

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Holywell on Tuesday, 17 April 2018 at 6.00pm.

PRESENT: Councillor J.M. Johnson (Mayor).

Councillors: M. Brooke, L.A. Carter, K. Davies, R. Dolphin, P.A. Johnson, S. Johnson, E.B. Palmer, M.D. Phelan, K. Roberts, B. Scragg, S. Wallbanks and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors A. Coleman and P.J. McGarry.

IN ATTENDANCE: J. Baker (Clerk).

168. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

No declarations were made.

169. PRESENTATION BY DOMESTIC ENERGY EFFICIENCY TEAM, FLINTSHIRE COUNTY COUNCIL

Joanna Seymour attended and provided a briefing to members on the funding available to be spent on heating efficiency measures throughout the County. £2.7m was available for the scheme from the Warm Homes Fund, to upgrade heating systems not yet connected to mains gas services.

There was no quota system and the allocation of the funding was to benefit the most vulnerable residents. Every effort would be made to promote the scheme including attendance at forthcoming Holywell events such as the Information Day and the Holy Wellbeing Day.

RESOLVED:

That Joanna Seymour be thanked for attending and providing the information for the scheme.

170. PLAY SCHEME PRESENTATION

Janet Roberts, Play Development Officer, Flintshire County Council attended to brief members on this year’s playscheme programme across the Holywell community. Once again there would be four schemes in operation, two in

Pen-y-Maes AM/PM and one each in Greenfield and the Holway estate. The schemes would run for 5 weeks and last for 2 hours per day. A grant of £911 had been paid to each local Council who participated in the scheme. The schemes had proved very popular and ran across 56 locations with many children registered across the County last year.

RESOLVED:

- 1) That Janet Roberts be thanked for attending and briefing members.
- 2) That a breakdown of the Holywell scheme costs for 2018 be sent to the Clerk for circulation to members.
- 3) That the Clerk writes to the Head of Leisure Services on behalf of members, to acknowledge the work of Alan Roberts and June Morris, who are both due to retire shortly.

171. FLINTSHIRE NORTH POLICING UPDATE

PCSO Phil Rushby attended to brief member on police operations across the community. Members raised several concerns which included illegal parking on the High Street and people not following existing regulations which included the one-way system. Members viewed it as critical that policing is increased ahead of the trial period for opening the street up to traffic.

Other matters discussed included a tax refund scam which was currently in circulation, speeding on Pen-y-Maes Road and anti-social behaviour generally.

Members also expressed concern that issues raised in past meetings were not always followed up, or a response brought back to the meeting.

RESOLVED:

- 1) That PCSO Rushby be thanked for his attendance, and that he informs DI Andy Griffiths of the current issues affecting the Holywell community.
- 2) That the Clerk follows up with Darell Jones, Flintshire County Council Highways Department, to ascertain the status of the road safety measures members had put forward at the Council meeting in December 2017.

172. MAYOR'S REMARKS

The Mayor looked forward to the visit to the House of Commons with colleagues, for a reception on Wednesday 25th April 2018 with David Hanson MP, regarding the Square UK Digital Town project. The Mayor confirmed that train tickets and time options are now available from the Clerk.

Arrangements were now underway for the Information Day event to be held in the town on Saturday 28th April 2018. The Mayor stated early indications and feedback was for another well attended and successful event. The Mayor passed on his thanks to Cllr Mike Brooke for the sourcing of the bell for the town crier competition.

The Mayor also referred to the Council's application for Bee Friendly status, which had been approved by the Wales in Bloom sub-committee.

The Mayor reminded all members on member protocol and code of conduct, which was to be observed at all times including when Council meetings are taking place.

173. MINUTES

173.1. General

RESOLVED:

That the minutes of the following meetings be approved and signed as a correct record by the Mayor and Chairmen of the Sub-Committee(s) as appropriate:

Holywell Town Council held on Tuesday 20 March 2018.

174. PLANNING

174.1. Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses be submitted to the County Planning Authority.

Application Number	Proposal Details
058231	<p>Dining Area Extension and Beer Garden Alterations. (See attached plans). Location: Stamford Gate Hotel, Halkyn Road, Holywell, CH8 7SJ. Applicant: Stamford Gate Hotel Ltd.</p> <p>Members Comments: No objection providing that due consideration is given to the road infrastructure and highways issues, along Halkyn Road from the old Calcott public house down to Fron Park Road, bearing in mind future developments in this vicinity, including the Wales & West development and future plans for the former Llesty Hospital site.</p>

174.2. Pre-Application Consultation

Members consider the letter and supporting documents received from Kerry James Planning for the proposal to develop a new fire test facility on vacant land at Kingspan Ltd, Greenfield Business Park, Bagillt Road, Holywell. Members noted the County Council Planning Case Officer's initial conclusion that this development is acceptable subject to an air quality assessment for emissions.

