

Cyngor Tref Treffynnon Holywell Town Council

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***** PLEASE NOTE THIS MEETING WILL BE HELD IN YSGOL TREFFYNNON *****
Kate Rogers, Deputy Head, Ysgol Treffynnon has agreed to accommodate a short tour of the school commencing at **5.30pm** for those staff and members wishing to attend, before the meeting proper commences at **6.15pm**. Please use the Pen-y-Maes entrance and car park.

To: All Members of the Council

15 November 2017

Dear Sir/Madam

Notice is given that a meeting of the **Holywell Town Council** will be held in **Ysgol Treffynnon, Pen Y Maes Road, Holywell on Tuesday, 21 November 2017 at 6.15pm**, and you are summoned to attend to transact the business specified in the Agenda set out below.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Jan Baker'.

J. Baker

Town Clerk and Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST - MEMBERS' CODE OF CONDUCT

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. FLINTSHIRE STREET MARKET REVIEW/TOWN CENTRE REGENERATION

Niall Waller and Rachael Byrne, Flintshire County Council, will be attending for this item to brief members on a proposed review of street markets. See attached email for further information. It has also been agreed to widen the scope of the briefing session to include town centre regeneration, and answer any questions from members.

3a. FLINTSHIRE NORTH POLICING UPDATE

District Inspector Andy Griffiths plans to attend to give an update on the work of the Police within the community and on any matters followed up since the last attended meeting, as well as answering Members' questions on new issues.

4. MAYOR'S REMARKS

5. MINUTES

5.1. To receive and confirm as a correct record the attached minutes of the following meetings:

Holywell Town Council Meeting held on 17 October 2017
Audit Sub-Committee Meeting held on 1 November 2017

5.2. Meeting of Sub-Committees

To consider the resolutions of the Sub-Committee meeting held on 1 November 2017 where these are not delegated, and any matters arising.

6. PLANNING

6.1. Planning Applications

To consider the applications received (schedule attached).

6.2. Pre-Deposit Proposals Public Consultation – Flintshire LDP 2015-2030

See attached letter from Andy Roberts, Flintshire County Council. Members to note the contents of the letter in particular the deadline of Thursday 21 December 2017 for viewing and commenting on the proposals.

6.3. Proposed Planning Application – Residential Development of 44 dwellings at Halkyn Road, Holywell

See attached letter from Wales and West Housing. Members to note the deadline of Friday 8 December 2017 to make representations about this proposal and consider any collective comments at this stage.

7. ACCOUNTS

7.1. Accounts for Payment

To approve the schedule of accounts for payment (attached).

7.2. Income Received

To receive the attached schedule.

8. COMMUNITY ENGAGEMENT

- 8.1. Members to note the attached update from the Community Engagement Officer.
- 8.2. Members to note the time and date of 6pm Wednesday 10th January 2017 for the Community Engagement Event to be held in Trinity Church, Greenfield. Members to consider the format for this event.
- 8.3. Community Endeavour Awards – members' nominations are sought for people working and providing benefits within the community. CEO to circulate forms. Deadline for nominations – Tuesday 5th December 2017.

9. CORRESPONDENCE AND OTHER MATTERS

9.1. Flintshire County Council Play Area Match Funding Scheme

Members to make a final determination concerning £10,000 of agreed match funding for the most appropriate children's play area for 2017/18 to benefit from this funding. See attached list of previously agreed schemes.

9.2. Christmas Arrangements

Members to consider the office Christmas closure dates and times; it is proposed closing 1.30pm Friday 22nd December 2017 and re-opening 9.00am Tuesday 2nd January 2018.

Members are invited to the staff Christmas lunch taking place at 1.00pm Wednesday 13th December 2017 at Cassidy's Tea Room, High Street, Holywell.

9.3. Llys Gwenffrwd Residential Home

See attached letter from Llys Gwenffrwd Residential Home. Members to consider contributing items towards prizes for hampers for their bingo night and Christmas raffle.

9.4. Item from Councillor M.D. Phelan

Members to consider the following request from Councillor Phelan: "Given that there are a number of groups trying to regenerate the town the Council should attempt to bring them together informally, to promote enthusiasm and prevent duplication of work. Cooperation about strategy is important if we are to succeed."

9.5. Report(s) Received

The following items have been received and are available for perusal from the Clerk. A copy is enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Rob Owen – Tourist Transport Suggestion	**	16 Oct 2017
B	Pedestrianisation Letter – to FCC	**	16 Oct 2017
C	Welsh Government News	**	16 Oct 2017
D	Rob Owen – Golden Beechwoods Walk	**	16 Oct 2017
E	Fairtrade Fashion Show	**	23 Oct 2017
F	Onshore Wind	**	23 Oct 2017
G	Fracking Ban in Wales	**	26 Oct 2017
H	Mold Novemberfest	**	26 Oct 2017
I	Senedd@Delyn	**	26 Oct 2017
J	Celtic Christmas Fayre	**	1 Nov 2017
K	LDP Preferred Strategy - FCC	**	6 Nov 2017
L	Welsh Government News	**	6 Nov 2017
M	Rob Owen – Climate Protectors	**	6 Nov 2017
N	Hawarden Airport	**	9 Nov 2017

10. REPRESENTATIVES' REPORTS

To receive reports from Members officially appointed to represent the Council on outside bodies/at specified meetings, not otherwise covered on the Agenda.

11. COUNTY COUNCILLOR REPORTS

To receive County Councillor updates on any relevant County issue(s) affecting the community of Holywell, not otherwise covered on the Agenda.

12. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 EXCLUSION OF PUBLIC AND PRESS

To consider passing a resolution to exclude the public and press for Agenda items 13 and 14 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted arising from this being in relation to financial matters.

13. MANAGEMENT ACCOUNTS

To note the financial position in the attached management accounts for the period ending 30 September 2017. Clerk to provide a brief summary at the meeting with the detail already having been reviewed at the Audit Sub-Committee held on 1 November 2017.

14. APPLICATIONS FOR FINANCIAL ASSISTANCE

Members to consider the following two requests for financial assistance:

Holywell Autumn Club Christmas Activities

Welsh Border Community Transport – Holywell Community

Members may wish to refer to the attached schedule which provides a breakdown of all financial assistance payments made so far in the current year.

NOTE: The official Minutes of meetings of Holywell Town Council are available for public inspection on the Council's website www.holywell-town.gov.uk. Copies are also available at the Council's Bank Place Offices (entrance from the Tesco car park - door 13) during normal office opening hours. Contact telephone number (01352) 711757.