	Flintshire CC: Building Cleaning Charges 12/13 Bank Place Offices – January to March 2016	174.89****
6026	Copyrite Systems – Copier Charges 14/11/15-15/2/16	195.77****
6027	D.C. Pierce – Travelling (General) 2015/16	84.60***
6028	D.C. Pierce – Salary – March	1594.66***
6029	M.G. Fearnley – Salary – March	1179.07***
6030	Mrs. M. Reed – Secretarial Expenses – March	48.00***
6031	HMRC (Inland Revenue) – PAYE/ Nat Ins – March	940.93***
6032 _{D/D}	British Telecom – Business Bill 07436273793 February	18.50****
6033 _{D/D}	British Telecom – Business Bill to February	128.24****
6034	Delyn Press – Stationery (Receipts Duplicate Book)	30.00****
6035	Holywell PCC: Hire of St. Peter’s Church Hall for Council Meeting on 16/2/16	85.00****
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Powers to make payments:-

* The Independent Remuneration Panel for Wales
(IRPW) Regulations for the remuneration of
members and co-opted members of relevant
authorities – Part 5 Community/Town Councils)

// Local Government Act 1948 S.33

** Local Government Act 1972 S.137

*** Local Government Act 1972 S.112, 151
 **** Local Government Act 1972 S.133
 ^ Local Government Act 1972 S.111
 ^^ Local Government Act 1972 S.144, 145
 ^^ Local Government (Miscellaneous Provisions)
 Act 1976 S.19
 ^^ Local Government Act 1972 S.143
 *^ Local Government Act 1972 S.140
 **^ Local Government Act 1972 S.176
 ***^ Local Government Act 1972 S.13
 *^^ Local Government Act 1972 S.34
 ^^ Local Government (Misc. Provisions) Act 1953
 S.4
 ^^** Local Government Act 1972 S.174
 ^^* Local Government (Miscellaneous Provisions)
 Act 1976 S.4
 < Local Government Act 1972 S.124
 # Local Government Act 1972 S.142
 ## Representation of the People Act 1983

- (2) That the additional invoice reported by the Clerk in the sum of £18,037.79 in respect of CCTV charges for the current financial year be also approved for payment. The figure was within budget.

178.2 Income Received

Members received the schedule of income, circulated with the agenda, regarding income between 1 and 29 February 2016.

179. INDEPENDENT REMUNERATION PANEL FOR WALES (IRPW) ANNUAL REPORT: 2016/17 - PAYMENT TO MEMBERS OF COMMUNITY AND TOWN COUNCILS

Consideration was given to decisions necessary on of the above part of the IRPW's Annual Report 2016/17. A full copy of the report had been emailed to Members.

RESOLVED:

- (1) That determinations 48 to 54 inclusive be adopted for the Town Council.
- (2) That determinations 46 and 47 be not adopted for the Town Council.

- (3) That the Town Council acknowledges that additions to its adopted determinations may be necessary following consideration of future reports from the IRPW and of Members' workloads.

180. APPLICATION TO SUSPEND THE RIGHT TO BUY IN FLINTSHIRE

Consideration was given to whether or not to support the above application. Suspending the Right to Buy within the County, not only meant that the County Council would retain its existing Council housing stock levels but would also safeguard new properties to maximise the housing opportunities for local people living in the County. The application would be made to the Welsh Government requesting an initial suspension for a minimum of 5 years.

RESOLVED:

That the application be supported.

181. STREET NAMING AND NUMBERING – DEVELOPMENT OF 8 NEW DWELLINGS AT WELL STREET, HOLYWELL

Members had before them the Developer's proposal for naming and numbering the above development as follows:

1-8, The Close/Y Clos, Well Street, Holywell/Treffynnon.

RESOLVED:

That the proposal be supported.

182. HOLYWELL HIGH SCHOOL – TRAFFIC IMPACT ASSESSMENT AND RELATED MATTERS

Councillor P.J. Curtis referred to issues raised at the last Council meeting with Damian Hughes of the County Council.

He had been informed that a number of issues required to be clarified and arrangements had been made for the Leader and/or Deputy Leader together with relevant officers to attend a future Town Council meeting (on 21 June, if possible) for this purpose.

