

## HOLYWELL TOWN COUNCIL

### CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Town Centre Sub-Committee** held in the Council Chamber, Bank Place Offices, Holywell on Tuesday 5 June 2018 at 5.30pm.

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PRESENT: Councillor E.B. Palmer (Chairman – see minute TC1)  
Councillors: M. Brooke, L.A. Carter, R. Dolphin (Mayor), J.M. Johnson, S. Johnson and B. Scragg

APOLOGIES FOR ABSENCE were received from Councillors A. Coleman, K. Davies, P.J. McGarry, M.D. Phelan and P.A. York

IN ATTENDANCE: J. Baker (Clerk).

TC1. ELECTION OF CHAIRMAN 2018/19

RESOLVED:

That Councillor E.B. Palmer is elected Chairman of the Town Centre Sub-Committee for 2018/19.

TC2. APPOINTMENT OF VICE-CHAIRMAN 2018/19

RESOLVED:

That Councillor L.A. Carter is appointed Vice-Chairman of the Town Centre Sub-Committee for 2018/19.

TC3. DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT

The following Declarations of Interest were made, and the relevant forms completed for the Clerk to action under the statutory requirements.

Minute No.	Name of Councillor	Personal	Prejudicial	Nature of Interest
TC5	M. Brooke	✓		Personal business with applicant
TC5	B. Scragg	✓	✓	Member Artisan Board

TC4. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That the public and press be excluded for the following minute, TC5, on grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted relating to property leasing and contractual information.

TC5. EXPRESSIONS OF INTEREST – KINGS HEAD BUILDING

Members were due to hear presentations from those organisations which had submitted an expression of interest, concerning licence of part ground floor premises, Kings Head building, Holywell High Street.

The Chairman informed the group that the Clerk had received an email from West Flintshire Heart CIC informing the Council that they no longer wished to be considered for this project and were pursuing other opportunities.

Jody Bennett attended the meeting on behalf of West Flintshire Community Enterprises and presented their business plan proposals to members. The Chairman referred to the key elements of any proposal being sustainability, finance and funding, increasing footfall on the High Street and regeneration of the town centre.

The business plan submitted by West Flintshire Community Enterprises on behalf of the Holywell Museum group was for a proposed Museum, Information Point and Café/Community Hub facility.

Members discussed several issues and concerns including the linking of the museum to the holy well and greenfield valley, the admissions policy, grant funding, volunteers to run the café, staffing including a curator, storing and catalogue of items, rotation of exhibitions and links with local schools.

RESOLVED:

- 1) That Jody Bennett be thanked for attending and presenting the information.
- 2) That a further meeting is convened on Tuesday 12<sup>th</sup> June 2018 to address the following points:

- a. To enable Nick Taylor and Mike Lewis-Jones of West Flintshire Community Enterprises to attend and provide further detail around the proposal.
- b. To enable Cate Doohar, Head of Corporate Service, Wales and West Housing to attend as landlord of the building and review the proposal.
- c. To enable members to read and review the submitted business plan in further detail.

TC6. CLOSE OF MEETING

The Chairman closed the meeting at 6.00pm.

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Chairman