

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the Meeting of Holywell Town Council held in the VCR Room, Holywell High School, Strand, Holywell on Tuesday, 17 November 2015 at 6.15pm.

PRESENT: Councillor J.M. Johnson (Deputy Mayor), Presiding.
Councillors: Mrs. M. Auty, Mrs. R. Dolphin, E.B. Palmer, Mrs. M.D. Phelan, K. Roberts, B. Scragg, L. Thorley, E. Watkinson and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors P.J. Curtis, Mrs. K. Davies, J. Griffiths, P.J. McGarry, H.G. Roberts and Mrs. S.E. Wallbanks.
M.G. Fearnley (Community Engagement Officer).

IN ATTENDANCE: D.C. Pierce (Clerk).

93. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

The following Declarations of Interest were made and the relevant form completed for the Clerk to action under the statutory requirements.

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
98.1 (054496)	J.M. Johnson	√	√*	Applicants were son-in-law and daughter
100 (Town Partnership)	E.B. Palmer	√	-	Chairman of the Holywell Town Partnership

*Member left the meeting for the discussion and voting. Councillor E.B. Palmer presided for the consideration of Planning Application 054496.

94. SCHOOL MODERNISATION : HOLYWELL 2016

Yvonne Barker and Peter Davies, present Headteachers of Ysgol Perth y Terfyn and Ysgol y Fron respectively, attended for this item to share their thoughts on the Holywell Campus new build and future arrangements for their schools, to be replaced by a primary school, in the development that also included a new building for Holywell High School.

The Headteachers spoke of their excitement as work was progressing towards the opening of the new school in September 2016. There was still a lot to do with the preparations to ensure a smooth transfer at the start of the September term. A new interim Governing Body was in place and ‘Ysgol Maes y Felin’ (Mill Field School) had been agreed for the new primary school

following a children's competition. A similar competition was under way to find a logo and school uniform styles.

The transitional period included close liaison with existing staff as well as those from the High School and fresh policies and procedures were being established with the co-operation of all concerned. Mr. Davies had been appointed as Head of the new Ysgol Maes y Felin primary school which would cater for learners up to the age of 11. Holywell High School would provide for the education of 11 to 16 year olds.

The question and answer session that followed raised issues including contingency plans should the development not be completed on time and particularly parking arrangements for the combined staff of the existing three sites (High, Junior and Infants Schools) in the town that would be occupying the new Campus, as well as traffic management arrangements generally.

RESOLVED:

- (1) That the Council's thanks to Yvonne Barker and Peter Davies be recorded and that they both be wished well for the future.
- (2) That the Clerk enquire of the County Council about the parking situation for staff at the new Campus and that the reply be circulated to all Members.
- (3) That the Senior Manager – School Planning & Provision, be invited to attend a Council meeting early in the New Year to address Members' concerns relating to the Traffic Impact Assessment associated with Holywell High School.

95. FLINTSHIRE NORTH POLICING UPDATE

The meeting was attended by PCSO Hannah Manton on behalf of Sergeant Mike Wilson. She gave an update on the work of the Police within the Community since the October meeting. This included encouraging figures in respect of the tackling of incidents of criminal damage, shoplifting, thefts and burglaries in the local area.

RESOLVED:

That PCSO Hannah Manton be thanked for her attendance, at short notice, at the meeting and for the exchange of information.

96. MAYOR'S REMARKS

In the Mayor's absence, the Deputy Mayor referred to an enjoyable Civic Sunday on 25 October. The Remembrance Sunday services on 8

November in Holywell and Greenfield had been well attended. He had represented the Mayor at the Greenfield service and wreath-laying afterwards and the immediate past Mayor, Councillor E.B. Palmer, had represented the Mayor at the post remembrance day supper at the Army Reserve Centre at Prestatyn.

Members were reminded about the forthcoming Christmas lights switch-on, on 27 November, and the pre-Christmas activities programme in the town on Saturdays between the switch-on date and Christmas.

Reference was made to Councillor Mrs. K. Davies who had, since the last Council meeting, been moved to Ward (14) at Ysbyty Glan Clwyd with a further transfer to Holywell Community Hospital also being considered. As it would be 40 years at the beginning of December since Councillor Mrs. Davies was first elected to the Town Council, the Deputy Mayor asked whether Members wished to mark her long service with a presentation or other suitable arrangement. Members also referred to Councillor H.G. Roberts and his 50 years' service to the public in 2014.

Members were also pleased to note that Acting Headteacher, J.P. Weir, had recently been appointed as Headteacher of Holywell High School.

