

## HOLYWELL TOWN COUNCIL

### CYNGOR TREF TREFFYNNON

Minutes of the meeting of the **Council Offices and Communications Sub-Committee** held in the Council Chamber, Bank Place Offices, Holywell on Tuesday 8<sup>th</sup> January 2019 at 5.30pm.

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PRESENT: Councillor M. Brooke (Chair).

Councillors: J.M. Johnson and E.B. Palmer.

APOLOGIES FOR ABSENCE were received from Councillors L. Carter, K. Davies, R. Dolphin and S.E. Wallbanks.

ABSENT WITHOUT APOLOGY: Councillor P.J. McGarry.

IN ATTENDANCE: J. Baker (Clerk), C.S. Lowry (Support Officer)

#### CO17. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None.

#### CO18. WEBSITE PRESENTATIONS

Members and staff received informal presentations from the following companies who had expressed an interest in the potential development work for the Council’s website.

- i. Daydream Designs.
- ii. Tadmark.
- iii. The Online Marketing Co.

The presentations covered the format of the website, technical support, training, response times and improvements required to the functionality.

Each company was requested to submit a costing proposal which was to include the initial website development cost and ongoing maintenance costs for web hosting, updates, future development and technical support.

#### RESOLVED:

That Daydream Designs are recommended as the preferred supplier to the meeting of the Finance Committee due to take place on 22<sup>nd</sup> January 2019,

where members will make a final decision on website development and a preferred supplier.

CO19. CLOSE OF MEETING

The Chairman closed the meeting at 7.15pm.

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Chairman