

Cyngor Tref Treffynnon Holywell Town Council

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Tudor Jones (Chair - Holywell Leisure Centre) has confirmed his availability to attend the meeting, therefore there will be an earlier start as agreed by the Town Council when presentations for Members have been arranged. **Start at 6.00pm.**

To: All Members of the Council

12 October 2017

Dear Sir/Madam

Notice is given that a meeting of the Holywell Town Council will be held in the Council Chamber, Bank Place Offices, Holywell on Tuesday, 17 October 2017 at 6.00pm, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

A handwritten signature in black ink, appearing to read 'J. Baker'.

J. Baker

Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. HOLYWELL LEISURE CENTRE UPDATE

Tudor Jones, Chair of Holywell Leisure Centre, plans to attend to give an update on the current operations and performance of the Centre, and answer any questions from Members. Please see attached letter concerning a specific query from Tudor in relation to car parking provision.

3a. FLINTSHIRE NORTH POLICING UPDATE

District Inspector Andy Griffiths plans to attend to give an update on the work of the Police within the community and on any matters followed up since the last attended meeting, as well as answering Members' questions on new issues.

4. MAYOR'S REMARKS

5. MINUTES

5.1. To receive and confirm as a correct record the attached minutes of the following meetings:

Audit Sub-Committee held on 13 September 2017

Council Meeting held on 19 September 2017

Holywell & Greenfield Development & Transport Sub-Committee held on 4 October 2017

Special Council Meeting held on 10 October 2017

5.2. Meeting of Sub-Committees

To consider the resolutions of the Sub-Committee meetings held on 13 September 2017 and 4 October 2017 where these are not delegated, and any matters arising.

5.3. Sub-Committee Membership Addendum

It was noted following the previous council meeting that Councillor E.B. Palmer should have been included in the membership listing of the Holywell & Greenfield Development & Transport Sub-Committee, and has therefore now been included in this group.

5.4. Constitution of New Working Group

Following an inaugural meeting of County Councillors, Council staff, David Hanson MP and Hannah Blythyn AM with Network Rail concerning the progression of the railway halt proposal at Greenfield, it was agreed to establish a formal working group to drive this project forwards. Members to consider the membership for this group ahead of the next meeting being scheduled.

6. PLANNING

6.1. Planning Applications

To consider the applications received (schedule attached).

7. ACCOUNTS

7.1. Accounts for Payment

To approve the schedule of accounts for payment (attached).

7.2. Income Received (1/7/17–31/8/17)

To receive the attached schedule.

7.3. Annual Return 2016/17

Members are required to consider the attached annual return, now that external audit opinion has been given, and confirm approval and acceptance of the return. Clerk to provide further update at meeting.

8. COMMUNITY ENGAGEMENT

8.1. Members to note the attached update from the Community Engagement Officer.

8.2. Members to consider holding a community engagement event before the end of 2017, similar to those held on the past, to inform the budget setting process and help shape future priorities.

8.3. Members to consider approving the production of a quarterly newsletter to inform local residents of current issues and topics being discussed and considered by the Council.

9. CORRESPONDENCE AND OTHER MATTERS

9.1. Letter from Elin Jones AM, Presiding Officer, NAFW

Members to note that the next Senedd@... will be in the Delyn constituency during the week commencing Monday 13 November 2017. See attached letter.

9.2. Letter from Ian Bancroft, FCC, Match Funding Scheme

Members to consider the attached letter concerning £10,000 of agreed match funding, and make a determination for the most appropriate children's play area for 2017/18 to benefit from this funding.

9.3. Email from Sarah Lakeman – IRPW Draft Annual Report 2018/19

Members to consider the attached email and attachments concerning draft proposals for the remuneration framework and make any comments by 29th November 2017.

9.4. Email from Dan Mosley, Review Officer, Boundary Commission for Wales

Members to consider the attached email and enclosed document concerning community reviews. Members to make any comments, if appropriate, by 21 December 2017.

9.5. Email from Laurie Davies, Welsh Government, Future Role of Community and Town Councils

Members to consider the attached email and the request to answer the four high level questions identified on the information sheet.

9.6. Report(s) Received

The following items have been received and are available for perusal from the Clerk. A copy is enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Rob Owen – TU backs Climate Transition	**	20 Sep 2017
B	Wales in Bloom Judging Report	**	18 Sep 2017
C	Statement of Facts	**	18 Sep 2017
D	Rob Owen – Wind Power/Fracking	**	20 Sep 2017
E	FLVC Newsletter	**	20 Sep 2017
F	One Voice Wales – Final Motions	**	20 Sep 2017
G	Welsh Government News	**	25 Sep 2017
H	Public Speaking Event – Perth-y-Terfyn Development	**	25 Sep 2017
I	Community Health White Paper Response	**	28 Sep 2017
J	FLVC – Sad News	**	2 Oct 2017
K	Welsh Water - Water Mains Cleansing	**	2 Oct 2017
L	Nest Fuel Poverty Scheme	**	5 Oct 2017
M	Rob Owen – Climate Stories	**	5 Oct 2017
N	Welsh Government News	**	9 Oct 2017

10. REPRESENTATIVES' REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

11. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issue(s) affecting the community of Holywell, not otherwise covered on the Agenda.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for Agenda item 13 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from this being in relation to personnel matters.

13. STAFF PROBATION REVIEWS

The six month probation periods for both the Town Clerk and Support Officer are due to expire before the November Council Meeting. Members to consider and ratify the permanent appointments for both members of staff based on whether satisfactory performance has been achieved during the probation periods.

NOTE: The official Minutes of meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell-town.gov.uk. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.