

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Town Centre Sub-Committee** held in the Council Chamber, Bank Place Offices, Holywell on Wednesday 9 May 2018 at 2.00pm.

PRESENT: Councillor E.B. Palmer (Chairman).

Councillors: M. Brooke, L.A. Carter, A. Coleman, K. Davies, R. Dolphin, J.M. Johnson (Mayor), M.D. Phelan, B. Scragg and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors S. Johnson and P.J. McGarry.

IN ATTENDANCE: J. Baker (Clerk), M.G. Fearnley (Community Engagement Officer).

TC36. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

The following Declarations of Interest were made, and the relevant forms completed for the Clerk to action under the statutory requirements.

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
TC43	M. Brooke	✓		Relationship with Artisans
TC43	B. Scragg	✓	✓	Director Artisan Shop

TC37. CCTV SERVICE PROVISION – TOWN CENTRE

Doug Dowling, Flintshire County Council, attended to provide further operational information on the running of the CCTV Control Room in County Hall, Mold. New superior quality cameras were to be installed across specific locations with Holywell allocated one extra camera. Discussions were ongoing on the relocating of the Control Room to either Phase 2 of County Hall or the proposed Council Offices at Ewloe.

Members were concerned with the cost difference between certain towns in the County. It was explained that Mold benefitted from a dark fibre link via the Police Station to County Hall, which greatly reduced the cost of their service. Other service providers had been approached in the past and wi-fi cameras were being considered as a future development.

The current analysis reports were also discussed, and it was noted these could be developed to provide further detail in the future.

RESOLVED:

- 1) That Doug Dowling be thanked for attending the meeting.
- 2) That the Clerk emails the CCTV Control Room to request that the new camera purchased for Holywell be allocated in the High Street, rather than in Well Street.

TC38. STREETSCENE SERVICES – COMMUNITY OF HOLYWELL

Nigel Seaburg, Streetscene Services, attended for this item and provided an update on Members' previous service requests. It was noted that the litter/cigarette butt bins for the High Street had now been ordered and the repairs were progressing well to the coastal path at Greenfield Docks. There was a 6-8 week lead in on the order for the litter bins with the costs being met by the County Council on this occasion.

Supply of further dog bins was under review and any dog fouling issues should be reported to the Enforcement Team. Members reported dog fouling near Ysgol Maesglas, Greenfield, and discussed dog fouling statistics.

It was requested that the barriers/bollards should be reviewed at the appropriate positions on Greenfield Road.

Members were concerned that Holywell received fair representation and service when compared to other similar towns across the County.

Members were concerned with the condition of the footpath and alley leading from the Tower Gardens main car park to the High Street, particularly as this was the main disabled access route into town.

RESOLVED:

- 1) That Nigel Seaburg be thanked for attending the meeting and follows up on any actions arising.
- 2) That the Clerk makes enquiries with the Land Registry to ascertain the ownership of the footpath leading from Tower Gardens Car Park to the High Street.

TC39. TOWER GARDENS COVERED EVENTS AREA

Members reviews the Design Study report provided by Simon Richards of Land Studio and noted the preferred scheme involved a permanent canopy at the end of Tower Gardens, with semi-permanent parasols being installed along the length of this area, to be utilised appropriately depending on the circumstances and event involved. The preferred scheme would cost in the region of £60,000.

RESOLVED:

That the Community Engagement Officer be authorised to research and apply for grant funding to finance the preferred scheme.

TC40. KINGDOM – THE CIGARETTE POLICE COMPANY

Councillor M. Brooke provided a detailed account of the operations and statistics associated with the running of the Kingdom maintenance contract in the town centre. There were serious concerns raised particularly on the financial aspects of the contract and how this affected the Holywell community.

RESOLVED:

That the Clerk writes to Flintshire County Council and requests a cessation of Kingdom operations in Holywell, in favour of an alternative proposal with new arrangements established to meet the needs of the local community.

TC41. COMMUNITY ENGAGEMENT OFFICER MATTERS

- An order was pending for the electric car charge points following positive discussions with Tesco and Chris Rees-Jones, Planning Department, Flintshire County Council. Two points were to be positioned outside the Council Offices, Bank Place on Tesco's Car Park.
- Members considered the future of the Wi-Fi project and whether, instead of the town centre, a Wi-Fi point could be positioned near Holywell Leisure Centre.
- Members considered a proposal for the establishment of a Holywell flag; it was suggested the flag could be designed by local school children entering a competition. The local heritage and branding could be incorporated into the design brief.

- Clarification was required on the position of anchor points in the town centre, and whether any further points would be required to facilitate events.

RESOLVED:

- 1) That the Clerk writes to Holywell Leisure Centre to confirm if there would be any interest in the provision of a nearby Wi-Fi point and facility for the community.
- 2) That the Community Engagement Officer contacts Rachael Byrne, Flintshire County Council to request the funding for the Wi-Fi be made available for other projects associated with the development of the town centre.
- 3) That the Community Engagement Officer contacts the local schools to inform them of the Holywell flag competition.
- 4) That the Community Engagement Officer undertakes a review as necessary of the anchor point provision in the town centre.

TC42. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minutes, TC43 and TC44, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted relating to financial and personnel information.

TC43. PROPOSED LEASE – KINGS HEAD BUILDING

Members received an update from the Clerk on the expressions of interest received in relation to the Kings Head building ground floor lease. Two expressions of interest had been received for museum, café and community hub type operations.

RESOLVED:

That the Clerk writes to the applicants to invite them to an interview session with members of the sub-committee, for their business plan proposals to be reviewed in further detail.

TC44. CHRISTMAS LIGHTS CONTRACT 2018

The Clerk confirmed that he had received three quotations from prospective suppliers for the Christmas Lights Contract 2018. Members discussed the contractual arrangements and past year's performance. It was noted that over the longer term it may prove beneficial to lease the lights rather than directly purchase them. In this type of arrangement, a local contractor could still carry out the installation if required.

RESOLVED:

That the 2018 Christmas Lights contract be awarded to KWDB Electrical based on their lowest tender submission and offer of inclusive refurbishment works. Clerk to confirm the appointment and make the necessary arrangements.

TC45. CLOSE OF MEETING

The Chairman closed the meeting at 3.50pm.

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Chairman