RESOLVED:

That the position be noted.

183. RECRUITMENT OF SUPPORT STAFF AT BANK PLACE OFFICES –
ROLE OF AUDIT SUB-COMMITTEE

The Clerk sought the Council's views on delegating to the Audit Sub-Committee, authority to deal with all aspects of the appointment of support staff at Bank Place Offices.

RESOLVED:

That the Audit Sub-Committee be authorised accordingly.

184. WALES IN BLOOM 2016 – NORTH WALES LAUNCH EVENT

RESOLVED:

That Councillor D.W. Jones be invited to represent the Council at the above event at 1pm on 18 March at the Beach Caravan Park, Beach House Road, Llanddulas.

185. REPORT(S) ETC RECEIVED

Members were informed that the following items had been received and unless otherwise circulated*, were available for perusal from the Clerk.

- (a) Welsh Government: Statutory Guidance on the Well-being of Future Generations (Wales) Act 2015 with Written Statement from the Minister for Natural Resources/Town Council Minute (September 2015)*;
- (b) North Wales Police: Cover it Live Flintshire – Details of the new Flintshire online surgeries*;
- (c) Flintshire County Council: CCTV Incident Statistics and graph for Holywell Town Council – 1 April to 31 December 2015;
- (d) Flintshire County Council: Free performances of a play 'Let's talk about Dementia' – how to support people with dementia in a simple and proven way*.

186. DOG FOULING

This item was not on the agenda but was accepted for consideration by the Mayor to avoid delay in dealing with the matter, the Town Council's comments having been invited before its next meeting.

The County Council was inviting feedback on the dog fouling problem and some initial thoughts on what could be done to try and improve the situation having regard to initiatives in other local authority areas.

RESOLVED:

That the Town Council confirms its in principle support to any measure that would help alleviate or overcome the long-standing problem and awaits more information on the outcome of pilot projects.

187. REPRESENTATIVES' REPORTS

On behalf of the Council appointed Member on the Greenfield Valley Trust, Members received information on the Valley's Open Event in May.

188. COUNTY COUNCILLOR REPORTS

Councillors P.J. Curtis and Mrs. R. Dolphin updated Members on the ongoing restructuring arrangements involving Communities First.

189. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minutes, 189.1 and 189.2, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the supporting financial information to be reported and contractual matters respectively.

189.1. Applications for Financial Assistance 2015/16

Members considered requests received for financial assistance. The Clerk referred to supporting background and financial information provided by each organisation. It was noted that information was still awaited in respect of Henry V 600th Anniversary Commemoration - 2016/17.

RESOLVED:

That the following donations be made:

	£
Holywell Town Juniors F.C.	500
Estuary Voluntary Car Scheme	600*
Holywell Town F.C.	500*

*from the earmarked budget provision

189.2. Council Offices – 14 Bank Place, Holywell – Contract for public meeting facility/associated works

Mr. Geoff Brown – GBS Design Services, the Council’s Contract Administrator, attended for this item. He updated Members on the contract which was almost completed. The work had generally gone very well. He drew attention to the following matters which had arisen during the latter course of the works which required the Council’s consideration.

	£
1. Removing old defective chimney stack and supplying full scaffolding with new bricks – less allowance for chimney pointing	1340
	<u>180</u>
	1160+VAT
2. Extra steelwork for archway at top of new stairs	455+VAT
3. Items to be advised when invoices from suppliers received: Strip lights to new lobby New Consumer Unit for electric	
4. Carpet for part first floor and new stairs	400-500 + VAT, if required

Mr. Brown added that it was not unusual for issues, such as in 1. above, to arise when dealing with old buildings. He also explained it had been necessary to make some minor adjustments to the raised area for the dais to improve the seating arrangement for the Mayor/Chairman.

RESOLVED:

- (1) That the report be received and the additional costs approved, to be met from identified savings and/or balances.
- (2) That as part of ongoing maintenance, the two remaining external chimney stacks - on 12/13 Bank Place, be checked for safety (if necessary getting a second opinion) and that any required works be carried out to make safe.

190. CLOSE OF MEETING

The Mayor closed the meeting at 9.10pm.

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Mayor