RESOLVED:

That the Clerk writes to Kerry James Planning stating that members welcome this proposal, subject to the addressing and overcoming of any environmental concerns, which may be raised as part of the formal application being made.

175. ACCOUNTS

175.1 Accounts for Payment

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

Voucher Number	Payment Type	Creditor Name	Payment Details	Amount £	Power Key
6838	CHQ	Glan Clwyd Radio	Perform at Spring Event 10/3/18	50.00	^^
6839	CHQ	Philharmonics	Perform at Spring Event 10/3/18	50.00	^^
6840	CHQ	The Holywell Band	Perform at Spring Event 10/3/18	50.00	^^
6841	CHQ	Cambria Band	Perform at Spring Event 10/3/18	50.00	^^
6842	CHQ	E. Billington	Face Painting at Spring Event 10/3/18	100.00	^^
6843	CHQ	Ukanuni	Circus Skills Workshop at Spring Event 10/3/18	200.00	^^
6844	CHQ	Holywell St Johns Ambulance	Ambulance Provision at Spring Event 10/3/18	120.00	^^
6845	CHQ	Bulldog Hire Ltd	Rodeo Bull/Bouncy Castle at Spring Event 10/3/18	300.00	^^
6846	ONLINE	Veolia	Supply Trade Waste Bags	72.00	****
6847	ONLINE	Delyn Press	Print 1,000 Newsletters	205.00	****
6848	ONLINE	Jolora	Annual Web Hosting Package	150.00	****
6849	ONLINE	GDBR Consultancy Ltd	Annual Subscription - Data Management Services	200.00	****
6850	ONLINE	West Flintshire Community Enterprises	Room Rent for Storage Feb/Mar 2018	100.00	****
6851	ONLINE	Philip Jones Computers	ICT Support Sept17-Jan18	214.50	****
6852	ONLINE	Siân Jones Translation Services	Translation to Welsh of Newsletter	41.90	***
6853	ONLINE	Delyn Press	1,000 A5 leaflets	88.00	^^
6854	ONLINE	UK Vending Ltd	Supply Drinks Pods	16.31	****
6855	ONLINE	Copyrite Systems	Copier Charges 14/11/17-14/2/18	189.15	****
6856	ONLINE	Viking	Stamps/Stationery/Equipment	89.57	****
6857	ONLINE	Emerge Community Arts	Perform at Spring Event 10/3/18	50.00	^^
6858	ONLINE	HMRC	Paye/NI Costs - March 2018	1,011.25	***
6859	ONLINE	J. Baker	Travelling Costs - Dec 17 - Mar 18	51.85	***
6860-6862	ONLINE	Council Staff	Salaries - March 2018	3,721.67	***
6863	ONLINE	Griffiths & Hughes Parry	Legal Advice - Lease for Kings Head Building	540.00	**
6864	ONLINE	Philip Jones Computers	Optimise Laptops, Set Up Internet Security	615.73	****

6865	ONLINE	Flintshire County Council	CCTV Charges 2017/18	18,243.90	^
6866	ONLINE	Tents & Events	Hire of Marquee - Spring Event 10/3/18	1,019.99	^^
6867	ONLINE	PC World Business	Supply 16 no. iPads 32Gb Wi-Fi Grey	5,152.89	**
6868	ONLINE	Newydd Catering & Cleaning	Building Cleaning Contract Nov17-Mar18	346.73	**
6869	ONLINE	Barry Hamilton Photography	Supply 3 Framed Photos Including Digital Manipulation	115.50	***
6870	ONLINE	Barry Hamilton Photography	AGM Photography Services	40.00	***
6871	ONLINE	Barry Hamilton Photography	Photography at Council Meeting 20/6/17	50.00	***
6872	ONLINE	Barry Hamilton Photography	Photography at Presentation of Mayoral Chair 18/7/17	40.00	***
6873	ONLINE	Newsquest Media Group	Flyer Distribution PE Event 10/1/18	444.00	****
6874	ONLINE	NWPS Construction	Fix Pictures and Various Other Works - Bank Place Offices	410.40	****
6875	ONLINE	Rotary Club Flint & Holywell	Advert - Christmas Lights Event	100.00	^^
6876	ONLINE	Newsquest Media Group	Print Flyers PE Event 10/1/18	97.50	****
6877	DD	British Telecom	Phone and Broadband - 11/1/18 to 9/2/18	150.19	****
6878	DD	NPower	Electric 12-13 Bank Place - 14/11/17-22/2/18	168.33	****
6879	DD	NPower	Electric 14 Bank Place - 14/11/17-22/2/18	36.94	****
6880	DD	Nest	Staff Pension Costs - March 2018	35.03	***
6881	DD	Opus Energy	Gas Charges - Feb 2018	224.65	****
6882	DD	British Telecom	Phone and Broadband - 12/2/18-10/3/18	143.07	****
6883	DD	Public Works Loan Board	Loan Repayment - Bank Place Offices	2,607.68	****
6884	DC	ICO	Data Protection Registration	35.00	****
6885	DC	Fintie	Supply 16 no. iPad Cases	191.84	**
6886	DC	1&1 Internet Ltd	Office Premium/Mail Pro	50.19	****
6887	DC	Mullacot C&M Ltd	Mains Supply Unit	32.49	^^
6888	DC	Home Bargains	Toilet Roll/Plant	22.98	****
6889	DC	Ideal Lighting	Extension Lead	14.00	^^
6890	DC	Royal Mail	Postages	3.48	***
			TOTAL	38,053.71	

