

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in St Winefride's Catholic Primary School, Whitford Street, Holywell on Tuesday, 16 October 2018 at 6.00pm.

PRESENT: Councillor R. Dolphin (Mayor).

Councillors: M. Brooke, L.A. Carter, J.M. Johnson, P.A. Johnson, S. Johnson, E.B. Palmer, B. Scragg and P.A. York.

APOLOGIES FOR ABSENCE were received from Councillors A. Coleman, K. Davies, P.J. McGarry, M.D. Phelan, K. Roberts and S.E. Wallbanks.

IN ATTENDANCE: J. Baker (Clerk), C.S. Lowry (Support Officer).

58. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None.

59. ST WINEFRIDE’S SCHOOL PRESENTATION

Members were welcomed to the school by Sian Jones-Evans, Headteacher. There then followed a tour of the school classrooms and facilities, and a very informative presentation on the activities of the school council delivered by pupils Osian Edwards and Osian Lloyd.

RESOLVED:

That the Headteacher and pupils involved be thanked for accommodating the council and delivering a very informative and interesting presentation.

60. TOURISM PRESENTATION

Members received a presentation from Jim Jones, Managing Director, North Wales Tourism, outlining a vision for tourism in North Wales and how this can be applied locally to benefit the Holywell community. The presentation covered the promotion of services, products and places and confirmed tourism statistics across the region. Members commented on the need to review white on brown and other signs around and leading into Holywell. Several other matters were also discussed including a tourism video, training

and the benefits of joining the Go North Wales group which was subject to an annual subscription.

RESOLVED:

That Jim Jones be thanked for attending and giving the presentation.

61. MAYOR'S REMARKS

The Mayor attended on Sunday 23rd September the Middlewich Civic Service, which was twinned with Holywell, and received a very warm welcome.

Monday 24th September, the Mayor presented Ysgol Maes y Felin with the trophy for best school as part of this year's Wales in Bloom entry.

Wednesday 26th September, the community meeting at Holywell Leisure Centre was scheduled to take place, but as we did not have the required 150 attendees, the meeting could not go ahead as planned.

Friday 28th September, the Mayor attended McMillan coffee morning in Greenfield, then in the evening also attended Councillor Wallbanks' bingo and between these events over £1,350 was raised.

Thursday 4th October, the Mayor attended the award ceremony given to Doreen Lee who over the last eight years had raised £31,638, for the Domestic Abuse Safety Unit in Flintshire. The Mayor remarked on what a fantastic achievement this was going back a number of years.

On Sunday 11th November at 7.00pm the beacon at Greenfield Dock would be lit to commemorate the 100 years since the end of World War I. Members were asked to arrive by 6.30pm if they wanted to attend. The Mayor reminded all present of the arrangements for Remembrance Sunday, the Mayor would attend the service at St. James Church, Holywell and the Deputy Mayor would attend at Holy Trinity Church, Greenfield.

The Mayor closed by looking forward to the visit of the Great British High Street Award judges on Monday 22nd October and reminded members there was also an event in Tower Gardens as part of the arrangements for the day.

62. MINUTES

62.1. General

RESOLVED:

That the minutes of the following meetings be approved and signed as a correct record by the Mayor and Chairmen of the Sub-Committee(s) as appropriate:

Holywell Town Council Meeting held on Tues. 18th September 2018;
Town Centre Sub-Committee Meeting held on Wed. 3rd October 2018.

63. PLANNING

63.1. Planning Applications

RESOLVED:

That the following responses submitted to the County Planning Authority during the recess period are supported and endorsed.

Application Number	Proposal Details
058931	Demolition off existing single storey structure and replacement with 3 storey apartment building comprising 8 separate apartments. Location: The Church in the Park, Post Office Lane, Holywell. Applicant: Elate Construction Ltd. NO OBJECTION subject to the overcoming of any road/parking infrastructure issues.
058960	Retrospective application for a change of use of ancillary accommodation at rear of 10 Wedgewood Heights, Holywell into a holiday let, with extra parking space. Location: Ty Cosy Rear of 10 Wedgewood Heights, Holywell. Applicant: Mr G. Carrington. NO OBJECTION.
059032	Application for approval of reserved matters following grant of outline planning permission 056263. Location: Land Rear of 2 Bryn Awel, Whitford Street, Holywell. Applicant: Mr J. Bargiel. NO OBJECTION subject to the necessary Highways consents being given.

