

## HOLYWELL TOWN COUNCIL

### CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Wales in Bloom Sub-Committee** held in the MEETING ROOM (Ground Floor), Bank Place Offices, Holywell on Tuesday 6 June 2017 at 5.30pm.

---

PRESENT: Councillor E.B. Palmer (Chairman – see minute No. WIB1).  
Councillors: Ms L.A. Carter, Mrs. K. Davies, J.M. Johnson - Mayor (who presided for minute WIB1).

APOLOGIES FOR ABSENCE were received from Councillor P.J. McGarry.

IN ATTENDANCE: J. Baker (Clerk), D.C. Pierce (Retiring Clerk) and Mrs. C.S. Lowry (Support Officer).

#### WIB1. ELECTION OF CHAIRMAN 2017/18

RESOLVED:

That Councillor E.B. Palmer is elected Chairman of the Wales in Bloom Sub-Committee for 2017/18.

#### WIB2. APPOINTMENT OF VICE-CHAIRMAN 2017/18

RESOLVED:

That Councillor Ms L.A. Carter is appointed Vice-Chairman of the Wales in Bloom Sub-Committee for 2017/18.

#### WIB3. DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT

None.

#### WIB4. THE 2016 COMPETITIONS

The Chairman referred to the Town Council's 3rd placing (Silver Gilt) in the Wales in Bloom and 2<sup>nd</sup> placing in the Flintshire Best Kept Communities Competitions. He thanked everyone for all the good work put in during the 2016 campaigns.

The Chairman referred to the judge's comments in both the Areas of Achievement and Areas for Improvement.

**RESOLVED:**

That the Judges' Reports be received and noted and that these are considered as part of the ongoing partnership work with the County Council and other organisations to complement the Town Council's future competition entries.

**WIB5. OPERATIONAL AND FINANCIAL ARRANGEMENTS**

**5.1. Financial Position**

Members had before them a Schedule detailing the financial position in respect of 2016/17 together with, for comparison, the corresponding position for the previous year, as follows:

|  | <b>2015/16</b> | <b>2016/17</b> |
|--|----------------|----------------|
| <b>Expenditure</b>   | <b>£</b>       | <b>£</b>       |
| Pottles Premier Plants Ltd – supply of new baskets         | 2,914          | 0              |
| Pottles Premier Plants Ltd - floral displays               | 2,190          | 2,012          |
| Erection/Removal of baskets                                | 500            | 500            |
| Extra troughs  | 0              | 0              |
| Watering of plants   | 2,000          | 1,500          |
| Plant feed   | 0              | 40             |
| Brackets safety checks/maintenance                         | 225            | 242            |
| Maintenance/repairs - watering equipment                   | 72             | 28             |
| Wales in Bloom Foundation                                  | 140            | 140            |
| Schools competition  | 250            | 150            |
| Presentation Shield inc. engraving for schools competition | 10             | 10             |
| <b>Sub-Total</b>   | <b>8,301</b>   | <b>4,622</b>   |
| <b>Less Contributions</b>                                  |                |                |
| Town Centre Traders  | 602            | 534            |
| Flintshire County Council (Watering at Panton Place)       | 255            | 204            |
| <b>Grand Total (* Net Cost of Scheme)</b>                  | <b>7,444</b>   | <b>3,884</b>   |

\*excluding Members' travel etc costs in attending awards ceremony and County Environmental Awards income, covered under separate budget headings.

The allocation of expenditure and income was noted with the reduction in costs between the two years attributed to basket replacement and watering of plants. The decrease in the level of contributions received from town centre traders was noted.

The budget for the current financial year (2017/18) was set at **£6,000**.

RESOLVED:

That the Schedule is received and the Clerk thanked for the information provided.

5.2. 2017 Scheme: Supply of Displays – Acceptance of Quotations/Arrangements for Works

The Clerk reported on the arrangements to invite quotations for the supply of hanging baskets, troughs/planters and lamppost baskets, as well as on the situation regarding the erection/removal of displays and for the regular watering of the displays as required.

RESOLVED:

- (1) That the action taken in renewing and accepting the standstill quotation from Pottles Premier Plants of Gorsedd for the supply of refilled (plastic) hanging baskets, troughs/planters and lamppost baskets with plants, at 2015 prices, be approved.
- (2) That Geoff Evans of Holywell is appointed, with assistance to be arranged, to carry out the erection and removal of displays this year in the total sum of £500 (no change to 2016 rate).
- (3) That Geoff Evans of Holywell is appointed to water the displays for the sum of £500 per month (no change to 2016 rate) with back up assistance to be arranged via the County Council.
- (4) That the cost of hanging baskets and troughs/planters to traders be waived for this particular year, as a gesture of goodwill and with due regard to comments received relating to the condition of displays last year.

WIB6. ACTION PLAN FOR 2017 – WALES IN BLOOM AND FLINTSHIRE'S BEST KEPT COMMUNITIES COMPETITIONS

Consideration was given to ways and means whereby the impact of this year's entry in each competition could be maximised.

Members appreciated that much continued to be done in support of the Council's entry, taking into account last year's comments by the Judges. A

discussion took place with suggestions put forward that embraced the wider remit of the competitions, some of which may be included for next year.

RESOLVED:

- (1) That consideration is given next year (2018) to expanding the scope of the Council's entry to include other areas of the community, for example erection of baskets at Greenfield shops, best kept residents' garden, etc.
  - (2) That consideration is given next year (2018) to undertaking a feasibility exercise for interested town centre traders to submit a tender for the supply of displays.
  - (3) That attendance at the Awards Ceremony in Pembrey & Burry Port, Carmarthenshire on Friday 15 September 2017 is considered by the Chairman in due course.
  - (4) That the following actions/issues be again endorsed for inclusion, as appropriate, in the Council's entries, in addition to places such as St. Winefride's Well, the Art & Craft Mill (and adjoining Tea Rooms), the Recycling Centre (including soil conditioner collection service) and the "flagship" Fron Park which are referred to annually as standard items.
- Ensure that appropriate publicity arrangements are continued, including via the Town Council's website and social media accounts.
  - During presentation tour with the Wales in Bloom National Judge, refer to the Basingwerk Community Garden Project (now well established) / Community Garden at the corner of Crossroads and at the Holywell Community Hospital, as well as the workings of Flintshire County Council's Streetscene initiative, the Town Council's Schools Project Competition and meet up with some of those involved en route.
  - Town Centre Streetscape Project with European Grant Funding / Statue / Heritage Trail, now nearly three years on from their unveiling.
  - Continue close working arrangements with the County Council in respect of matters arising from the Judges' 2016 reports.
  - Highlight additional displays for example those private ones outside The Market Cross on the High Street.
  - Continuation of local litter-picks as required with the assistance of the Holywell Air Cadets and Transition Holywell (e.g. 'Stop the Drop' clean up). Tidy up areas adjoining Tesco and Lidl.
  - Control of Dogs measures including new legislation.

- Town Centre Free Events and the annual Delyn Walking Challenge / Holywell and Halkyn Walking Festival.
- Arrangements to maintain annual contribution from Flintshire CC towards watering of floral displays at Panton Place and support from local business community with the planters on the high street.
- Additional items at Fron Park - 50th Anniversary of Wales in Bloom commemorated with a small 'golden display' and plaque; Skate Park.

(5) That Members forward any additional ideas direct to the Clerk.

WIB7. CLOSE OF MEETING

The Chairman closed the meeting at 6.15pm.

.....  
Chairman