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 S.111
- ^^ Local Government Act 1972 S.144, 145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^* Local Government Act 1972 S.34
- **^^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173,174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34

175.2. Income Received (1/3/18 - 31/3/18)

Members received the schedule of income, circulated with the agenda, regarding income received during March 2018.

176. COMMUNITY ENGAGEMENT

176.1. Monthly Report

Members noted the Community Engagement Officer's monthly report; several matters were discussed including the Wi-Fi project, electric car charge points and the Greenfield railway station project. Councillor P.A. York remarked that Dame Julie Walters discussed the west wales coastal railway line in a recent television programme.

RESOLVED:

- 1) That the Community Engagement Officer's report be received with thanks.

- 2) That Councillor P.A. York write to Dame Julie Walters requesting her support as a champion for the Greenfield railway station project.

176.2. Newsletter Business Adverts

Members considered a request from businesses to advertise in the quarterly newsletter and discussed generally a charging policy and the future development of the newsletter.

RESOLVED:

That this matter be referred to the next meeting of the Holywell and Greenfield Development and Transport sub-committee.

176.3. Wellbeing Event

Members noted the forthcoming Wellbeing Day on Saturday 23rd June 2018, which was organised by the Transition Holywell Group. Councillor M.D. Phelan provided further information and briefed members on the arrangements for the day.

177. CORRESPONDENCE AND OTHER MATTERS

177.1. Staff Training

Members considered the following requests for training from staff:

- Clerk – CiLCA training scheme as per job description requirements.
- Support Officer – i) ILCA training scheme, and ii) IOSH Managing Safely 1-day FREE Course at Cambria College, Northop.

Members noted the training would enable continued development of the two roles. The training was to be undertaken in the employees' own time with cost being met from the staff training budget.

RESOLVED:

That approval is granted for the Clerk and Support Officer to register for the courses and commence study as soon as is practical.

177.2. Plastic Free Policy – Statement of Intent

Members had before them a Statement of Intent prepared by the Clerk, regarding the plastic free policy in the Council Offices.

RESOLVED:

That the Statement of Intent be endorsed and for the Clerk to arrange for it to be displayed on the Council Offices noticeboard.

177.3. Reports Received

Members were informed that the following items had been received and were available for perusal from the Clerk. A copy was enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	ITV Wales News Link – Square/Banks	**	15 Mar 2018
B	IPRW Annual Report (Full Version)	**	15 Mar 2018
C	Green Paper – Strengthening Local Govt	**	22 Mar 2018
D	Tax System Changes – Plastic Waste	**	23 Mar 2018
E	FLVC Bulletin	**	27 Mar 2018
F	North Wales Growth Deal	**	27 Mar 2018
G	A55 Red Route Letter from H. Blythyn AM	**	31 Mar 2018
H	Flintshire Enterprise Club	**	11 Apr 2018
I	Age Cymru – Tacking Loneliness	**	11 Apr 2018
J	FLVC Bulletin	**	11 Apr 2018

178. REPRESENTATIVES' REPORTS

Councillor E.B. Palmer briefed members on the matters arising from the West Flintshire Town & Community Councils Working Group, held 27th February 2018.

Councillor P.A. York referred to the forthcoming meeting of the North Wales Association of Local Councils to be held in Welshpool on Friday 20th April 2018.

RESOLVED:

That Councillor P.A. Johnson attends the next meeting of the West Flintshire Town and Community Councils Working Group, deputising for Councillor E.B. Palmer who has sent apologies.

179. COUNTY COUNCILLOR REPORTS

Councillors R. Dolphin and E.B Palmer referred to the operations of Greenfield Valley Trust and the need for better communication with the Town Council going forward. The recent fishing ban was to be reviewed and members had requested a copy of the new business plan.

Members discussed the number of representatives felt necessary to give effective representation to both County and Town Council members.

RESOLVED:

That Councillors E.B. Palmer and R. Dolphin be nominated as the two County Councillor representatives. That Councillors K. Roberts, M. Brooke, L.A. Carter and K. Davies be nominated as the four Town Council representatives. Clerk to inform I. Bancroft, Flintshire County Council of the nominations.

180. CLOSE OF MEETING

The Mayor closed the meeting at 8.00pm.

.....

Mayor