RESOLVED:

- (1) That the Clerk, in consultation with the Mayor, make appropriate arrangements for presentations to be made to Councillor Mrs. K. Davies and H.G. Roberts along the lines discussed at the meeting.
- (2) That the Council's congratulations be conveyed to Mr. Weir on his appointment and for the future in post.

97. MINUTES

97.1. General

RESOLVED:

That the minutes of the following meetings be approved as a correct record and signed by the Deputy Mayor (for the Mayor) and the Chairman of the Community Asset Transfer Committee.

Council meeting held on 20 October 2015;
#Community Asset Transfer Committee held on 9 November 2015.

(minutes emailed to Members prior to and also circulated at the Council meeting).

97.2. Community Asset Transfer Committee held on 9 November 2015

A discussion took place with arguments put forward both for and against further action in terms of submitting more Expressions of Interest at this time.

RESOLVED:

That the Council does not express any further interest at this stage to that agreed in minute 81.4(2), that is in respect of the 2 public toilets in Holywell, but that the Authority keeps its options open and that developments with the scheme be monitored.

NOTE: Councillor K. Roberts abstained from voting and Councillors Mrs. M. Auty and E. Watkinson requested that their names be recorded as having voted against the resolution.

98. PLANNING

98.1. Planning Application determined by the Clerk in consultation with the Mayor following clarification from the Planning Case Officer and local Ward Member, Councillor J.M. Johnson, on the nature of the application

No.	Proposal
054265	Erection of warehouse with associated offices and retail area – Mainetti UK, Greenfield Business Park, Bagillt Road, Greenfield, Holywell: for W. Hall & Son (Holywell) Ltd

No objection.

RESOLVED:

That the Clerk's action, in consultation with the Mayor, be approved.

98.2. New Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County's planning consultation process.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

No. Proposal

053163 Continuation of use of land as residential gypsy site accommodating 9 families on 7 pitches, with a total of 13 caravans (no more than 7 static caravans) and retention of 3no. amenity blocks and erection of 1no. additional amenity block – Dollar Park, Bagillt Road, Holywell: for Mrs. L. Hamilton.

The Town Council, whilst acknowledging the current planning status of the site following the outcome of an earlier appeal, expresses its concerns regarding the adverse impact of the proposal:

- **on highway safety arising from increased site occupancy;**
- **on the nearby Listed Building, Glyn Abbot;**
- **on the area originally proposed for children’s play which should, if the application is approved, be retained and developed accordingly.**

054334 Change of use of land to allow parking of cars for sale – Abbey View Trading Estate, Coast Road, Greenfield: for Mr. B. Hepworth.

No objection.

054335 Continuation of use of existing site as container storage and extension of area – Abbey View Trading Estate, Coast Road, Greenfield: for Mr. B. Hepworth.

No objection.

054420 Erection of non-sales extension and works to building elevations – Lidl, Colehill Street, Holywell: for Lidl.

No objection.

054434 Demolition of an existing building and replacement with a 3 storey apartment building comprising 8no. apartments – The Church in the Park, Post Office Lane, Holywell: for Mr. Paul Trickett.

Objection on grounds of the:

- **safety risk for users of nearby Fron Park/pedestrians, arising from vehicles indiscriminately accessing the development along the access drive, intended only to aid with removals, deliveries, refuse and emergency services;**
- **unsympathetic appearance of the proposed development with the surrounding area.**

054476 Erection of sun lounge extension and formation of 3no. parking spaces – Y Faenol, Windmill Close, Holywell: for Mrs. Katherine Jones MBE.

No objection.

054486 Demolition of existing garage and erection of single storey extension – 9 Englefield Road, Greenfield, Holywell: for Mr. J. Cummins.

No objection.

054496 Removal of decking to rear of dwelling and erection of lean-to extension – 9 Blaenocoed, Greenfield Road, Holywell: Mr & Mrs J & S Hobson.

No objection.

054504 Change of use to charity shop with café with office accommodation above –79 High Street, Holywell: for Care and Repair North East Wales.

No objection.

054539 Proposed erection of a storage building – Hillcrest Garage, Halkyn Road, Holywell: for Mr. R. Thomas.

Deferred, pending more information from the Planning Case Officer. The Clerk, in consultation with the Mayor to thereafter formulate a response if the Town Council's observations are required before the December meeting of the Council.

