

NOTE: Members are requested to arrive at 5.30p.m. this month, with the Mayor's agreement, to facilitate the official photographs of the new council, before commencing with the meeting proper at 6.15p.m. Members are reminded of the venue for this month's meeting being St. Peter's Church, Rosehill, Holywell.

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

To: All Members of the Council 14 June 2017

Dear Sir/Madam Notice is given that a meeting of the Holywell Town Council will be held in St. Peter's Church, Rosehill, Holywell on Tuesday, 20 June 2017 at 6.15p.m., and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

J.Baker Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. FISHING BAN AT FLOUR MILL POND, GREENFIELD VALLEY UPDATE

A representative of the Greenfield Valley Trust to attend to give an update on the points outlined in the Clerk's letter of 9 June 2017 (copy attached).

4. FLINTSHIRE NORTH POLICING UPDATE

District Inspector Andy Griffiths plans to attend to give an update on the work of the Police within the community and on any matters followed up since the March meeting, as well as answering Members' questions on new issues.

5. DECLARATIONS OF ACCEPTANCE OF OFFICE

Update from the Clerk regarding recently co-opted members.

6. MAYOR'S REMARKS

7. MINUTES

7.1. To receive and confirm as a correct record the attached minutes of the following meetings:

Annual Meeting held on 16 May 2017. Wales in Bloom Sub-Committee held on 6 June 2017.
Special Council meeting held on 6 June 2017.

7.2. Meeting of Sub-Committee

To consider the resolutions of the Sub-Committee meeting held on 6 June, where these are not delegated, and any matters arising. 8. PLANNING

8.1. Planning Applications

To consider the applications received (schedule attached).

9. ACCOUNTS

9.1. Accounts for Payment

To approve the schedule of accounts for payment (attached).

9.2. Income Received (1/5/17–31/5/17)

To receive the attached schedule.

9.3. Audit of Accounts - Annual Return for the year ending 31 March 2017

To consider approving the attached accounting statements and Annual Governance Statement certified by the Clerk - Clerk to report.

10. APPOINTMENT OF SUB-COMMITTEES & WORKING GROUPS

10.1. To consider appointments and reaffirm validity of the Council's sub-committees for the municipal year. See attached for the schedule of the current representation.

10.2. To consider appointments and reaffirm validity of the Council's existing Working Groups for the municipal year:

(a) Events (2016/17) P.J. Curtis (Central) J.M. Johnson (East) P.J. McGarry (East) E.B. Palmer (Central) Mrs. M.D. Phelan (Central) L. Thorley (Greenfield)

(b) Community Asset Transfer (2016/17) P.J. McGarry (East) E.B. Palmer (Central) B. Scragg (Greenfield) P.A. York (West)

11. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

To consider appointments of the Council's representatives to outside bodies for the municipal year. See attached for the schedule of the current representation.

12. COMMUNITY ENGAGEMENT OFFICER'S REPORT 9/5/17 – 13/6/17

To consider the latest report from the Community Engagement Officer (attached).

13. CORRESPONDENCE AND OTHER MATTERS

13.1. Valuation Office Agency (VOA): 2017 revaluation – query on changes to property valuation 12 – 14 Bank Place, Holywell

Clerk to report. 13.2. Clerk's Training Programme as per job specification – registration on the ILCA training programme

See attached course outline.

13.3. Agenda Item Request Form

See attached form and Clerk to reaffirm existing procedure.

13.4. Updating and publishing of Member Contact Information

Clerk to report.

13.5. Social Media Update

Holywell Town Council Facebook and Twitter accounts are now live. Clerk to provide update.

13.6. Forthcoming Meeting Diary Dates

The following meetings have now been scheduled, and formal agendas will follow in due course:

Audit Sub-Committee - Tuesday 27 June 2017 at 5.30pm in the Council Chamber, Bank Place Offices, Holywell. Finance Committee - Tuesday 27 June 2017 at 6.30pm in the Council Chamber, Bank Place Offices, Holywell.

