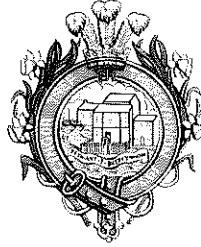


# Cyngor Tref Treffynnon Holywell Town Council

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27th September 2018

To: Members of the Town Centre Sub-Committee

(Mayor (ex-officio) and Councillors M. Brooke, L.A. Carter, A. Coleman, K. Davies, J.M. Johnson, S. Johnson, P.J. McGarry, E.B. Palmer, M.D. Phelan, B. Scragg, P.A. York).

Dear Councillors,

Notice is given that a meeting of the **TOWN CENTRE SUB-COMMITTEE** will be held in the **COUNCIL CHAMBER, COUNCIL OFFICES, BANK PLACE, HOLYWELL** on **Wednesday 3rd October 2018 at 5.00pm** to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker  
Town Clerk and Financial Officer

## AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. AGE FRIENDLY COMMUNITY DEVELOPMENT PRESENTATION

Members to receive a presentation from Helen Jones, Older People's Strategy Co-ordinator, Flintshire County Council, regarding age friendly community development and the support available.

4. EVENTS WORKING GROUP RECOMMENDATIONS

Members to receive the attached minutes and consider recommendations proposed by the Events Working Group meeting, held on 19<sup>th</sup> September 2018.

5. KEYS/FREEDOM OF HOLYWELL

Members to consider a proposal to award the keys/freedom of Holywell status to organisations or individuals on an adhoc or annual basis.

6. PIGEONS IN TOWN CENTRE

Members to consider options to address the issues arising from pigeons roosting in the town centre.

7. BENCH RELOCATION

Members to consider the possible repositioning/removal of the bench located at the junction of Pen-y-Maes Road and Ffordd St Gregoire.

8. CAR PARK CHARGES

Item from Councillor M. Brooke. Members to consider the situation in relation to car park charges for local businesses.

9. PROJECTS & DEVELOPMENT OFFICER UPDATES

Members to receive an update on the following projects:

- i. Installation of fencing along alleyway by Santander.
- ii. Consider town centre telephone box removal.
- iii. Update on status of vacant town centre shops.



### MINUTES OF EVENTS WORKING GROUP 19.09.2018

1. PRESENT: Councillors. L.A. Carter, S. Johnson, M.D. Phelan, E.B. Palmer

2. APPOINTMENT OF CHAIR

Cllr Lynda Carter nominated Chair, with Cllr Sue Johnson as Vice Chair.

3. FEEDBACK OF EVENTS HELD THIS YEAR TO DATE

1. Parking issues in Tesco – recommendation to Town Centre Sub committee to consider writing to FCC to request free parking at event times as a show of support for attempting to regenerate the town. To consider alternative parking such as Park & Ride at Christmas & Well Inn Festival.
2. Recommendation to Town Centre Sub- committee to consider merging the Well Inn Festival working group and Events working group meetings.
3. Recommendation to Town Centre Sub- committee to consider purchasing a generic “HTC Event on here today” banner to use opposite Tesco, and a “selfie” photo frame with #holywelltowncouncil to encourage awareness of events on social media.

4. HALLOWEEN – THURSDAY 1<sup>ST</sup> NOVEMBER

1. Recommendation for Town Centre Sub committee to approve Artisans as a venue for Halloween mini-event and to use a budget of approximately £500 which has been earmarked from general events budget.
2. It was determined to continue the Scary Scarecrow competition.

5. CHRISTMAS PLANNING

1. Recommendation to Town Centre Sub- committee to consider abolishing the use of fireworks and using the money elsewhere, such as bands/singers/laser light shows.
2. It was determined to continue the best resident Christmas lights, and best shop window.
3. Recommendation to Town Centre Sub- committee to approve draft of Christmas line up and Christmas Saturdays.

6. FUTURE EVENTS – SAVE THE DATES

To be determined at the forthcoming January meeting.

It was resolved to work towards planning events a year in advance.

1. Recommendation to Town Centre Sub-committee to consider the planning and printing of Town events leaflet for forthcoming year.

7. EVENT/RISK ASSESSMENT/ROAD CLOSURES

Recommendation for Town Centre Sub-committee to consider using an external risk assessor for events as assessments are now mandatory.

8. MIDDLEWICH TWINNING

To be discussed at forthcoming January meeting.

9. DATE OF NEXT MEETING

Support Officer to circulate availability email in January 2019.

It was determined to meet 4 times a year approximately 1 week prior to Town Centre Sub-Committee.