99. ACCOUNTS

99.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

<u>Voucher</u>	£
5925 North & Mid Wales Ass'n of Local Councils x 2 Lunches for Council's representatives at October Meeting (Flint)	30.00*
5926 Stamford Gate Hotel – Room Hire CAT Public/Group Meeting 6/10/15	50.00****

5927	D. Owen: Taking down of floral displays – Wales in Bloom (Balance 50%)	250.00 ^{^^}
5928	The Mill on the Hill Tea Rooms – light refreshments following Mayor’s Civic Service 25/10/15	250.00 ^{^^}
5929	Tarvin Sands/Fishery – 25% deposit for reindeers’ attraction at Christmas lights switch-on 27/11/15	200.00 ^{^^}
5930	Delyn Press – Christmas lights switch-on event promotional leaflets	285.00 ^{^^}
5931	Wasteater: Supply of trade refuse bags	5.40 ^{****}
5932	British Gas – Electricity 12/13 Bank Place	101.27 ^{****}
5933	British Gas – Electricity 14 Bank Place	28.93 ^{****}
5934	Viking - Stationery	135.66 ^{****}
5935	Cllr D.W. Jones: Travelling/ Subsistence – Wales in Bloom Awards Ceremony (September)	299.75 [*]
5936	D.C. Pierce – Salary – November	1594.66 ^{***}
5937	M.G. Fearnley – Salary – November	1179.27 ^{***}
5938	Mrs. M. Reed – Secretarial Expenses – November	48.00 ^{***}
5939	HMRC (Inland Revenue) – PAYE/ Nat Ins – November	940.73 ^{***}
5940	Royal British Legion x 3 Poppy Wreaths	60.00 ^{**}
5941 _{D/D}	British Telecom – Business Bill 07436273793 October	24.00 ^{****}
5942 _{D/D}	British Telecom – Business Bill to October	118.80 ^{****}
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Powers to make payments:-

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils)
- // Local Government Act 1948 S.33
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19

^^^	Local Government Act 1972 S.143
*^	Local Government Act 1972 S.140
**^	Local Government Act 1972 S.176
**^^	Local Government Act 1972 S.13
^^	Local Government Act 1972 S.34
**^*	Local Government (Misc. Provisions) Act 1953 S.4
^^**	Local Government Act 1972 S.174
^^^*	Local Government (Miscellaneous Provisions) Act 1976 S.4
<	Local Government Act 1972 S.124
#	Local Government Act 1972 S.142
##	Representation of the People Act 1983 S.34

99.2. Income Received

Members received the schedule of income, circulated with the agenda, regarding income between 1 and 31 October 2015.

100. COMMUNITY ENGAGEMENT OFFICER'S REPORT 21/10/15 – 17/11/15

In the absence of the Community Engagement Officer (CEO), the Clerk presented the CEO's report covering the above period.

The Clerk reported a letter from the County Council's Regeneration Project Officer inviting Town Council Member nominations for the Co-ordinating Core and Sub-Groups and part of the new structure of the Holywell Town Partnership.

Members' views were also requested on the operation of this year's Community Endeavour Awards.

It was reported that, all being well, the awaited Christmas tree was expected to be in place within the next week on the identified site in Tower Gardens. With regard to the pre-Christmas activities programme, Members' views were sought on the operation of and their involvement on the Council's proposed stall on Saturday, 19 December outside the Flintshire Connects building on the High Street.

RESOLVED:

- (1) That the following nominations be made to the Partnership under its new structure,

Co-ordinating Core – Councillor B. Scragg	
Sub-Groups	Councillors P.J. McGarry and L. Thorley

- (2) That, as for last year, the four County Council Members on the Town Council submit a nomination

for a Community Award from within their respective Wards, after consulting with other Members of their Ward, such awards to be presented at the December meeting of the Council.

- (3) That similar arrangements to (2) above apply this year to nominations in respect of an Youth (under 18) Award.
- (4) That, with regard to the proposed Town Council Information Stall on the High Street (approx. 10am – 1pm), Councillor Mrs. M.D. Phelan be requested to co-ordinate arrangements from the Membership side, to include purchasing mince pies according to demand.
- (5) That, if required, the assistance of the County Council's Streetscene Services be sought with the carriage of a gazebo, two tables and items for distribution to the public.

101. PLAY AREA COMMUNITY GRANT SCHEME – EQUIPPED PLAY AREAS 2016/17
FLINTSHIRE COUNTY COUNCIL SUMMER PLAYScheme PROGRAMME 2016

Consideration was given to the letter from the County Council's Chief Officer, Organisational Change, with details of the above new Scheme and the Summer Playscheme Programme for the next financial year. A copy of the Report of the 2015 Programme outcomes was also circulated.