64. ACCOUNTS

64.1. Accounts for Payment

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

Voucher Number	Payment Type	Creditor Name	Payment Details	Amount £	Power Key
7097	CHQ	Cambria Band	Attend Mayoral Civic Sunday 2/9/18	100.00	^^
7098	CHQ	Holywell Parish Church	Use of Holy Trinity Church, Civic Sunday 2/9	200.00	^^
7099	CHQ	Tom's Locksmith and Welding	2 x Electric Keys	10.00	^^
7100-7102	ONLINE	Council Staff	Staff Salaries - September 2018	3,870.99	***
7103	ONLINE	HMRC	Staff Paye/NI Costs - September 2018	1,064.55	***
7104	ONLINE	C.S. Lowry	Travelling Costs - August 2018	4.50	***
7105	ONLINE	J. Baker	Travelling - May-Aug 2018/Keys Cut/Car Park	52.25	***
7106	ONLINE	M.G. Fearnley	Travelling Costs to July 2018	113.40	***
7107	ONLINE	Chris Baglin	Town Crier Duties - 17/9/18	50.00	^^
7108	ONLINE	Event Sound Limited	Stage Services - Well Inn Festival 1/9/18	3,000.00	^^
7109	ONLINE	The Music Mine Studios	PA Sound Services - Well Inn Festival 1/9/18	200.00	^^
7110	ONLINE	Flintshire County Council	Business Rates - Bank Place Offices 2018/19	4,947.25	****
7111	ONLINE	Thomas Fattorini Ltd	Supply Civic Pendant for Deputy Mayoress	670.93	**
7112	ONLINE	Holywell Leisure Centre	Contribution 2018/19 (2 of 3)	6,666.67	^^^
7113	ONLINE	Hampshire Flag Company	Supply Flagpole & Flags - Bank Place Offices	455.46	****
7114	ONLINE	Viking	Stationery/Equipment/Consumables	59.16	****
7115	ONLINE	Delyn Gymnastics	Financial Assistance Grant/Donation Jun18 FC	500.00	^^^
7116	ONLINE	Geoff Evans	Watering of Hanging Baskets to 15/9/18 Pmt 3	500.00	^^

7117	ONLINE	RBL Poppy Appeal	Supply 4 Tommy/Nurse Silhouette Figures	1,000.00	**
7118	DD	NPower	Electric 12-13 Bank Place - 22/5/18-1/8/18	197.69	****
7119	DD	NPower	Electric 14 Bank Place - 22/5/8-1/8/18	43.75	****
7120	DD	Nest	Staff Pension Costs - Sept 2018	92.72	****
7121	DD	Opus Energy	Gas - Bank Place Offices - Aug 2018	18.33	****
7122	DC	Amazon Business	Supply 8x4 Storage Shed	176.94	****
7123	DC	1&1 Internet Ltd	Office Premium/Mail Pro	50.19	****
7124	DC	Tesco	Stationery	12.00	****
7125	DC	Tesco	Card	1.50	****
7126	DC	W Bevan	Supply combination padlock	10.00	****
7127	DC	Newydd Catering	Refreshments - Meeting	11.85	***
TOTAL				24,080.13	

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 Schedule 13
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^* Local Government Act 1972 S.34
- **^^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials

64.2. Income Received (1/9/18 - 30/9/18)

Members received the schedule of income, circulated with the agenda, regarding income received during September 2018.

65. COMMUNITY ENGAGEMENT

65.1. Monthly Report

Members noted the Projects and Development Officer's monthly report; several matters were discussed including the Christmas lights budget, the youth council appointment process, use of the council offices by the Nat West Community Banker, the condition of High Street buildings and membership of North Wales Tourism.

RESOLVED:

- 1) That the Projects and Development Officer's report be received with thanks.
- 2) That approval is given for the utilisation of the £20k budget for the Christmas Lights Switch On event, as per the breakdown provided and including the provision of new lights for Panton place.
- 3) That the Youth Council applicants are invited to a meeting to form a youth forum and appoint a Chair and Vice Chair, who would then act as the two Youth Councillor Representatives and attend meetings of the full Council.
- 4) That Greg Monks, Nat West Community Banker be given approval to use the ground floor community space for meetings on a Wednesday, subject to working around staff availability and other users. Clerk to make the necessary arrangements.
- 5) That Ian Lloyd, Queen Victoria Hotel is signposted to Chris Rees-Jones, Flintshire County Council to direct any queries in relation to the condition of shop frontages.
- 6) That the Projects & Development Officer be given approval to apply for membership of North Wales Tourism in order to build and maintain a focus on tourism in the Holywell community.

