

HOLYWELL TOWN COUNCIL

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Minutes of the Special Meeting of Holywell Town Council held in the Council Chamber, Bank Place Offices, Holywell on Tuesday, 4 April 2017 at 6.00pm.

PRESENT: Councillor J.M. Johnson (Mayor).
Councillors: Mrs. K. Davies, Mrs. R. Dolphin, E.B. Palmer, Mrs. M.D. Phelan, H.G. Roberts, B. Scragg, E. Watkinson and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors Mrs. M. Auty, P.J. Curtis, J. Griffiths, P.J. McGarry and Mrs. S.E. Wallbanks.

IN ATTENDANCE: D.C. Pierce (Clerk).

180. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None.

181. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 – EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for minute 182 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted in relation to the engagement of staff.

182. HOLYWELL TOWN COUNCIL – TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER – INTERVIEWS

The Mayor reported that the following two candidates had been shortlisted for interview by the Audit Sub-Committee, as authorised by the Council at its meeting on 21 February 2017.

Jason Baker
JoAnn Louise Jones

Members had before them a copy of each application together with the job advertisement, job description, person specification and references. The Mayor informed everyone of the procedure for the interviews.

At the conclusion of the interviews, Members were satisfied that an appointment could be made.

RESOLVED:

(1) That the position of Town Clerk and Responsible Officer be offered to Jason Baker with effect from 1 May 2017 on the basis of the approved Job Description and subject to an accepted and verified disclosure form under the Disclosure and Barring Service (DBS), and including the following core terms:

- the appointment is based on 27 hours per week;
- the salary to be Scale LC2 points 35 to 38 pro rata, commencing on 1 May 2017 with annual increments on 1 April each year thereafter to point 38.

(2) That the successful candidate be invited to attend the next Council meeting on 18 April for introduction to Councillors.

183. CLOSE OF MEETING

The Mayor closed the meeting at 7.35pm.

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Mayor