

## HOLYWELL TOWN COUNCIL

### CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the School Hall, Ysgol Maes Glas, Fulbrooke, Greenfield on Tuesday, 16 January 2018 at 6.00pm.

---

PRESENT: Councillor J.M. Johnson (Mayor).

Councillors: M. Brooke, L.A. Carter, R. Dolphin, P.A. Johnson, S. Johnson, E.B. Palmer, M.D. Phelan, B. Scragg and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors A. Coleman, K. Davies, P.J. McGarry, K. Roberts and S. Wallbanks.

IN ATTENDANCE: J. Baker (Clerk).

#### 129. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

No declarations were made.

#### 130. YSGOL MAES GLAS PRESENTATION

Adele Parry and Lynsey Woodhouse, Family Support Workers at the school had sent their apologies, so Gill Lloyd, Deputy Head of Ysgol Maes Glas, gave a brief presentation to members which outlined the valuable work undertaken by the school’s Family Support Unit.

Among the topics covered was family engagement, support for adults and children, referrals and agency relationships, showcases and awards.

Members asked a number of questions which covered after school clubs and childcare, adult teaching programmes and offered their continued support for the programme.

#### RESOLVED:

- (1) That Gill Lloyd is thanked for attending and providing an informative presentation.
- (2) That members’ thanks and continued support are passed on to the Family Support Unit for providing this valuable service to the school and wider community.

131. FLINTSHIRE NORTH POLICING UPDATE

District Inspector Andy Griffiths planned to attend the meeting to provide an update on policing matters but had to cancel, and would attend next month's meeting.

132. MAYOR'S REMARKS

The Mayor referred to his attendance at Holywell Community Hospital, St. Peter's Church and Nursing Homes in the area over the Christmas period.

The recent public engagement event held at Trinity Church Greenfield on Wednesday 10<sup>th</sup> January 2018 was well received. Although a small group attended there was some constructive discussion and feedback given by members.

The Mayor confirmed the date for the Mayor's Charity Ball as Saturday 3<sup>rd</sup> March 2018 at the Stamford Gate, Holywell. Invitations would be sent out shortly. The events working group would also be discussing holding the rearranged event from Christmas which included the land train and antiques fair in town on this day but would theme the day around St David's Day/Welsh Day.

The Mayor stated January is a key month for budget planning and preparations for setting the Holywell local taxation precept. Draft figures would be discussed by the Audit Sub-Committee and would then be considered for approval by the Finance Committee on Tuesday 23<sup>rd</sup> January 2018.

133. MINUTES

133.1. General

RESOLVED:

That the minutes of the following meetings be approved and signed as a correct record by the Mayor and Chairmen of the Sub-Committee as appropriate:

Holywell Town Council Meeting held on 19 December 2017.

134. PLANNING

134.1 Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
057865	<p>Erection of 44 no. dwellings with ancillary parking, open space and new access, Site Off Halkyn Road, Holywell, Flintshire. Applicant: Wales &amp; West Housing. (See attached plan).</p> <p><b>Members noted this scheme had already been approved prior but due to material amendments was required to be submitted. Members wish to raise a concern regarding the access onto the site being through one road only, and have asked for consideration to be given to a second access road to be provided for to spread traffic flow both to and from the site.</b></p>

134.2. Planning Law in Wales Reforms

Members noted the contents of the Law Commission's Consultation Paper on Welsh planning law reforms, and considered an appropriate response by the deadline of 1 March 2018.

RESOLVED:

That the following comments be made in the Clerk's response:

- A greater emphasis be placed on planning enforcement.
- Town Councils be given more powers and have greater weight of input into the planning process.
- That the retrospective planning application process is strengthened and more tightly controlled.
- That misuse of planning procedures carries more stringent penalties.

