

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the **Meeting of Holywell Town Council** held in the Council Chamber, Bank Place Offices, Bank Place, Holywell on Tuesday 15th January 2019 at 6.00pm.

PRESENT: Councillor R. Dolphin (Mayor).

Councillors: M. Brooke, P.A. Johnson, S. Johnson, K. Roberts, B. Scragg and P.A. York.

Youth Councillors: E. James and S. Wynne.

APOLOGIES FOR ABSENCE were received from Councillors L.A. Carter, K. Davies, J.M. Johnson, E.B. Palmer, M.D. Phelan and S.E. Wallbanks. Councillors A. Coleman and P.J. McGarry were absent without apology.

IN ATTENDANCE: J. Baker (Clerk).

94. DECLARATIONS OF INTEREST – MEMBERS’ CODE OF CONDUCT

None reported.

95. DEPUTY POLICE AND CRIME COMMISSIONER FOR NORTH WALES VISIT

Ann Griffith, Deputy Police and Crime Commissioner for North Wales had sent apologies due to being unwell. Inspector Gareth Cust attended and provided an overview of local police matters. The visibility of PCSO’s was to increase and it was to be considered to base Response Officers locally in Holywell who are the main staffing resource available. Patrols were to increase, and this would involve working smarter within budget constraints.

Discussions took place on a number of matters which included police car parking in the vicinity of the High Street, theft in town shops, the future of the High Street with regard to the potential de-pedestrianisation and training for businesses in techniques to combat shoplifting.

There was particular concern expressed by members about the recent attacks on young people in the area. The police were stepping up patrols of hot spots and key areas.

Inspector Cust referred to the positive work undertaken on the Holway Estate, the local PCSO's were engaged in community matters and participated in the current projects taking place.

Members referred to the national "20's Plenty" campaign on speed reduction and confirmed intentions to pursue a blanket speed limit of 20mph across the Holywell community. Inspector Cust confirmed his support but stated the County Council should be approached to take this request forward.

RESOLVED:

- 1) That Inspector Cust be thanked for attending the meeting.
- 2) That the Clerk contact the office of the Deputy Police and Crime Commissioner to re-schedule the visit for a future meeting.

96. MAYOR'S REMARKS

The Mayor welcomed the Town Council's two youth councillors to the meeting, Emilia James and Seren Wynne, and wished them good luck in their new roles.

The Mayor reminded members about the forthcoming dementia awareness session arranged for 6.00pm on Thursday 24th January 2019 at the council offices.

The Mayor wished both Councillor K. Davies and her husband well in their period of ill health, the Clerk had sent a card wishing them both well.

The Mayor passed round a report prepared by Derryn Blanchard BEM, Holywell Autumn Cub covering the Christmas 2018 activities. Both Councillor E.B. Palmer and the Mayor enjoyed attending the Christmas Dinner and thanked the club for their kind invite. The Mayor also visited Holywell Community Hospital on Christmas Day.

The Clerk had received a request from local resident Mr. Elfyn Pierce-Jones, who attends military shows and is involved with the Help the Heroes charity, to loan one of the silent soldiers to use at the shows. The silent soldiers were to be returned shortly to the office for storage.

RESOLVED:

That approval is granted for Mr Pierce-Jones to loan a silent soldier. Clerk to make the necessary arrangements.

97. MINUTES

97.1. General

RESOLVED:

That the minutes of the following meetings be approved and signed as a correct record by the Mayor and Chairmen of the Sub-Committee(s) as appropriate:

Holywell Town Council meeting held on Tues.18th December 2018;
Council Offices & Comms Sub-Committee on Tues. 8th January 2019.

98 PLANNING

98.1. Planning Applications

Consideration was given to applications forwarded to the Town Council as part of the County Council's planning consultation.

RESOLVED:

That the following responses submitted to the County Planning Authority.

Application Number	Proposal Details
059298	Adaptation works to former chapel to create two self-contained apartments. Location: Tabernacle Chapel, Coleshill Street, Holywell, CH8 7UP. NO OBJECTION BUT CONCERN EXPRESSED ABOUT PARKING PROVISION.
059314	Following grant of outline planning permission 055679 - Proposed erection of a dormer bungalow. Location: Italia Residence, New Quay, Greenfield Road, Holywell, CH8 7QP Mr A. Feliciello. NO OBJECTION.
059360	Proposed Front Porch with Ground floor WC/Shower. Location: 10 Bryn Teg, Holywell, CH8 7DP Applicant: Mr & Ms D. Evans. NO OBJECTION.