In general, where a Community Asset Transfer of a play area was agreed, the County Council proposed to make a 'one off' payment of up to £5,000 for play areas transferred with a maximum of £10,000 per community each year. The funding could be used to better enhance these play facilities or be put aside to support future replacement costs.

Regarding the Playscheme Programme, the County Council was currently awaiting confirmation from Welsh Government on the level of grant funding (if any) it would receive in 2016 under the Families First programme. This funding part funded the Summer Programme which helped to keep the contribution from Town/Community Councils to a minimum.

For the community of Holywell in 2015/16 (Summer, 2015) the charge was £5,680. Without grant funding for 2016/17 (Summer, 2016), the charge would be £9,280.

RESOLVED:

That the letter and the Playscheme Report (2015) be received and the position noted and that the County Council be informed of this Council's interest in considering participating in match funding arrangements if suitable opportunities arise.

102. WELSH BORDER COMMUNITY TRANSPORT (WBCT) – COMMUNITY TRANSPORT FUNDING 2016/17

Consideration was given to a funding request letter from the Chair of Trustees WBCT.

RESOLVED:

That, as the request related to the next financial year, the letter be referred to the Finance Committee for consideration at its precept-setting meeting.

103. WORK AT COUNCIL OFFICES, 14 BANK PLACE, HOLYWELL – UPDATE

The Clerk reported that the Contract Administrator had met with the appointed builder on site earlier that day. The work was scheduled to start at the end of the month/beginning of December. It was possible that the venue for the Council's meetings would need to be changed from Bank Place Offices during some or all of the works.

RESOLVED:

That the information be noted.

104. MEMBERSHIP OF ONE VOICE WALES (OVW)

As requested by the Council at its last meeting, consideration was given to the principle of joining OVW. The matter had been considered on a number of occasions to date.

RESOLVED:

That the membership of OVW be referred to the Finance Committee for consideration at its precept-setting meeting.

105. EVENTS WORKING GROUP

As requested by the Council, consideration was given to appointing the remaining three Members to the Working Group.

RESOLVED:

That Councillors P.J. McGarry, Mrs. M.D. Phelan and L. Thorley be appointed to the Events Working Group, in addition to Councillors P.J. Curtis, J.M. Johnson and E.B. Palmer who were appointed at the last meeting.

106. ROAD ISSUES HOLYWELL/GREENFIELD – PROPOSED FURTHER JOINT MEETING WITH COUNTY COUNCIL OFFICERS

This item from Councillor Mrs. M. Auty had been brought forward from the Town Council's October meeting.

RESOLVED:

- (1) That the County Council officer with responsibility for the above issues be requested to attend another site meeting with local Members, Councillors Mrs. M. Auty and Mrs. R. Dolphin, together with Councillor P.A. York, to discuss the situation and required improvements.
- (2) That enquiries be made of Welsh Government about grants for 'routes to school' with particular reference to the new Holywell High School development.

107. NEXT COUNCIL MEETING

The Clerk reported that the next Council meeting would be held on 15 December 2015 in the Main Hall at St. Peter's Church, Rosehill, Holywell.

RESOLVED:

That the information be noted and that the meeting start at 6pm.

108. REPORT(S) ETC RECEIVED

Members were informed that the following items had been received and unless otherwise circulated*, were available for perusal from the Clerk.

- (a) National Assembly for Wales (Chair of Petitions Committee); Notification of launch of Petition – Charging for Parking and the Relationship to High Streets and their Success*;
- (b) Flintshire County Council: Advice Note on Interests and Community Asset Transfers/New Deputy Monitoring Officer*;
- (c) Holywell Town Council: Leaflets – Christmas Lights Switch-on Event 27/11/15/Christmas Saturdays Activities Programme*;

(d) Halkyn Mountain Common Joint Consultative Board: Agenda for meeting on 3/11/15.

109. REPRESENTATIVES' REPORTS

None.

110. COUNTY COUNCILLOR REPORTS

None.

111. PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) – EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute, 111.1, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the supporting financial information to be reported.

111.1. Application for Financial Assistance 2015/16 – Holywell Autumn Club (Christmas charitable activities)

Members considered the request received for financial assistance from the Holywell Autumn Club. The Clerk referred to supporting background and financial information provided by the organisation.

RESOLVED:

That a donation of £300 be made to the Holywell Autumn Club in connection with its Christmas charitable activities this year.

112. CLOSE OF MEETING

The Deputy Mayor, as Chairman, closed the meeting at 8.30pm.

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Mayor