

## HOLYWELL TOWN COUNCIL

## CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Wales in Bloom Sub-Committee** held in the MEETING ROOM (Ground Floor), Bank Place Offices, Holywell on Wednesday 13 June 2018 at 10.00am.

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PRESENT: Councillor J.M. Johnson (Chairman – see minute WIB1).  
Councillors: M. Brooke, S. Johnson and P.J. McGarry.

APOLOGIES FOR ABSENCE were received from Councillors K. Davies and R. Dolphin.

IN ATTENDANCE: J. Baker (Clerk), C.S. Lowry (Support Officer).

### WIB1. ELECTION OF CHAIRMAN – 2018/19

RESOLVED:

That Councillor J.M. Johnson is elected Chairman of the Wales in Bloom Sub-Committee for 2018/19.

### WIB2. APPOINTMENT OF VICE-CHAIRMAN - 2018/19

RESOLVED:

That Councillor S. Johnson is appointed Vice-Chairman of the Wales in Bloom Sub-Committee for 2018/19.

### WIB3. DECLARATIONS OF INTEREST – MEMBERS' CODE OF CONDUCT

None.

### WIB4. THE 2017 COMPETITIONS

Members reviewed the judges report for last year. The Chairman referred to the Town Council's 4th placing (Silver) in last year's campaign.

Members referred to the judge's comments in both the Areas of Achievement and Areas for Improvement, and noted the enhancements made to this year's entry included the extra competitions, extension of the baskets and further displays in the town centre.

The wishing well in the town was highlighted as a further potential development opportunity.

**RESOLVED:**

That the Judges' Report be received and noted and that this is considered as part of the ongoing partnership work with the County Council and other organisations to complement the Town Council's future competition entries.

**WIB5. OPERATIONAL AND FINANCIAL ARRANGEMENTS**

**5.1. Financial Position**

Members had before them a Schedule detailing the financial position in respect of 2017/18 together with, for comparison, the corresponding position for the previous year, as follows:

	<b>2016/17</b>	<b>2017/18</b>
<b>Expenditure</b>	<b>£</b>	<b>£</b>
Pottles Premier Plants Ltd - floral displays	2,012	2,007
Erection/removal of baskets	500	500
Watering of plants	1,500	1,500
Plant feed	40	0
Brackets safety checks/maintenance	242	240
Maintenance/repairs - watering equipment	28	189
Wales in Bloom foundation	140	0
Schools competition	150	200
Dinner/awards ceremony	0	60
Presentation shield engraving for schools' competition	10	12
<b>Sub-Total</b>	<b>4,622</b>	<b>4,708</b>
<b>Less Contributions</b>		
Town Centre Traders	534	0
Flintshire County Council (Watering at Panton Place)	204	257
<b>Grand Total (* Net Cost of Scheme)</b>	<b>3,884</b>	<b>4,451</b>

\*excluding Members' travel etc costs in attending awards ceremony and County Environmental Awards income, covered under separate budget headings.

The allocation of expenditure and income was noted with the increase in costs between the years attributed to the waiving of contributions last year from town centre traders.

The budget for the current financial year (2018/19) was set at **£6,000**.

RESOLVED:

That the Schedule is received, and the Clerk thanked for the information provided.

5.2. 2018 Scheme: Supply of Displays – Acceptance of Quotations/ Arrangements for Works

The Clerk reported on the arrangements to invite quotations for the supply of hanging baskets, troughs/planters and lamppost baskets, as well as on the situation regarding the erection/removal of displays and for the regular watering of the displays as required.

The Clerk confirmed that the basket displays were scheduled to be delivered and erected in the town centre on Friday 15 June 2018.

RESOLVED:

- (1) That the action taken in renewing and accepting the standstill quotation from Pottles Premier Plants of Gorsedd for the supply of refilled (plastic) hanging baskets, troughs/planters and lamppost baskets with plants, at 2015 prices, be approved.
- (2) That Danny Inskip of Holywell is appointed, with assistance to be arranged, to carry out the erection and removal of displays this year in the total sum of £500 (no change to 2017 rate).
- (3) That Danny Inskip of Holywell is appointed to water the displays for the sum of £500 per month (no change to 2017 rate) with back up assistance to be arranged via Geoff Evans as required.
- (4) That the Clerk sends a letter to all town centre traders requesting a contribution towards the basket displays.

WIB6. ACTION PLAN FOR 2018

Members appreciated that much work had been completed in support of the Council's entry, considering last year's comments by the Judges.

Several enhancements had already been made to this year's entry, including further competitions, application for bee friendly status, expansion of the basket displays and additional three tier units for Tower Gardens in the town centre.

RESOLVED:

- (1) That attendance at the Awards Ceremony in Colwyn Bay on Friday 14 September 2018 is considered by the Chairman in due course.
  - (2) That the following actions/issues be again endorsed for inclusion, as appropriate, in the Council's entries, in addition to places such as St. Winefride's Well, the Recycling Centre (including soil conditioner collection service) and the "flagship" Fron Park which are referred to annually as standard items.
- Ensure that appropriate publicity arrangements are continued, including via the Town Council's website and social media.
  - During presentation tour with the Wales in Bloom National Judge, refer to the Basingwerk Community Garden Project (now well established) / Community Garden at the corner of Crossroads and at the Holywell Community Hospital, as well as the workings of Flintshire County Council's Streetscene initiative, the Town Council's Schools Project Competition and meet up with some of those involved enroute.
  - Refer to the recent enhancements approved by members such as the extra basket displays and the three-tier planter units, and the additional competitions this year such as the best private garden and the best town centre planter.
  - Town Centre Streetscape Project with European Grant Funding / Statue / Heritage Trail, now nearly four years on from their unveiling.
  - Continue close working arrangements with the County Council in respect of matters arising from the Judges' 2017 reports.
  - Highlight additional displays for example those private ones outside The Market Cross on the High Street.
  - Tidy up areas adjoining Tesco and Lidl.
  - Control of Dogs measures including new legislation.
  - Town Centre Free Events and the annual Holywell and Halkyn Walking Festival.
  - Arrangements to maintain annual contribution from Flintshire CC towards watering of floral displays at Panton Place and support from local business community with the planters on the high street.
  - Additional items at Fron Park - 50th Anniversary of Wales in Bloom commemorated with a small 'golden display' and plaque.

WIB7. OTHER MATTERS

The Support Officer provided an update on how matters were progressing with the bee friendly application and the competitions for best private garden, school garden and town centre planter.

Members discussed the arrangements for Judge Richard Vero's visit which was confirmed for Tuesday 10 July 2018 at 10.00am. As in previous years the

Clerk reviewed with members the items to be included in the judge's portfolio.

RESOLVED:

That one winner be chosen for the 2018 best private garden competition across all four wards of the Holywell community.

WIB8. CLOSE OF MEETING

The Chairman closed the meeting at 10.40am.

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Chairman