

# Cyngor Tref Treffynnon Holywell Town Council

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22 November 2018

To: Members of the Chair's Sub-Committee

Mayor (ex-officio) and Councillors M. Brooke, J.M. Johnson, P.A. Johnson,  
E.B. Palmer.

Dear Councillors,

Notice is given that a meeting of the **CHAIR'S SUB-COMMITTEE** will be held in the **GROUND FLOOR MEETING ROOM, COUNCIL OFFICES, BANK PLACE, HOLYWELL** on **Wednesday 28<sup>th</sup> November 2018 at 5.30pm** to transact the business specified in the Agenda set out below.

Yours faithfully

J. Baker  
Town Clerk & Financial Officer

## AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members are reminded that they must declare the existence and nature of their declared personal interests.

3. STRATEGIC DIRECTION

Members to consider a proposal to produce a longer term business planning document, aligned to each electoral term.

4. REVIEW OF COUNCIL RESOLUTIONS

Members to receive a report from the Clerk covering the resolutions approved by members and their current status.

5. COUNCIL MEETING PROTOCOL

Members to review the current arrangements and consider any areas for development. Clerk to report.

6. CIVIC ARRANGEMENTS

Members to review the current arrangements and consider any areas for development.