13.7. Report(s) Received The following items have been received and are available for perusal from the Clerk. A copy is enclosed where the item is marked *, or ** if already circulated to Members:

(a) FCC Proposed re-appointment to Standards Committee of Councillor Jonathan Duggan-Keen (Caerwys Town Council) as the Town and Community Councils' Representative * (b) Community Health Council Press Statement on Dementia Report 17/5/17 ** (c) FCC Active Travel Drop In Events

- 18/5/17 ** (d) North Wales Police Open Day on 3 June - 18/5/17 ** (e) Play Wales Focus On Play Newsletter – May 2017 ** (f) Play Wales Manifesto for Children’s Play – 24/5/17 ** (g) North Wales Police Counter Terrorism Advice – 25/5/17 ** (h) Leader Live Green Route Third Option – 4/6/17 **

14. AGENDA ITEM REQUESTS FROM MEMBERS

14.1. Councillor Mrs R. Dolphin (a) Residents Garden, School Lane, Greenfield. (b) Speed on Greenfield Road and Mostyn Road.

14.2. Councillor J.M. Johnson (a) Impact of change to Arriva bus route using Pen y Maes Road. (b) Alleged speeding on Pen y Maes Road. (c) Dog Fouling in Pen-y-Maes area.

14.3. Councillor B. Scragg (a) LDP Briefing. (b) Community Transport update. (c) Working Arrangements - Constitution of Flintshire County Council Cabinet/Executive.

15. REPRESENTATIVES' REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

16. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issue(s) affecting the community of Holywell, not otherwise covered on the Agenda.

NOTE: The official Minutes of meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell-town.gov.uk. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.

Agenda item No. 8.1. APPLICATIONS UNDER THE TOWN AND COUNTRY PLANNING ACTS

Application Number

Proposal Details

56744

Erection of single storey rear extension – Mr. Tony Davies, 20 Lon Goed, Holywell.

56978

Conversion of a former chapel to 1 no. Dwelling – Mr. Ryan Garnish, Mount Gilead, Bryn Celyn, Holywell.

56994

Removal of existing NatWest brand signage, night safe and ATMs together with internal alterations – Royal Bank of Scotland plc, 44 High Street, Holywell.

56995

Listed Building application for the removal of existing NatWest brand signage, night safe and ATMs together with internal alterations to remove non-original fixtures, fittings, furniture and equipment relating to the operation of the branch – Royal Bank of Scotland plc, 44 High Street, Holywell.

57006

Residential development including 15 no. new housing units and the change of use/conversion of the former Llesty Hospital Infirmary Wing into 14 No. Apartments – WW Construction Limited, former Llesty Hospital, Old Chester Road, Holywell.

57043

Listed Building Consent - Change of use/conversion of the former Lluesty Hospital Infirmary Wing into 14 no. residential apartments – WW Construction Limited, former Lluesty Hospital, Old Chester Road, Holywell.

NOTES:

1. Full details of planning applications may also be viewed on Flintshire County Council's website www.flintshire.gov.uk or by contacting the Clerk.

2. MEMBERS INTENDING TO DECLARE AN INTEREST IN RESPECT OF A PLANNING APPLICATION ARE PLEASE REQUESTED TO INFORM THE CLERK BEFORE THE MEETING.

3. Notices of the County Council's planning decisions may be viewed by contacting the Clerk.

Agenda Item No. 9.1.

SCHEDULE OF ACCOUNTS – MAY 2017

Powers to Make Payments:

* The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils // Local Government Act 1948 S.33 ** Local Government Act 1972 S.137 *** Local Government Act 1972 S.112, 151 **** Local Government Act 1972 S.133 ^ Local Government Act 1972 S.111 ^^ Local Government Act 1972 S.144, 145 ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19 ^^^^ Local Government Act 1972 S.143 *^ Local Government Act 1972 S.140 **^ Local Government Act 1972 S.176 **^^ Local Government Act 1972 S.13 *^^* Local Government Act 1972 S.34 **^* Local Government (Misc. Provisions) Act 1953 S.4 ^^** Local Government Act

1972 S.174 *** Local Government (Miscellaneous Provisions) Act 1976 S.4 < Local Government
Act 1972 S.124 # Local Government Act 1972 S.142 ## Representation of the People Act 1983 S.34

Agenda Item No. 9.2.

INCOME RECEIVED