66. CORRESPONDENCE AND OTHER MATTERS

66.1. Upgrade to Play Areas 2018/19

Members had previously agreed to participate in this year's scheme. A final determination was required on the chosen play area to benefit from an upgrade this year.

RESOLVED:

That the Clerk advises Richard Roberts, Aura Leisure that the sum of £7k be allocated to improvements at Tan-y-Felin play area, giving a total of £17k for that scheme; that £3k is allocated towards a specific piece of equipment required at the Holway play area.

66.2. Joint Meeting of Standards Committee and Town & Community Councils

Members considered nominating a representative to attend the above meeting at 6.00pm, Monday 12th November 2018, in Mynydd Isa Library Community Centre, Mercia Drive, Mynydd Isa.

RESOLVED:

That Councillor P.A. Johnson be nominated to attend. Clerk to make arrangements.

66.3. Greenfield Valley Trust

Members considered the nomination of three Town Council representatives for the forthcoming partnership meeting at 6.00pm, Monday 12th November 2018.

RESOLVED:

That Councillors M. Brooke, L.A. Carter and K. Roberts be confirmed as the Town Council representatives for this group.

66.4. Dementia Session

Following a request from Helen Jones, Older Peoples Strategy Coordinator, Flintshire County Council, members considered holding a dementia session. The aim of this interactive session was to raise

awareness of how dementia affects a person and what individuals/communities/businesses can do to make a difference.

RESOLVED:

That the Clerk contacts Helen Jones to make the necessary arrangements to hold a dementia session at the Council Offices.

66.5. The Independent Remuneration Panel draft Annual Report 2019/20

The attached report had now been published for consultation. Section 13 related specifically to Community and Town Councils. The Panel had requested any comments by 27 November 2018.

RESOLVED:

That members send on any comments to the Clerk to collate a response back to the IRPW.

66.6. Reports/Correspondence Received

The following items have been received and are available for perusal from the Clerk. A copy is enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	North Wales Police – Herbert Protocol	**	12 Sept 2018
B	OWL Bulletin - Theft	**	13 Sept 2018
C	Greenfield Valley Trust Meeting Minutes	**	19 Sept 2018
D	Holywell Summer Playscheme Report	**	19 Sept 2018
E	Fire & Rescue Services Consultation	**	19 Sept 2018
F	Bus Service Changes	**	1 Oct 2018
G	Community Drop In Session	**	3 Oct 2018
H	Independent Review Panel Newsletter	**	4 Oct 2018
I	Save the High Street Newsfeed	**	4 Oct 2018
J	Out of Hours GP Letter from AM's	**	5 Oct 2018
K	Citizens Advice Annual Report	**	9 Oct 2018
L	Radio Link – Jake Berry Interview	**	9 Oct 2018
M	WW1 Project Information Letter	**	9 Oct 2018

67. REPRESENTATIVES' REPORTS

Councillor M. Brooke attended the recent meeting of the Business Group, and provided an update mainly focusing on the High Street Traffic Trial.

Councillor P.A. Johnson attended the Halkyn Mountain Joint Consultative Board meeting and was keen to re-establish links between this group and the Holywell community.

68. COUNTY COUNCILLOR REPORTS

Councillor E.B. Palmer referred to recent budget workshops following the budget settlement information from Welsh Government. Once again the County Council would be faced with an extremely challenging task to balance the budget. Councillor Palmer also provided an update on the speed limit review and stated some temporary measures were being investigated.

Councillor J.M. Johnson provided an update from the Environment Committee on fly tipping and enforcement against containers in fields.

Councillor P.A. Johnson referred to the recent meeting of the Holway Task Group at Holway Community Centre. A very positive start had been made with a number of projects including the playscheme and hunger scheme proving very successful.

RESOLVED:

That the Clerk writes to Hannah Blythyn AM outlining the Council's concerns regarding the budget settlement and referring back to previous correspondence.

69. CLOSE OF MEETING

The Mayor closed the meeting at 8.15pm.

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Deputy Mayor