99. ACCOUNTS

99.1. Accounts for Payment

Councillor B. Scragg, Vice Chair of the Audit Sub-Committee informed members of a typographic error due to the vat element on the invoice listing as follows: voucher number 7227, KWDB Electrical, amount was £9,191.25, now corrected to £11,029.50. The Clerk confirmed the amount paid to the supplier was correct and the bank statement confirmed the transaction.

RESOLVED:

That payment of the following accounts be approved the necessary audit checks having been undertaken in accordance with the requirement of the Audit Sub-Committee.

Voucher Number	Payment Type	Creditor Name	Payment Details	Amount £	Power Key
7218	ONLINE	SLCC	Annual Subscription - Town Clerk 2019	220.00	***
7219	ONLINE	Copyrite Systems	Copier Charges - 14/8 to 14/11	123.14	****
7220	ONLINE	Chubb Fire & Security	Call out to alarm system - Bank Place offices	163.04	****
7221	ONLINE	Eleanor Roberts	Christmas Lights Switch On Dancing Elves	150.00	^^
7222	ONLINE	A.P.E.S.	Stage Hire Christmas Lights Switch On 30/11/18	500.00	^^
7223	ONLINE	Gruffydd Wyn	Perform at Christmas Lights Switch On	500.00	^^
7224	ONLINE	Richard & Adam Johnson Ltd	Perform at Christmas Lights Switch On	480.00	^^
7225	ONLINE	Event Sound Limited	Sound & Lighting Christmas Lights Switch On	300.00	^^
7226	ONLINE	Chris Baglin	Town Crier Duties Christmas Lights Switch On	50.00	^^
7227	ONLINE	KWDB Electrical	Christmas Lights Contract Payment 2	11,029.50	^^
7228	ONLINE	HMRC	Staff Paye/NI costs - Dec 2018	1,064.55	***
7229 - 7231	ONLINE	Council Staff	Staff Salaries - Dec 2018	3,870.99	***
7232	ONLINE	Daydream Designs	3 no. A5 Stickers - Character Bins	30.24	^^

7233	ONLINE	Eleanor Roberts	Christmas Elf Walk - 15/12/18	100.00	^^
7234	ONLINE	West Flintshire Community Enterprises	Room Hire Dec18-Jan19/Refreshments	123.50	****
7235	ONLINE	Milwr Tree Services	Trim ivy/branches on fence line - Woodland	235.00	^^^
7236	ONLINE	KWDB Electrical	Office PAT Testing - 55 items	108.90	****
7237	ONLINE	Viking	Stationery/Postage	64.87	****
7238	ONLINE	Viking	Stationery/Frames	63.44	****
7239	ONLINE	Viking	Stationery/Frames/Consumables	102.65	****
7240	DD	Opus Energy	Gas Charges - Nov 2018 Bank Place Offices	236.80	****
7241	DD	Nest	Staff Pension Costs - Dec 2018	92.72	***
7242	DD	NPower	Electric 12-13 Bank Place 1/8 - 1/11/2018	147.49	****
7243	DD	NPower	Electric 14 Bank Place 1/8 - 1/11/2018	31.90	****
7244	DD	British Telecom	BT Phone/Broadband 12/11 - 10/12/2018 Bank Place	144.69	****
7245	DC	Endless Creations	1 roll Ribbon Wrapping	9.38	^^
7246	DC	Bag it Plastics Ltd	20m x 80 cm Clear Wrap	6.24	^^
7247	DC	Facebook Business	Promotional Boost	3.00	^^
7248	DC	Viaan Enterprise Ltd	3 no. A5 WTV Diary	8.79	***
7249	DC	Tesco	Chocolates	12.00	^^
7250	DC	Art by Arjo	Framed Print Ideal Lighting	38.95	^^
7251	DC	1&1 Internet Ltd	Office Premium/Mail Pro	50.19	****
7252	DC	Amazon	Bushnell Radar Gun	109.00	^
7253	DC	Home Bargains	CE Hamper Items	61.02	^^
7254	DC	Danny's Family Butchers	CE Vouchers	20.00	^^
7255	DC	Danny's Family Butchers	CE Vouchers	60.00	^^
7256	DC	Tesco	CE Items	40.00	^^
7257	DC	Tower Crafts	CE Award Cards Items	38.58	^^
7258	DC	Home Bargains	CE Hamper Basket	5.99	^^
7259	DC	Cresta	CE Hamper Items	29.44	^^
			TOTAL	20,426.00	

Powers to Make Payments:

- * The Independent Remuneration Panel for Wales (IRPW) Regulations for the remuneration of members and co-opted members of relevant authorities – Part 5 Community/Town Councils
- // Local Government Act 1948 S.33
- /// Local Government Act 1972 S.34
- ** Local Government Act 1972 S.137
- *** Local Government Act 1972 S.112, 151
- **** Local Government Act 1972 S.133
- ^ Local Government Act 1972 Schedule 13
- ^^ Local Government Act 1972 S.144, S.145
- ^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19
- ^^^^ Local Government Act 1972 S.143
- *^ Local Government Act 1972 S.140
- **^ Local Government Act 1972 S.176
- **^^ Local Government Act 1972 S.13
- *^^* Local Government Act 1972 S.34
- **^* Local Government (Misc. Provisions) Act 1953 S.4
- ^^** Local Government Act 1972 S.173, S.174
- ^^^* Local Government (Miscellaneous Provisions) Act 1976 S.4
- < Local Government Act 1972 S.124
- # Local Government Act 1972 S.142
- ## Representation of the People Act 1983 S.34 (repealed by Representation of the People Act 1985)
- ### War Memorials (Local Authorities' Powers) Act 1923 - maintain war memorials

99.2. Income Received (1/12/18 - 31/12/18)

Members received the schedule of income, circulated with the agenda, regarding income received during December 2018.

100. COMMUNITY ENGAGEMENT

100.1. Monthly Report

Members noted the Projects and Development Officer's monthly report; several matters were discussed including the new bus timetables and the impact on existing service provision.

RESOLVED:

- 1) That the Projects and Development Officer's report be received with thanks.
- 2) That the Projects and Development Officer follows up with the County Council on a supply of printed timetables to distribute across the community.

101. CORRESPONDENCE AND OTHER MATTERS

101.1. Independent Remuneration Panel for Wales (IRPW) Determinations

Members were requested to confirm their intentions with regard to the mandated annual allowance payment for the 2018/19 civic year. The Clerk handed out a proforma for members to complete.

RESOLVED:

That members confirm their intentions by 31st January 2019 to the Clerk to enable the necessary payments to be made.

101.2. Flintshire Play Sufficiency Assessment 2019-2022

Members considered the above assessment and associated documentation. A response was required by 22nd February 2019.

RESOLVED:

That a working group consisting of the Clerk, Mayor, Deputy Mayor and the Youth Councillors meet to complete the assessment. Clerk to make the necessary arrangements.

101.3. Welsh Government Review of Town & Community Council Sector

Members noted the update from Welsh Government on the review of the town and community council sector across Wales.

101.4. Public Session at Council Meetings

Councillor B. Scragg provided details of a suggested protocol following a review undertaken with the Clerk, to permit public speaking under certain conditions at full council meetings.

RESOLVED:

That the protocol is adopted following the next Annual Meeting for the 2019/20 civic year, but with an emphasis placed on the first port of call being the local councillor who may be able to resolve the matter in the first instance, and that the speaker must be a resident in the four wards of the Holywell community. Clerk to make amendments and recirculate the protocol to members.

101.5. Reports/Correspondence Received

The following items have been received and are available for perusal from the Clerk. A copy is enclosed where the item is marked *, or ** if already circulated to Members:

Ref	Item	Status	Date Circulated
A	Brynford CC Paradise Park Planning Matter	**	19 Dec 2018
B	Planning Appeal – Land at Pen-y-Ball	**	19 Dec 2018
C	Welsh Government Local Council Sector Review Update	**	20 Dec 2018
D	North Wales Police - Update	**	24 Dec 2018
E	Ken Skates AM Letter re: High Street Funding	**	9 Jan 2019
F	Newsquest Media Group Patch Reporter Update	**	9 Jan 2019

102. REPRESENTATIVES' REPORTS

Councillor M. Brooke queried the operational arrangements for the town clock, the businesses had reported it is not currently chiming. Members also queried why the steps leading up to Tower Gardens from the underpass had been cordoned off with barriers.

RESOLVED:

Clerk to follow up on the above matters.

103. COUNTY COUNCILLOR REPORTS

Councillors R. Dolphin and P.A. Johnson updated members on the latest developments concerning the County Council's budget proposals.

Councillor P.A. Johnson further confirmed that the four wards of the Holywell community would not be affected by the boundary review exercise. This was

due to the number of electors in each ward being within accepted tolerance levels.

104. CLOSE OF MEETING

The Mayor closed the meeting at 7.30pm.

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Mayor