

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Town Centre Sub-Committee** held in the Council Chamber, Bank Place Offices, Holywell on Tuesday 12 June 2018 at 5.00pm.

PRESENT: Councillor E.B. Palmer.

Councillors: M. Brooke, L.A. Carter, A. Coleman, R. Dolphin (Mayor), J.M. Johnson, S. Johnson and M.D. Phelan.

APOLOGIES FOR ABSENCE were received from Councillors K. Davies, P.J. McGarry, B. Scragg and P.A. York.

IN ATTENDANCE: J. Baker (Clerk) and C. Dooher (Wales & West Housing).

TC7. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

The following Declarations of Interest were made, and the relevant forms completed for the Clerk to action under the statutory requirements.

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
TC9	M. Brooke	✓		Personal business with applicant

TC8. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute, TC9, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted relating to property leasing and contractual information.

TC9. EXPRESSIONS OF INTEREST – KINGS HEAD BUILDING

Members heard a presentation from representatives of West Flintshire Community Enterprises, that concerned the licence of part ground floor premises, Kings Head building, Holywell High Street.

In attendance were Nick Taylor, Mike Lewis-Jones and Jody Bennett from West Flintshire Community Enterprises and Paul Parry, Local Historian. Cate Dooher, Head of Corporate Services, Wales and West Housing also attended as landlord of the building.

Members had before them a copy of the original expression of interest, the invite letter and the business plan (as submitted on 5th June 2018).

The business plan submitted by West Flintshire Community Enterprises on behalf of the Holywell Museum Group was for a proposed Museum, Information Point and Café/Community Hub facility.

Members discussed several matters with the prospective occupiers as summarised below:

- Funding – the project would be reliant upon volunteers initially, a list of interested parties had been supplied.
- Artefacts – over 3,000 were available, different themes would be in each of the rooms available.
- Public Toilet – grant should be available.
- Accessibility – ramp and/or side access point to be utilised.
- Storage – archive systems and catalogue of artefacts to be utilised, storage at room temperature.
- Museum status and training of volunteers.
- Finances – a sustainable financial business plan showing capital and revenue expenditure over the longer term should be provided to support the operational plan.
- A staged implementation programme was suggested – café operational within 3 months, museum to follow in 12 months.
- Member representation on board/committee meetings.
- Links with other sites – Greenfield Valley, Holy Well, also Good Companions and Llesty Hospital.

RESOLVED:

- 1) That the West Flintshire Community Enterprises group be thanked for attending and presenting their proposals.
- 2) That the matter be referred to the June meeting of the Council for a final determination on the appointment of an occupant, and the extent of the Council's continued involvement in the project.

TC10. CLOSE OF MEETING

The Chairman closed the meeting at 5.45pm.

.....

Chairman