135. ACCOUNTS

135.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

Voucher Number	Payment Type	Creditor Name	Payment Details	Amount £	Power Key
6751-6753	CHQ	Council Staff	Salaries - December 2017	3,514.83	***
6754	CHQ	J. Baker	Reimbursement of Expenses /Travelling Costs Nov 2017	46.86	***
6755	CHQ	D. Inskip	Hamper items/Voucher	28.50	^^
6756	CHQ	Philip Jones	DJ Services - Holywell High Street 16/12/17	50.00	^^
6757	CHQ	C.S. Lowry	Hamper Costs	9.38	^^
6758	CHQ	Trendy Blinds	Supply and fit blinds - Bank Place Offices	780.00	****
6759	CHQ	Viking	Planning Board - Stationery	26.38	****
6760	CHQ	Trinity Mirror	Advert - Christmas Lights Event	214.80	^^
6761	CHQ	Viking	Stationery/Office Equipment	98.68	****
6762	CHQ	Viking	Stationery	5.94	****
6763	CHQ	Viking	Office Equipment - Frames	44.28	****
6764	CHQ	Siân Jones Translation Services	Translation to Welsh of Various Documents	342.10	***
6765	CHQ	Veolia	Supply Trade Waste Bags	108.00	****
6766	ONLINE	HMRC	Paye/NI - December 2017	896.14	***
6767	DD	Welsh Water	Water Rates - 12/13 Bank Place	50.24	****
6768	DD	NPower	Electric Charges 9/8/17 - 14/11/17 14 Bank Place	34.44	****
6769	DD	NPower	Electric Charges 9/8/17 - 14/11/17 12-13 Bank Place	134.79	****
6770	DD	Nest	Staff Pension Contributions - Dec 2017	29.90	***
6771	DD	Opus Energy	Gas supply - Nov 2017	160.04	****
6772	DD	British Telecom	Telephone Charges - Dec 2017	145.92	****

6773	DD	British Telecom	Mobile Services - Dec 2017	24.00	****
6774	DC	The Flower Bowl	Hamper Community Endeavour	15.00	^^
6775	DC	Royal Mail	Postages	1.50	***
6776	DC	Tesco	Christmas Tree	15.00	****
6777	DC	Home Bargains	Hamper Community Endeavour	56.80	^^
6778	DC	Tower Crafts	Hamper Community Endeavour	20.00	^^
6779	DC	Post Office	Postages	3.48	***
6780	DC	Home Bargains	Hamper Donation	9.98	^^
6781	DC	Cresta	Hamper Community Endeavour	44.90	^^
6782	DC	Tesco	Community Endeavour Gift	50.00	^^
6783	DC	C.M. Scott	Engrave Plaque	13.85	^^
			<b>TOTAL</b>	<b>6,975.73</b>	

**Powers to Make Payments:**

- \* The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- \*\* Local Government Act 1972 S.137
- \*\*\* Local Government Act 1972 S.112, 151
- \*\*\*\* Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- \*^ Local Government Act 1972 S.140
- \*\*^ Local Government Act 1972 S.176
- \*\*^^ Local Government Act 1972 S.13
- \*^^^ Local Government Act 1972 S.34
- \*\*^^^ Local Government (Misc. Provisions) Act 1953 S.4
- ^^\*\* Local Government Act 1972 S.173,174
- ^^^\* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34

135.2. Income Received (1/12/17 - 31/12/17)

Members received the schedule of income, circulated with the agenda, regarding income received during December 2017.

136. COMMUNITY ENGAGEMENT

Members noted the Community Engagement Officer's monthly report, which contained a list of current projects and priorities. Members noted the Community Engagement Officer would not be required to attend the meeting of the full Council in the future, unless otherwise directed to deal with a specific matter requiring their attention. Much of the current workload would be delegated to the Town Centre Sub-Committee to work through the relevant detail.

RESOLVED:

- 1) That the Community Engagement Officer's report be received with thanks.
- 2) That the Community Engagement Officer be advised all projects are important and contained in the current Business Plan, but an emphasis must now be placed on researching grant funding.

