

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Town Centre Sub-Committee** held in the Council Chamber, Bank Place Offices, Holywell on Wednesday 10 January 2018 at 2.30pm.

PRESENT: Councillor E.B. Palmer (Chairman).

Councillors: M. Brooke, L.A. Carter, A. Coleman, K. Davies, R. Dolphin, J.M. Johnson (Mayor), M.D. Phelan, B. Scragg and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors S. Johnson and P.J. McGarry.

IN ATTENDANCE: J. Baker (Clerk), M.G. Fearnley (Community Engagement Officer).

TC23. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None.

TC24. FLINTSHIRE STREET MARKET REVIEW

Niall Waller and Rachael Byrne, Flintshire County Council, attended for this item and briefed members on the proposed review of street markets to identify options for their future delivery.

Members noted that all street markets apart from Mold were operating at a loss and this was not sustainable in the long term. Holywell market currently required a £5k subsidy to balance out a deficit trading position. The market is in a relatively stable position each week with 12-15 traders operating stalls.

The County Council would welcome input from the Town Council and/or other relevant organisations in providing support and considering future options. A meeting had been held with the Holywell market traders who indicated a desire to maintain and develop the market going forward.

The budget for the market was discussed in the context of the Town Council’s own budgetary pressures. Future promotional and development options were discussed including a review of running costs to make the market more sustainable.

A report would be taken by Niall Waller in March 2018 to the County Council outlining the review and options available.

RESOLVED:

- 1) That Niall Waller and Rachael Byrne, Flintshire County Council be thanked for their attendance and the information provided.
- 2) That the County Council supply a detailed income and expenditure budget breakdown to the Clerk for Holywell market.
- 3) That the Community Engagement Officer contacts the County Council to discuss current development and promotional options.

TC25. TOWER GARDENS COVERED EVENTS AREA

Sarah Jones, Cadwyn Clwyd and Simon Richards, Land Studio attended for this item and briefed members on the progression of the feasibility study to establish a covered events area in Tower Gardens, Holywell High Street.

The briefing outlined the objectives of the study and included discussions around local history and linking the town to other local attractions such as the Holy Well and Greenfield Dock.

The concept design was to include a community hub, information point and events area for concerts, etc. Different ideas on style, colour, lighting and branding were discussed.

Members made a number of observations concerning a permanent structure, the extent of the covering, flexibility and possible incorporation of the weekly market. Reference was made to similar designs in other towns.

RESOLVED:

- 1) That Sarah Jones, Cadwyn Clwyd and Simon Richards, Land Studio be thanked for their attendance and the information provided.
- 2) That Land Studio provides three options in their final report based on low, medium and high cost model schemes.

- 3) That the Community Engagement Officer, with the support of Cadwyn Clwyd, research grant funding opportunities once the final option is determined.

TC26. CCTV INCIDENT REPORT

Members considered the report from the County Council on CCTV incident statistics for the period May to December 2017. Members concluded the report contained a lot of data and statistics but requested improvements in summarising information.

RESOLVED:

That the Clerk requests the County Council to provide additional summary graphs on incident types and a monthly breakdown, to enable further clarity on the statistics presented.

TC27. HIGH STREET PLANTER PLAQUES

Members considered the material, text and content for the plaques to be mounted on the High Street Planters adopted by local businesses. The plaques were to be A5 size in brass or brushed steel and the bulk of the cost would be funded from the Council's successful Tesco Bags of Help grant application. Members requested consideration was given to including the Council's logo on the plaque subject to budget considerations.

RESOLVED:

That the plaques be finished in brushed steel. That the Clerk seeks a further quotation with logo options. The final chosen option to then be determined by the Chairman.

TC28. CLOSE OF MEETING

The Chairman closed the meeting at 4.15pm.

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Chairman