

NOTE: Members are requested to arrive at **6.00pm** this month, with the Mayor's agreement, to be present for the official unveiling of the Mayor's Chair, before commencing with the meeting proper at 6.15pm.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

To: All Members of the Council

12 July 2017

Dear Sir/Madam

Notice is given that a meeting of the **Holywell Town Council** will be held in the **Council Chamber, Bank Place Offices, Holywell on Tuesday, 18 July 2017 at 6.15pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

J.Baker
Town Clerk and Financial Officer

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT**

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. **FLINTSHIRE NORTH POLICING UPDATE**

District Inspector Andy Griffiths plans to attend to give an update on the work of the Police within the community and on any matters followed up since the June meeting, as well as answering Members' questions on new issues.

3. **FISHING BAN AT FLOUR MILL POND, GREENFIELD VALLEY**

To consider the content of the reply letter received from Greenfield Valley Trust (copy attached).

5. **MAYOR'S REMARKS**

6. MINUTES

6.1. To receive and confirm as a correct record the attached minutes of the following meetings:

Council Meeting held on 20 June 2017
Audit Sub-Committee held on 27 June 2017
Finance Committee held on 27 June 2017

6.2. Meeting of Sub-Committee

To consider the resolutions of the Sub-Committee meeting held on 27 June, where these are not delegated, and any matters arising.

7. PLANNING

7.1. Planning Applications

To consider the applications received (schedule attached).

7.2. LDP Update

Andy Roberts, Service Manager Strategy, Flintshire County Council, is unable to attend this meeting. In the meantime members are requested to consider nominating two attendees for an information session for town and community councils on the LDP Preferred Strategy, which provisionally will be held on the evening of Tuesday July 25th 2017 at County Hall 6pm-8pm.

8. ACCOUNTS

8.1. Accounts for Payment

To approve the schedule of accounts for payment (attached).

8.2. Income Received (1/6/17–30/6/17)

To receive the attached schedule.

9. LINKS WITH OTHER LOCAL COUNCILS

To consider the responses received to date from other Local Councils, with regard to the Council's recent request (copy attached) for exploring links, common issues and collaborative working. Clerk to report.

10. COMMUNITY ENGAGEMENT OFFICER'S REPORT 14/6/17 – 10/7/17

To consider the latest report from the Community Engagement Officer (attached).

11. CORRESPONDENCE AND OTHER MATTERS

11.1. Training for New Members

Nominations are requested to attend a member training session in the Clwyd Room, County Hall, Mold, at 6pm-8pm, Thursday 14th September 2017.

11.2. Use of electronic handheld devices for Council Meetings

Members to consider the potential future use of handheld devices for delivery of agendas, distribution of minutes and other documents, use at meetings, etc. Clerk to report.

11.3. Unveiling of Crimean War Memorial

To consider nominating civic attendees for the SGT Thomas Edwin Roberts Memorial unveiling event and reception (further information attached). The event is planned for Friday 8th September 2017 at 5.30pm in the Memorial Gardens, Panton Place, Holywell. We have also been asked by the organiser Robert Lake to sponsor the event by covering the cost of the refreshments.

11.4. Questions for Ombudsman

Members to consider feeding back any questions they may have for the Ombudsman to the County Council, ahead of the Joint Meeting - Standards Committee and Town and Community Councils on Monday 2nd October 2017.

11.5. Report(s) Received

The following items have been received and are available for perusal from the Clerk. A copy is enclosed where the item is marked *, or ** if already circulated to Members:

| Ref | Item | Status | Date Circulated |
|-----|---|--------|-----------------|
| A | Greenfield Post Office – Future Arrangements | ** | 16 June 2017 |
| B | Joint Meeting of Standards Committee – 2 October 2017 | ** | 3 July 2017 |
| C | Halkyn Summer Walk – 4 July 2017 | ** | 3 July 2017 |
| D | Active Travel Update | ** | 3 July 2017 |
| E | Leader Press Releases – Retiring Clerk/Fishing Ban at Flour Mill Pool | ** | 6 July 2017 |
| F | Active Travel Integrated Network Map | ** | 11 July 2017 |
| G | Planning Guidance – Great Crested Newts | ** | 11 July 2017 |
| H | Local Election Candidates Survey | ** | 11 July 2017 |

11.6. Forthcoming Meeting Diary Dates

The following meetings have now been scheduled, and formal agendas will follow in due course:

- Council Offices Sub-Committee - Tuesday 25 July 2017 at 5.30pm in the Council Chamber, Bank Place Offices, Holywell.
- Town Centre Sub-Committee - Tuesday 25 July 2017 at 6.30pm in the Council Chamber, Bank Place Offices, Holywell.

12. ACTION DURING THE RECESS PERIOD

To authorise the Clerk or in his absence the Community Engagement Officer or Support Officer, in consultation with the Mayor and/or Deputy Mayor, to deal with urgent matters during the August 2017 recess period.

13. REPRESENTATIVES' REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

14. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issue(s) affecting the community of Holywell, not otherwise covered on the Agenda.

15. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for Agenda item 16, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from the supporting financial information to be reported.

16. TO CONSIDER FURTHER APPLICATIONS FOR FINANCIAL ASSISTANCE – 2017/18

- 16.1. Fron Park Bowling Club (New)
16.2. Ysgol Treffynnon (New)
16.3. B-Fest Wales (Re-consideration)

NOTE: The official Minutes of meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell-town.gov.uk. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.

APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACTS

| Application Number | Proposal Details |
|---------------------------|--|
| 57095 | Single storey extension to front of house – Mr Peter Burns, 11 Rhodfa Wenlo, Greenfield, Holywell, CH8 7XW. |
| 57102 | Conversion of existing upper floor apartment and part of ground floor to 3 no. flats – 5 High Street, Holywell, CH8 7TD. |

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.
2. **MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.**
3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.