137. CORRESPONDENCE AND OTHER MATTERS

137.1. Letter from Flintshire County Council – Summer Play Scheme Programme 2018

Members noted the contents of the letter which affected the match funding of the three schemes currently in operation at Pen-y-Maes, Holway and Greenfield. Members expressed disappointment with the news that the local play schemes were under threat from financial pressures being managed by the County Council. Members noted however that a support grant is available next year to be shared out among Local Councils who expressed an interest in participating in next year's scheme.

RESOLVED:

That Janet Roberts, Flintshire County Council be asked to attend a future Council meeting, to clarify the position with regards to both support grant allocation and costs for the play schemes in the Holywell community. Clerk to make the necessary arrangements.

137.2. Letter from Flintshire County Council – Match Funding Scheme for Play Areas 2017/18

Members noted the contents of the letter, in particular the reduced financial allocation from the County Council for this year's chosen scheme, which would result in the preferred scheme at Bryn Mawr Road receiving an overall 25% reduction in value spent on it.

RESOLVED:

That Richard Roberts provides details of the draft proposals for improvements to the nominated play area for consideration by members.

137.3. Email from Sam Perry, Flintshire County Council – Centenary Fields

Members considered suggestions for any recreational spaces in the Holywell community which would be suitable to be nominated as a dedicated site in honour of people who lost their lives in World War I.

RESOLVED:

That the following sites be put forward for consideration to be designated as a Centenary Field:

- Pen-y-Maes Playing Fields, Pen-y-Maes, Holywell
- Community Garden, School Lane, Greenfield
- Panton Place Memorial Gardens, High Street, Holywell
- Greenfield War Memorial Site, Dock Road, Greenfield

137.4. Item from Councillor P.A. York – Plastics Pollution

Members noted Councillor York's comments and concerns on plastics pollution and discussed generally how the Town Council could help influence plastics pollution locally in a positive manner.

RESOLVED:

- 1) That the Clerk investigates a plastic free policy for the Council Offices and produces a draft Statement of Intent for approval by members.
- 2) That the Clerk writes to the County Council to ascertain what action is being taken to mitigate plastic pollution across the wider County.

137.5. Internet/Online Payments for Staff and Suppliers

RESOLVED:

That members approve and endorse the changeover to online payments to suppliers and for staff salaries.

137.6. Communities First Presentation

RESOLVED:

That the Clerk makes the necessary arrangements for Sharon Jones, Communities First Cluster Delivery Manager, to attend the February meeting of the Council.

137.7. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was enclosed where the item is marked \*, or \*\* if already circulated to Members:

<b>Ref</b>	<b>Item</b>	<b>Status</b>	<b>Date Circulated</b>
A	Police Crime Commissioner – Police Crime Survey	**	18 Dec 2017
B	Urdd Gobaith Cymru – Annual Report	*	18 Dec 2017
C	Flintshire in Business Newsletter	**	19 Dec 2017
D	FCC Leader – Christmas Greetings	**	20 Dec 2017
E	David Hanson – Greenfield Station Project	**	2 Jan 2018
F	BBC News night Links	**	3 Jan 2018
G	Simon Green – Disabled Access Petition	**	4 Jan 2018
H	NW Community Health Council Press Release	**	10 Jan 2018

138. REPRESENTATIVES' REPORTS

Councillor B. Scragg updated members on the latest position with regards to community transport matters, particularly in light of budget cuts affecting the core bus routes. A number of meetings had been held with the County Council with rural express and rambler bus routes proposed, and also a circular route covering Pen-y-Maes and Greenfield. The County Council had purchased two minibuses and services would commence on these routes at the end of February 2018. Holywell Leisure Centre would be incorporated into the route with consideration into how taxi usage could also support the project.

RESOLVED:

That Councillors B. Scragg and P.A. York be commended for their positive work so far on the community transport project.

139. COUNTY COUNCILLOR REPORTS

County Councillors provided the following updates to members:

- £30 charge for domestic brown recycling bins.
- Proposed changes to county wide car parking tariffs.
- Budget pressures including a flat budget proposal for Education services.

140. CLOSE OF MEETING

The Mayor closed the meeting at 7.30pm.

.....

Mayor